

Planning & Budget Meeting Minutes Wednesday, February 20, 2008 1:30 to 3:30 p.m., Building 3, Room 142

<u>Members Present:</u> Blanca Castillo – Student Rep, Karina Camacho – Student Rep, Maria Lara – Classified Rep, Marilyn McBride – Vice President of Instruction, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate President, Ron Trugman – College Council Co Chair,

Ex-Officio: Vickie Nunes – College Business Officer, Bart Scott – College Researcher

Members Absent: Debbie Joy – College Council Co Chair, Phyllis Lucas-Woods – Vice President of Student Services, Monica Malamud – AFT Rep

Guests: Linda Hayes, Robert Hood, Ray Lapuz, Terry Watson

	AGENDA ITEM	CONTENT	PRESENTER
1)	APPROVAL OF MINUTES OF 2/6/08	Moved to next meeting as there was no quorum.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2)	PUBLIC COMMENTS	Informed members that he attended a Crisis Management workshop this morning and reviewed some of the items presented.	Thomas Mohr, President
3)	I. Accreditation Report Overview As It Relates to Planning & Budget	Suggested that the Planning & Budget Committee be the body to oversee how the process is going in responding to the recommendations made by the Accreditation Evaluation Team.	Thomas Mohr, President
	II. Broad Discussion Regarding the Three Accreditation Issues	 Educational Master Plan Informed members that he will be meeting with a consultant, referred by Vice Chancellor Jing Luan, who is very familiar with and written many Educational Master Plans. The Educational Master Plan would be reviewed for approval by Planning & Budget and then forwarded to College Council for their review and approval. At the same time the College community would be kept informed. SLOs The Academic Senate is having an on-going discussion with faculty on SLOs and endorse SLOs as they can be used to improve teaching and learning. All faculty are being asked to submit any SLOs, data, analysis they have completed or pick one SLO for a course they are teaching and submit data by the end of the Spring Semester. A 	Thomas Mohr, President Martin Partlan, Academic Senate President

III. Potential for Steering Role of Planning & Budget	three Colleges have approached SLOs in different ways. 3) Staffing Plan Has asked Vice President Lucas-Woods to work with staff in Student Support Services in creating a Staffing Plan. At the same time would also like to do a Staffing Plan across our College and identify all gaps, prioritize, and decide where our College needs to go. Suggested and discussed the idea of the Planning & Budget Committee serving as a Steering Committee giving advice in gathering input with the aspect of Shared Governance.	Thomas Mohr, President Thomas Mohr, President
4) ADJOURNMENT	The meeting was adjourned at 3:00 p.m.	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs