



PLANNING & BUDGET MEETING MINUTES
Wednesday, November 19, 2008
2:00 to 4:00 p.m. – Building 3, Room 142

Members present: Nick Amaya – Student Rep, Margie Carrington – College Council Co-Chair, Edgar Deloa – Student Rep, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate Rep, Katherine Schertle – AFT Rep,

Ex- Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer, Gregory Stoup – Director of Planning, Research, and Student Success,

Members Absent: Maria Lara-Blanco – CSEA Rep, Phyllis Lucas-Woods – Vice President of Student Services, Anniqua Rana – College Council Co-Chair,

Guests: Aja Butler, Patty Dilko, Linda Hayes, Robert Hood, Debbie Joy, Kathy Kerwin, Barbara McCarthy, Karen Olesen, Fleeta Rodriguez, Lesli Sachs, Maggie Souza, Janet Stringer, Terry Watson

| AGENDA ITEM | CONTENT | PRESENTER |
|--|---|--|
| 1) APPROVAL OF MINUTES FROM NOVEMBER 5 and 13, 2008 | The minutes of November 5 th were approved as submitted with one abstention. The minutes of November 13 th were approved as amended with one abstention | Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs |
| 2) PUBLIC COMMENTS | With the next Planning & Budget meeting scheduled on November 26 th the day before Thanksgiving, it was suggested and agreed to move next week’s meeting to Tuesday, November 25 th from 12:30 to 2:00 p.m. in Building 3, Room 142. Upcoming Planning & Budget meetings will be held: <ul style="list-style-type: none"> • Tuesday Nov 25 12:30-2pm Rm 3-142 - Planning and Budget Meeting • Wednesday Dec 3 2-4pm Rm 2-10 - Planning and Budget Meeting • Wednesday Dec 10 2-4pm Rm 3-142 - Planning and Budget – All College Meeting • Wednesday Dec 17 2-4pm Rm 2-10 - Planning and Budget Meeting | Joan Murphy, Planning & Budget Co-Chair |
| 3) BUSINESS | | |
| I. Discussion of Planning & | It was felt that Kathy Blackwood, SMCCCD Chief Financial | Joan Murphy & Martin Partlan, |

| | | |
|---|---|--|
| <p>Budget Open Forums</p> <p>II. Next Steps in Developing the Budget Reduction Recommendations</p> | <p>Officer, did a great job in explaining the state of the budget at the Planning & Budget All College Meeting yesterday. ITS taped the meeting and will inform the campus as to where it will be posted for viewing.</p> <p>It was noted that we need to do a better job in notifying students of the Planning & Budget meetings. A discussion took place and ideas were brought forward on the best way of contacting students. It was proposed that an email to the members of the Student Senate be sent with the Planning & Budget meeting schedule and information. The Student Senate members will notify our students of the meetings and keep them informed. Aja Butler will provide the Student Senate email addresses.</p> <p>The Planning & Budget Committee will be presenting their budget reduction recommendations to President Mohr by the College winter break. To have a starting pointing somewhere, it was proposed that the Planning & Budget Committee ask the President, Business Office, and Division Deans for budget reduction recommendations.</p> <p>President Mohr informed members that he has gone over a considerable amount of budget data with College Business Officer Vickie Nunes and Financial Analyst Terry Watson in looking for mid-year reductions in our budget. He added that safeguarding the operation of the College is necessary and would like to bring to Planning & Budget suggested ways of how this might be done.</p> <p>It was agreed that at the next meeting the Planning & Budget Committee President Mohr will present budget reduction recommendations from Administration.</p> <p>It was suggested that the College also look into the revenue generated to the District from the indirect accounting cost for grants and enrollment.</p> | <p>Planning & Budget Co-Chairs</p> <p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p> |
| <p>4) ADJOURNMENT</p> | <p>The meeting was adjourned at 2:55 p.m.</p> | <p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p> |