



PLANNING & BUDGET MEETING MINUTES
Thursday, March 5, 2008
1:30 to 3:30 p.m. - Building 3, Room 142

Members Present: Karina Camacho – Student Rep, Blanca Castillo – Student Rep, Debbie Joy – College Council Co-Chair, Maria Lara-Blanco – CSEA Rep, Phyllis Lucas-Woods - Vice President of Student Services, Monica Malamud – AFT Rep, Martin Partlan – Academic Senate President, Ron Trugman – College Council Co-Chair

Ex-Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer, Bart Scott – College Researcher

Members Absent: Marilyn McBride – Vice President of Instruction, Joan Murphy – Classified Senate President

Guests: Leonor Cabrera, Jenny Castello, Patty Dilko, Jeanne Gross, Linda Hayes, Robert Hood, Jing Luan, Anne Nichols, Maggie Souza, Terry Watson

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES OF 2/6/2008 & 2/20/2008	The minutes of 2/6/2008 and 2/20/2008 were approved as submitted.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2) PUBLIC COMMENTS	None	
3) BUSINESS Development of the Cañada College Master Plan – Discussion with Dr. Michael Maas who is assisting in the writing, definition, and integration of components of the plan	<p>President Mohr introduced Dr. Mass and Jeff Kellogg of the Maas Companies, Inc. who we have contracted to do our Educational Master Plan.</p> <p>Dr. Maas gave some background on himself and on the Maas Companies, Inc., an employee owned company. Dr. Maas has been involved with Community Colleges since 1967 and has engineered 94 Educational Master Plans for community colleges.</p> <p>Recommendations from the Accreditation Team were reviewed and discussed. Dr. Maas impressed that our Educational Master Plan must be incorporated with our District’s Master Plan to show how our plan links with our District’s.</p> <p>Dr. Maas informed members that he has reviewed our Strategic Plan and data on the Strategic Plan website. He felt that the data was sufficient but would probably need to be updated. All data used would be Fall Semester data.</p>	Thomas Mohr, President Dr. Michael Maas

	<p>President Mohr informed members that he would like a sub-committee within the Planning & Budget Committee to work with the Maas Companies, Inc. to facilitate our Educational Master Plan. It was agreed that Planning & Budget Co-Chairs Joan Murphy and Martin Partlan, Vice President s Phyllis Lucas-Woods and Marilyn McBride, and President Mohr.</p> <p>Vice Chancellor of Education and Planning, Jing Luan, handed out and gave an overview of the SMCCC District’s Strategic Plan Development Timelines. Vice Chancellor Luan is overseeing the District’s Strategic Planning Task Force which has been meeting for the past several months. Serving on this Task Force from Cañada College are President Mohr, Academic Senate President Martin Partlan, and District Academic Senate President Patty Dilko.</p> <p>A lengthy discussion occurred on unit plans and how Program Review could be used in this area. The College was asked to review the Program Reviews posted on the website and to add any completed ones to the website that were not posted.</p> <p>Next steps - A meeting was scheduled for the Maas Companies, Inc. to meet with the Planning & Budget sub-committee for the Educational Master Plan on March 13th to outline the master plan and create a timeline for additional information.</p>	
4) ADJOURNMENT	The meeting was adjourned at 3:45 p.m.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs