

<p>C. Delineation of Functions in our District</p>	<p>Strategic Enrollment Planning Committee. A meeting is being planned for next Thursday at 4:00 p.m.</p> <p>At the last PBC meeting PBC members were asked to review the “Delineation of Functions” with their constituency groups and provide any feedback at the April 17th PBC meeting. This document is part of our District’s accreditation process. A brief overview of the document was given noting that based on the 2007 ACCJC Policy, our district developed and officially adopted a Function Map that indicated the primary, secondary, and shared nature of the functions as identified in the accreditation standards. This document is reviewed every three years Jennifer Castello reported that the Humanities & Social Science Division reviewed the document at their Division meeting and support it. Jan Roecks asked that rest of the campus shared governance groups please report back to her by April 26th with their feedback on this document.</p>	<p>Jan Roecks, Interim Dean of Business, Workforce & Athletics</p>
<p>D. Draft PBC Bylaws & Handbook</p>	<p>Proposed changes to the document included:</p> <ul style="list-style-type: none"> • Changing title to College Planning & Budget Council By-Laws • Page 9, Item V. Meetings, 2. Actions and Decisions – change the last sentence to read, “The College President shall explain his/her decision to the Planning & Budgeting Council (PBC).” • Under Table of Contents, list the document titles of Appendix A and Appendix B <p>A motion was made and seconded to adopt the Planning & Budget Council By-Laws with the recommended changes. All members present agreed.</p>	<p>Robin Richards, Vice President Student Services Lezlee Ware, AFT Rep</p>
<p>E. Accreditation Update</p>	<ul style="list-style-type: none"> • A copy of the April Accreditation News was handed out. • Reported that finalizing work on Standard I. Currently working on Standard II and on the evidence page. Will be sending the latest Self Study draft to PBC on May 1st and going to PBC on May 15th for approval. • At the last Accreditation Oversight Committee meeting, the recommendations from 2007 were reviewed and discussed. • The campus is in the process of developing a Strategic Plan combining objectives from all campus plans and will be sending out to all participating groups. This will be on the PBC agenda for May 15th. • Reported that the ILO survey is going well receiving 96 responses out of 350. • Lezlee Ware, faculty, AFT rep, and sitting on the District Performance Evaluation Task Force reported that SLOs will be part of faculty self-evaluation 	<p>Robin Richards, Accreditation Co-chair Sarah Harmon, Accreditation Editor</p>

<p>F. Integrated Planning Calendar</p> <p>G. Employee Voice Survey Results</p> <p>H. Governance Evaluation</p>	<p>and Dean’s assessment of faculty. Distance Ed is also being discussed.</p> <p>Copies of the Integrated Planning Calendar were handed out and reviewed. The calendar displayed specific campus committees/groups, task involved, and timeframe for task. Noted that the items #22, #23, and #25 (see below) are being proposed to do on Flex Days.</p> <ul style="list-style-type: none"> • #22 – evaluation of previous year ILO assessments and Dashboard benchmarks • #23 – set goals for upcoming year based on Strategic Plan, ILO assessment and Dashboard • #25 – PLOs assessments (from prior year’s graduates) – results incorporated into spring annual plan <p>By compiling the four calendars from the Participatory Governance Manual all activities that are occurring within the college can be seen at-a-glance. Several questions listed at the bottom of the document were reviewed. Members were asked to share this information with their constituency groups and bring back any feedback they may have.</p> <p>A copy of the survey results was handed out and reviewed. Reported that 130 responses have been received.</p> <p>An annual review of the Participatory Governance Committee at the college was conducted at the meeting with PBC members. A final report that will include responses from all campus participatory governance groups will be given at the May 1st PBC meeting.</p>	<p>Sarah Harmon, Accreditation Editor</p> <p>Robin Richards, Vice President Student Services & Accreditation Co-Chair</p> <p>Robin Richards, Vice President Student Services & Accreditation Co-Chair</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<ul style="list-style-type: none"> • Majors Day tonight at 6 p.m. in 6-101/102 • PEP is in process • College Research Conference April 18th at 2 p.m. in 6-101/102 • Adjunct Appreciation Day on Monday, April 22nd 11:30a.m. to 1 p.m. and 4:30 to 6 p.m. in CIETL • College Recognition Ceremony on May 10th at 4:30 p.m. in Gymnasium • Retirement Reception on May 13th at 2:30 p.m. honoring Ron Trugman, Nancy Ward, & Nancy Wolford • Campus End of the Year Party on May 16th at 3 p.m. Cañada Vista Business, Workforce & Athletics • May 11th at 7:30 p.m. Main Theater – Dance in Motion • PTK Evening of Academic Excellence May 11th at 5 p.m. in Gymnasium 	<p>Division/Committee Reps</p>

	<ul style="list-style-type: none"> • Upward Bound graduation on May 18th at 2 p.m. in 22-114 Humanities & Social Sciences • One Community, Many Dreams on 4/29 & 4/30 at 9 and 11:10 a.m. Main Theater • Humanities & Social Sciences Awards Ceremony May 7th at 5 p.m. Theater Foyer • ESL Recognition Ceremony on May 8th at 7:30 p.m. Main Theater 	
4) NEXT STEPS	<p>Accreditation Strategic Plan Governance Evaluation Integrated Calendar</p>	<p>David Clay, Academic Senate President Jonna Pounds, Classified Senate President</p>
5) MATTERS OF PUBLIC INTEREST	<p>At Phi Theta Kappa Spring convention, Cañada College's PTK was honored as being 6th internationally.</p>	<p>David Clay, Academic Senate President Jonna Pounds, Classified Senate President</p>
6) ADJOURNMENT	<p>The meeting was adjourned at 4:07 p.m.</p>	<p>David Clay, Academic Senate President Jonna Pounds, Classified Senate President</p>