



Budget Committee Meeting Minutes
Wednesday, September 2, 2009
1:30 p.m. – Building 2, Room 10

Members Present: Peter Barbatis, Linda Haley, Maria Lara Blanco, Margie Carrington, Vickie Nunes, Martin Partlan, Sarah Perkins, Elizabeth Terzakis representing Lezlee Ware, Susan Traynor,

Ex-Officio: Thomas Mohr - President

Members Absent: Alejandra Reyna, Robert Hood, Gregory Stoup

Guests: Eliazer Ayala-Austin, Kathy Blackwood, Jenny Castello, Roberta Chock, Sharon Finn, Jeanne Gross, Linda Hayes, Debbie Joy, Carolyn Jung, Gail Kamei, Kathy Kerwin, Monica Malamud, Jose Pena, Rita Sabbadini, Maggie Souza, Peter Tam, Nancy Wolford,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes of August 12, 2009 were approved as submitted.	Martin Partlan & Susan Traynor, Budget Committee Co-Chairs
2) PUBLIC COMMENTS	None	Martin Partlan & Susan Traynor, Budget Committee Co-Chairs
3) BUSINESS I. Orientation – Role of Budget Committee (Informational) II. Budget Review (Informational & Discussion)	Copies of the Budget Committee Philosophy and Constitution were handed out and reviewed. It was impressed that the role of the Budget Committee is to understand the College budget and make sure that the entire budget process is transparent. Informed those present that there has been no change from the last tentative budget presented at the August 12 th meeting. We are waiting for more direction from the State and can anticipate in receiving less than half of the stimulus funds. President Mohr added that our District has asked the three Colleges to submit their plans for an additional 10% reduction for 2010/2011 before the winter recess. Suggested that the Budget Committee review the process used for the last budget reduction	Martin Partlan, Budget Committee Co-Chair Vickie Nunes, College Business Officer Thomas Mohr, President

<p>III. Distribution of FTE by Division (Informational & Discussion)</p> <p>IV. Introduction to TBA Hours by Arrangement (Informational & Discussion)</p> <p>V. Agenda Building (Discussion)</p>	<p>the College made.</p> <p>Vice President Perkins informed those present that she met with our Deans to learn the history on how FTE has been distributed to the Divisions at our campus. Criteria considered in distributing FTE by Division were student demand, program need, and contract obligation to faculty.</p> <p>Suggested that this is a discussion for the Instruction Planning Council where they can look at our College goals, mission, budget building off of FTE assignments, program review, program improvement viability with Academic Senate, and the needs of our students down the road.</p> <p>It was mentioned during this discussion that we might want to look into an “Adopt-A-Class” program implemented at City College of San Francisco to off-set College expenses.</p> <p><i>At this time President Mohr announced that there had been a shooting on the Skyline Campus. The meeting was immediately adjourned and everyone was asked to return to their offices.</i></p>	<p>Sarah Perkins, Vice President of Instruction</p> <p>Sarah Perkins, Vice President of Instruction</p> <p>Martin Partlan, Budget Committee Co-Chair</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:15 p.m.</p>	<p>Martin Partlan & Susan Traynor, Budget Committee Co-Chairs</p>