



Cañada College

PLANNING & BUDGET MEETING MINUTES

Wednesday, October 1, 2008

1:30 to 3:30 p.m. – Building 2, Room 10

Members Present: Maria Lara-Blanco, Phyllis Lucas-Woods, Joan Murphy, Martin Partlan,

Ex-Officio: Thomas Mohr, Vickie Nunes,

Members Absent: Margie Carrington, Anniqua Rana, Katherine Schertle, Gregory Stoup

Guests: Eliazer Ayala-Austin, Kathy Blackwood, Aja Butler, Jeanne Gross, Robert Hood, Debbie Joy,

AGENDA ITEM	CONTENT	PRESENTER															
1) APPROVAL OF MINUTES OF September 17, 2008	As there was no quorum, approval of the minutes was moved to the next meeting	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs															
2) PUBLIC COMMENTS	Our District will have its first reading of their Strategic Plan at the Board Study Session on October 15 th . The document will be going to the Board for its approval at their regular meeting in November.	Martin Partlan, Planning & Budget Co-Chair															
3) BUSINESS I. District Allocation Model II. Fund I Allocation	<p>Handed out and reviewed line by line the District's Resource Allocation Assumptions for the District Office and three Colleges that included budget assumption scenarios from 2007/08 through 2011/12. It was noted that these assumptions are subject to change with the state budget, revised assumptions for District fixed costs, results of negotiations, and the District's actual FTES. Based on the changes in assumptions for growth, allocations to all of the sites have changed.</p> <p>Reviewed Cañada's tentative and final budget allocation. Final budget allocation for 2008/2009 is \$ 13,067,570.00 Expenses include:</p> <table border="0"> <tr> <td>Position Control</td> <td>9,253,257.74</td> <td></td> </tr> <tr> <td>Hourly Salaries</td> <td>3,776,441.00</td> <td></td> </tr> <tr> <td>Non-salaries</td> <td><u>618,274.13</u></td> <td></td> </tr> <tr> <td>Total Expense</td> <td></td> <td>\$ 13,647,972.87</td> </tr> <tr> <td>Shortfall</td> <td></td> <td>(580,402.87)</td> </tr> </table> <p>The deficit amount is being covered with a combination of one time and on-going funds that include Prop 20 funds, Enrollment Growth, Salary Savings, one time</p>	Position Control	9,253,257.74		Hourly Salaries	3,776,441.00		Non-salaries	<u>618,274.13</u>		Total Expense		\$ 13,647,972.87	Shortfall		(580,402.87)	<p>Kathy Blackwood, SMCCCD Chief Financial Officer</p> <p>Vickie Nunes, College Business officer</p>
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<p>III. Role of Planning & Budget</p>	<p>EMBA fund, Verizon account, and Nursing contract. The Planning & Budget Committee would like to look into how funds are allocated to the College Divisions and begin by looking at the Division budgets.</p> <p>Discussion took place on the new role for the Planning & Budget Committee that included</p> <ul style="list-style-type: none"> • better understanding of the College budget in detail, • make all of the budget connect with College planning • convey budget information to the College community, • recommend proposals to College Council in their new planning role 	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:15 p.m.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>