



Planning & Budget Meeting Minutes
Wednesday, October 3, 2007
1:30 – 3:30 p.m. in Building 3, Room 142

Members present: Blanca Castillo – Student Rep, Debbie Joy – College Council Co-Chair, Maria Lara – Classified CSEA Rep, Monica Malamud – Faculty AFT Rep, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate President, Ron Trugman – College Council Co-Chair

Ex-Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer, Bart Scott – College Researcher

Members absent: Virdiana “Karina” Camacho, Phyllis Lucas- Woods, Marilyn McBride

Guests: Margie Carrington, Denise Erickson, Robert Hood, Maggie Souza

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES OF 9/19/07	The minutes of 9/19/07 were approved with four members abstaining. Copies of the Planning & Budget Philosophy and Constitution were handed out to members. Planning & Budget members introduced themselves as there were some new members just joining Planning & Budget Committee.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2) PUBLIC COMMENTS	None	
1) BUSINESS I. Staff Professional Development	<p>Reported that Classified Senate Vice President Rosalina Mira has arranged for Megan Eznekier from our District Human Resources Department, our College Business Officer Vickie Nunes, and our Professional Development Chair Denise Erickson to give a presentation at the October 29th Classified meeting on Staff Development that will include its funding, availability, and accessibility.</p> <p>Cañada’s allocation fund for Professional Development (for faculty only), Management Development, and Trustees’ Fund for Program Improvement (for all college constituency groups) was reviewed.</p> <p>In addition to these allocations, Cañada also has a President’s Innovation Fund where financial support has come from our District Foundation with funds available to all constituencies.</p> <p>Our District has also received through SB 1131 \$16,480 one time Professional Development money for faculty and staff. This money replaces funds received in the past for AB 1725. The criteria for SB 1131 funds was reviewed. Discussion took place on how funds should be</p>	<p>Joan Murphy, Planning & Budget Co-Chair and Classified Senate President</p> <p>Vickie Nunes, College Business Officer</p> <p>Terry Watson, Financial Analyst</p>

<p>II. Faculty Professional Development</p> <p>III. Process and Timelines for Determining New Hire Positions</p>	<p>distributed between faculty, management, and staff. It was suggested that part time faculty be included with full time faculty in the allocation. It was noted that in the past SB 1725 funds were allocated based on full time faculty, management, and staff. It was proposed that this item be brought to College Council for their recommendation on how these funds should be disbursed.</p> <p>Reported that the Academic Senate approved sending a Cañada Scholar to the College of San Mateo Center for Scholarship of Teaching & Learning. Funding of \$6200 was approved for this program by the Basic Skills Task Force at their last meeting which will fund three units for the Cañada Scholar in Spring 2008. Fall 2008 will still have to be funded and may come from Professional Development funds.</p> <p>Reviewed Cañada documents entitled “Process and Criteria for Recommending Full Time Tenure-Track Faculty Hires to the College President” and “Guidelines and Criteria for Recommending Permanent Classified Positions.” Noted that when recommended positions were reviewed by the Instruction Student Services Council the Academic and Classified Presidents were present along with a faculty and classified union rep.</p> <p>President Mohr informed members that he would like to move forward in filling the Fund Developer position. This position was approved by Planning and Budget and College Council in Spring 2007 but put on hold by the President due to the retirement of the SMCCC Foundation Director and the Foundation’s possible restructuring. To date the Foundation has not hired a Foundation Director. It was agreed on that the President should move forward with the Fund Developer position as it was already approved by Planning and Budget and College Council groups in Spring 2007 for this year.</p>	<p>Martin Partlan, Planning & Budget Co-Chair & Academic Senate President</p> <p>Thomas Mohr, President</p>
<p>3) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:10 p.m.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>