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**Cañada College  
Library**

**Three-Year  
Internal Program Review,  
Planning and Budgeting  
2001/2002 – 2003/2004**

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# Cañada College Library

## THREE-YEAR

### INTERNAL PROGRAM REVIEW, PLANNING AND BUDGETING

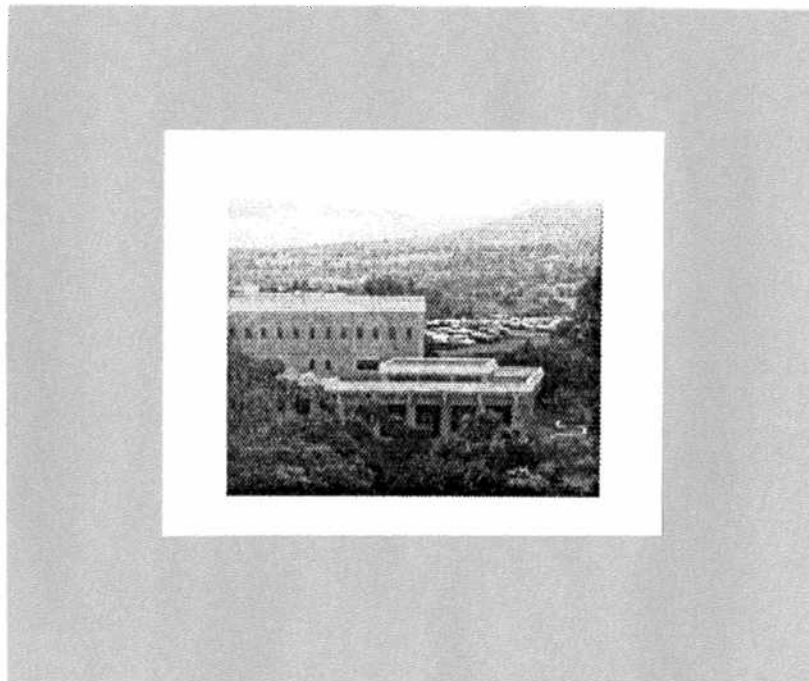
2001/2002 – 2003/2004

#### Cañada College Mission Statement:

It is the mission of Cañada College to ensure that students from diverse backgrounds achieve their educational goals by providing quality instruction in transfer and general education courses, professional/technical programs, basic skills and activities that foster students' personal development and academic success. Cañada College accepts responsibility for serving the community's diverse needs for lifelong enrichment and highly values close teacher to student teaching and learning relationships, support services and a co-curricular environment that contributes to personal growth and success for students.

#### Library Mission Statement:

The mission of Cañada College Library is to provide and make accessible the best possible informational, educational, cultural, and recreational materials and services to its users.



## **Cañada College Library Program Overview**

The Library made measurable progress in achieving certain goals following its previous program review, while experiencing set backs in others. The 1997-98 goals addressed services, the collection, staffing and the level of expenditures. It is the interaction of those basic elements which set the stage for an effective library program. This program review measures library quality as it compares to state and national community college library standards. It also includes a summary of results from the Cañada College Library user survey administered in Fall Semester 1999. Although largely favorable, the survey also reveals areas of concern.

Library services are primarily offered to Cañada faculty and students. However, as a member of the Peninsula Library System, the Library serves all San Mateo County residents. Unlike our sister campuses and most public libraries, Cañada College Library offers no weekend hours. It also closes at 7:00pm Monday – Thursday, which is relatively early for a college library. The College typically hires no reference librarian during the Summer Session. However, during Summer 2000 the services of a reference librarian were secured. We encourage the college to continue funding for that service. It is anticipated that library hours will be extended when the new Library/Learning Resource Center is constructed.

The library staff provides personal assistance to patrons in satisfying their information needs. There are opportunities for individual as well as small group and class interactions. Library staffing remains well below service requirements, however, even though a full-time librarian was recently hired. Adjunct librarian hours were simultaneously reduced. Since the realm of library and information science has grown dramatically in recent years, the need for additional staffing is greater than ever. Three-year staffing goals included in this program review therefore propose an increase in certificated and classified positions.

The Library's small, aged collection is particularly inadequate for the diversity of Cañada's current population and programs. In recent years, a major emphasis was placed on systematic collection development. Generous funds from state and district chancellors' offices enabled the library to purchase several hundred books and secure access to several electronic databases. These funds primarily came from the Instructional Equipment/Library Materials Block Grant and the Technology and Telecommunications Infrastructure Program (TTIP). Although such funding may continue, it is important that the College make a commitment to ongoing library support by building stable, consistent library funding into the college planning process. The FY2001 library materials budget of \$20,133 is 69% of the \$29,150 budget allotted in FY1993. Inflation and ever expanding programs heighten the need for a larger base budget. Consequently, incremental increases in the library materials budget are recommended.

Although progress has been marginal, it is occurring. Certainly, if Cañada College intends to fulfill its mission and also serve as both magnet and anchor for the newly envisioned campus center of San Mateo County; nothing less than a dramatic shift in how it supports its Library is imperative.

## **ASSESSMENT OF 1997/1998 – 1999/2000 PROGRAM GOALS AND OBJECTIVES**

Goal I: Develop information resources by providing collections that ensure current information of sufficient depth, breadth and relevance to the curriculum.

Objective A: Further expand, while also weeding periodical, pamphlet, book and video collections in selected areas: science & technology, language and literature.

- **1997-98 Block Grant Targeted Acquisitions**  
**Fashion Design 25 titles \$1,000**  
**Science and Technology 50 titles \$2,000**  
**Radiologic Technology 25 titles \$1,000**  
**Humanities & Social Sciences 200 titles \$6,500**
- **1998-99 Block Grant Targeted Acquisitions**  
**Health, Science & Technology 25 titles \$1,000**  
**ECE and Multicultural Studies 25 titles \$1,300**  
**General Collection Strengthening 283 titles \$14,000**
- **Collection Weeding by librarians in areas of expertise (B. Lym, B. Mason, K. Lim, I. Castillo, M. Whitnah) with Faculty Collaboration in these areas: Fashion Design (R. Chaney), Medicine (Daniel Yang), Technology (C. Iverson), California and U.S. History (Steidel & Jeppson), Careers (K. Oleson), California Indians, Music, Asian Languages & Literature, Geography, Economics & Business, General Science, Mathematics, Botany, Zoology,**

Objective B: Add a full-text newspaper index on CD-ROM.

- **UMI Proquest Newspaper subscriptions online began in Fall 1998**  
**It includes full text articles from 5 newspapers of national stature: New York Times, Washington Post, Wall Street Journal, Christian Science Monitor and abstracts from the Los Angeles Times**
- **In 1997 PLS began subscription to ¡Informe! (magazines in Spanish) and has since added NoveList (guide to fiction), STAT-USA (business, economics and trade information) and RAND California (information from 70 databases in the social sciences).**

Objective C: Increase the number of computer workstations in order to expand student access to information resources.

- **As of Fall Semester 1999 all staff and public stations are Pentium PC's with Win 95 and capable of full Internet access**
- **Total of 19 PC's acquired since May 1998**
- **Two former staff PC's converted to word processing for students**
- **Laser printing available from all stations**

Goal II: Promote instructional and research services to patrons individually as well as in groups.

Objective A: Library staff will actively exchange program ideas in campus committees – Curriculum Committee, Cañada Computer Committee, Associated Students and Instruction Council.

**As time permits, staff members participate in various campus, District and PLS committees. Resulting benefits include faculty recommendations of new acquisitions, opportunities for library orientations and library staff participation in campus special events.**

Objective B: Develop bibliographic instruction options for Science, Language and Literature.

**A one-unit course, LIBR 120 Information Competency, is currently offered. It is the outcome of a district-wide planning and implementation process which took place in 1998 during Spring, Summer and Fall semesters. This self-paced course helps students learn how to find, critically evaluate and use information in print and electronic formats. In addition, numerous classes visit the Library for one-hour orientations that prepare students to take full advantage of our resources and services.**

Objective C: Create library pathfinders and orientation exercises in collaboration with faculty and Learning Center staff.

**As newer resources become available, and new topics evolve, librarians develop and update various user guides. Currently there are 12 worksheets and 15 pathfinders covering various subjects that provide assistance in searching the online catalog, periodical databases and the Internet. Among the subjects included are the following: Homelessness, Careers, Asian Art for Interiors, Mexican American Culture and Early Childhood Education.**

Goal III: Continue professional development opportunities for library staff.

Objective A: Provide flexible scheduling for attendance at training sessions, professional workshops and classes.

**Among the professional development opportunities offered by external institutions, staff engaged in the following:**

- **Paul Gaskins, Senior Library/Media Technician attended annual conferences of the California Library Association and the Council on Library/Media Technicians**

- **Paul also completed a two-day workshop “Library Access and Assistive Technology” at the High Tech Center Training Unit of the California Community Colleges**
- **Part-time Librarian Kim Lim attended the 1999 Internet Librarian Conference in San Diego with the assistance of a Trustees’ Grant**
- **Senior Library/Media Technician Daniel Matsumoto completed “OCLC Book Format”, a cataloging workshop**
- **Daniel also attended a semester’s course in Computer Graphics**
- **The Library Director completed two Human Resource Management courses offered through SFSU College of Extended Learning, attended the 2000 American Library Association Annual Conference in Chicago and the 2000 REFORMA National Conference held in Tucson, Arizona**

Objective B: Participate in SMCCCD and PLS staff development activities.

**Library/Media Technicians, adjunct librarians and the Library Director took advantage of a number of skill enhancing CTL and PLS workshops. These workshops included Banner, Microsoft Outlook, reference services, circulation services, web design and library technology. The Library Director also provided videos for staff discussion on these topics (a) sensitivity to the disabled patron (b) library security and conflict management and (c) reference/bibliographic instruction.**

Objective C: Maintain institutional membership in Learning Resources Association of California Community Colleges (LRACCC) and the Council of Chief Librarians (CCL).

**Library membership in these organizations remains current and the Director participates in many professional development opportunities.**

Goal IV: Fill the vacant reference librarian position.

**Jane McKenna became Cañada College Library’s sole full-time librarian effective Spring Semester 2001. Because adjunct librarian hours were reduced correspondingly, this does not represent a staff increase. It merely returns, after seven years, some measure of stability to the program.**

Goal V: Contribute to planning of remodeled and expanded library facility.

Objective A: Staff will participate in SMCCCD committees

**The Library Director, both Senior Library/Media Technicians and adjunct librarians contribute to the activities related to SMCCCD Facilities Planning.**

Objective B: Staff will survey library literature, attend library planning workshops and consult with knowledgeable professionals.

**Using electronic library resources, library literature related to building library facilities has been retrieved and circulated to staff members. The Library also purchased American Library Association (ALA) books as a staff and college resource. In addition, the Library Director has engaged in discussions of library facilities with community college librarians and library directors and attended ALA library building workshops.**

Objective C: Staff will tour at least one nearby college or public library.

**The current staff has not had the opportunity to fill this objective.**



Cañada College Library  
 3-Year Historical Statistics Report  
 1997-98 through 1999-2000

Collection Expenditures by Resource Type

Note: These figures do not include software, supplies, central duplication and membership dues.

CATEGORY	1999-2000 College Budget, Block Grant Yr 4*, Trust Acct., SMCCCD Contribution and TTIP	1998-99 College Budget, Block Grant Yr 3, Trust Acct., SMCCCD Contribution and TTIP	1997-98 College Budget, Block Grant Yr 2, Trust Acct. and SMCCCD Contribution
<b>Reference Books</b>	\$6,686.58	\$ 9,132.00	\$ 5,324.00
Periodicals - Print and CD-ROM Subscriptions	\$14,381.00	\$12,413	\$15,722.00
Online Database Subscriptions	\$43,630	\$18,167.75	\$0
Other Contract Services	\$530.00	\$530.00	\$1,105.00
Books	\$14,314.00	\$18,969.00	\$12,534.00
Videos	\$6,995.41	\$3,037.00	\$0
Central Automation Costs: PLS	\$11,832.00	\$32,615.75	\$15,277.00
<b>TOTAL</b>	<b>\$98,368.99</b>	<b>\$ 94,864.50</b>	<b>\$49,962.00</b>

See details on following pages.

Breakdown of 1999-2000 Collection Expenditures

CATEGORY	Cañada College Budget	Instr. Eq/ Lib. Materials Block Grant	Library Trust Account	SMCCCD Contribution	CCC Chancellor's Office TTIP Telecommunications and Technology Infrastructure Program	1999-2000 Total Library Funding
Reference Books	\$ 5,600		\$ 1,086.58			\$ 6,686.58
Periodicals - Print & Microfilm	\$ 12,752	\$ 1,629				\$ 14,381.00
Online database subscriptions				\$ 3,630	\$ 40,000	\$43,630.00
Other Contract Svcs (Bibliographic Utilities)	\$ 30	\$ 5 00				\$530.00
Books	-\$85	\$ 14,399				\$ 14,314.00
Videos		\$ 6,910	\$ 85.41			\$ 6,995.41
Central Automation Costs: PLS				\$ 11,832		11,832.00
TOTAL	\$18,297	\$ 23,438	\$ 1,171.99	\$ 15,462	\$ 40,000	\$98,368.99

Breakdown of 1998-99 Collection Expenditures

CATEGORY	COLLEGE BUDGET	BLOCK GRANT	TRUST ACCOUNT	SMCCCD CONTRIBUTION	TTIP Telecommunications and Technology Infrastructure Program	1998-99 TOTAL
Reference Books	\$ 4,212.00	\$2,513.00	\$2,407.00			\$ 9,132.00
Periodicals - Print and CD	\$12,100.00		\$313.00			\$12,413.00
Online Database Subscriptions					\$18,167.75	\$18,167.75
Contract Svcs.	\$30.00	\$500.00				\$530.00
Books	\$2,469.00	\$16,500.00				\$18,969.00
Videos		\$3,000.00	\$37.00			\$3,037.00
Central Automation Costs: PLS				\$15,735.00	16,880.75	\$32,615.75
TOTAL	\$ 18,811.00	\$ 22,513.00	\$2,757.00	\$ 15,735.00	\$ 35,048.50	\$94,864.50

Breakdown of 1997-98 Collection Expenditures

CATEGORY	COLLEGE BUDGET	BLOCK GRANT	TRUST ACCOUNT	SMCCCD CONTRIBUTION	1997-98 GRAND TOTAL
Reference Books	\$ 3,176.00		\$ 2,148.00		\$ 5,324.00
Periodicals: Print and CD- ROM	\$15,502.00		\$220.00		\$15,722.00
Contract Svcs.	\$105.00	\$1,000.00			\$1,105.00
Books	\$255.00	\$10,700.00	\$1,579.00		\$12,534.00
Videos					
Central Auto- mation Costs: PLS				\$15,277.00	\$15,277.00
TOTAL	\$19,038.00	\$ 11,700.00	\$3,947	\$15,277.00	\$ 49,962.00

## Collection Holdings

FORMAT	1999-2000	1998-99	1997-98
<b>BOOKS:</b>			
Volumes Added	334	1,011	329
Vol. Withdrawn	-166	-255	- 193
Titles Added	320	544	253
Titles Withdrawn	128		
<b>Total Book Titles Held</b>	<b>47,226</b>	<b>47,034</b>	<b>46, 490</b>
<b>Total Volumes Held</b>	<b>53,924</b>	<b>53,756</b>	<b>53,000</b>
<b>MAGAZINE SUBSCRIPTIONS:</b>			
Print Subscriptions	141	140	140
Microfilm	26	11	11
Online Databases (See Attached Lists)	35	23	5
<b>Total Subscriptions</b>	<b>202</b>	<b>174</b>	<b>156</b>
<b>CD-ROM Titles</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>VIDEO ITEMS</b>			
Library Purchased	418	383	376
ECE Dept. Purchased	211	NA	NA
<b>Total Video Items</b>	<b>629</b>		

## Library Services

ACTIVITY	1999-2000	1998-99	1997-98
FTE	3,339	3,307	3,289
Student Count (First Census Enrollment)	5,537	5,408	5,547
<b>Hours Open per Week</b>	<b>51.0</b>	52.5	52.5
Classes in Library	14	41	20
Number of Students	274	661	193
Class Orientations	26	17	46
Number of Students	469	257	679
<b>Total Classes</b>	<b>40</b>	58	66
<b>Total Students</b>	<b>743</b>	918	872
<b>Reference Transactions</b>	<b>2036</b>	2,807	4,589
<b>Circulation</b>	<b>3,064</b>	4,619	8,757
<b>Reserve and Video Circulation</b>	<b>4,382</b> (Includes Internet use)	1,653	1,931
<b>Patrons Registered</b>	<b>51</b>	59	46
<b>Cañada Registration Count</b>	<b>222</b>	265	210
<b>Avg. Daily Gate Count</b>	<b>203</b>	193	225

## **2001/2002 – 2003/2004 Cañada College Library Three-Year Program Goals**

Goal I: Provide adequate staff for effective library service to Cañada students and faculty, San Mateo County residents and secondarily to university partners.

Objective A: Hire a second full-time librarian

Objective B: Restore funds to adjunct faculty librarian budget sufficient to provide 37.5 hours (1FTE) service per week.

Objective C: Hire a part-time Senior Library/Media technician while classes are in session.

Goal II: Offer instruction in library and information science to students and faculty.

Objective A: Continue to improve the course LIBR 120 Information Competency

Objective B: Improve student enrollment and retention in LIBR 120 Information Competency

Objective C: Offer Flex Day activities aimed primarily at Cañada faculty and staff.

Objective D: Increase the number of orientation sessions and options.

Objective E: Offer a second library course for credit e.g. Searching the Internet

Goal III: Develop library collection to strengthen curriculum support.

Objective A: Strengthen book and periodical collections in areas targeted by Pathways Project: Teacher Education, Electrical Engineering, Biological Sciences and Career Planning.

Objective B: Increase cultural and linguistic diversity in collection development especially with reference to Hispanic culture and Spanish language.

Objective C: Purchase one hundred fifty (150) videocassettes and weed video collection of outdated and damaged items.

Objective D: Add ten new periodical subscriptions.

Goal IV: Provide professional development opportunities for library staff.

Objective A: Increase participation in SMCCCD Faculty and Staff Development Programs

Objective B: Provide flexible scheduling for attendance at District and PLS training sessions or workshops

Objective C: Encourage membership and participation in professional organizations.

Goal V: Contribute to planning of new Library/Learning Resource Center

Objective A: Staff will participate in SMCCCD committees

Objective B: Staff will survey library literature, attend library planning workshops and consult with knowledgeable professionals.

Objective C: Staff will tour one or more Bay Area college library/learning resource center.

**2001/2002 – 2003/2004**

**Three-Year Staffing Goals**

	Current Year 2000 – 2001	2001-2002	2002–2003	2003-2004	<b>ALA</b> Comm. Coll. Lib. Minimum Standard
Director	1	1	1	1	1
Full-time Librarian	1	2	2	3	5
Adjunct Librarian	.53 20 h/wk	.77 29 h/wk	1.09 41 h/wk	1.09 41 h/wk	
Full-time Sr. Library Media Tech.	2	2	2	3	5
Part-time Library Media Tech.	0	.60 22.5h/wk	1 37.5 h/wk	1 37.5 h/wk	
<b>TOTAL</b>	4.53	6.37	7.09	9.09	11



**2001/2002 – 2003/2004**

**Three-Year Service Goals**

ACTIVITY	Last Year 1999-2000	Current Year (projected) 2000-2001	2001-2002	2002-2003	2003-2004
Hours Open per Week	51	51	51	63	63
Classes in Library/Number of Students	14/274	16/300	25/375	50/750	75/1350
Orientations/ No. of Students	26/469	30/540	45/810	60/1080	75/1350
Total Classes/ Students	40/743	46/840	70/1185	110/1830	150/2,700
Reference Transactions	2036	2240	2576	3349	3,851
Circulation	3,064	3,370	3,876	5,039	7,548
Reserves/Videos/ Internet Use	4,382	4,820	5,543	7,206	9,004
New Patron Cards	51	61	70	91	114
Cañada Registration Count	222	244	280	365	456
Average Daily Gate Count	203	223	257	334	418

**2001/2002 – 2003/2004**

**Three-Year College Budget Goals**

	Current Year 2000-2001	2001-2002	2002-2003	2003-2004
Acct. 4110 Ref. Books	\$3,200	\$5,000	\$6,000	\$10,000
Acct. 4510 Misc. Supplies	1,000	3,500	3,500	5,000
Acct. 4513 Subscriptions	11,000	13,000	15,000	20,000
Acct. 4580 Central Dup.	233	500	500	700
Acct. 5220 Mileage	100	100	100	100
Acct. 5690 Other Contr Svc.	600	600	1,250	1,000
Acct. 6310 Books	4,000	15,000	20,000	25,000
<b>TOTAL</b>	<b>\$ 20,133</b>	<b>\$ 37,700</b>	<b>\$ 45,700</b>	<b>\$ 61,800</b>

**2001/2002 – 2003/2004**

**Three-Year Instructional Equipment/Library Materials Block Grant Budget Goals**

	Current Year 2000-2001	2001-2002	2002-2003	2003-2004
Acct. 4110 Ref. Books		24,305	26,736	29,410
Acct. 4510 Misc. Supplies (Videos)	5,000	12,000	13,200	14,520
Acct. 4513 Subscriptions	5,025	10,050	11,055	12,161
Acct. 5690 Other Contr Svc.	1,000	1,000	1,100	1,210
Acct. 6310 Books	40,000	57,600	63,360	69,696
Acct. 6450 Misc. Equip.	4,461	3,000	3,300	3,630
<b>TOTAL</b>	<b>\$ 55,486</b>	<b>\$ 107,955</b>	<b>\$ 118,751</b>	<b>\$ 130,627</b>

**2001-2002 Facilities & Equipment Request**  
**If construction of Library/Learning Resource Center is not imminent**

**Facilities –**

- 1. Provide air conditioning throughout Library**
- 2. Replace library carpeting**
- 3. Install ADA compliant Circulation Desk with ergonomic staff workstation**
- 4. Install ADA compliant ergonomic Reference Desk**
- 5. Replace all window blinds**

**Furniture & Equipment –**

- 1. Combination television/VCR (2)**
- 2. Book resensitizer and desensitizer**
- 3. VHS cassette rewinder/cleaner**
- 4. Ergonomic desk chairs for staff (2)**
- 5. Ergonomic adjustable stools for patrons (4)**
- 6. Ergonomic chairs for patron workstations (10)**

# Library User Survey Results - Fall Semester 1999

## Cañada College Accreditation Committee

<b>Participants:</b>	<b>Students/Faculty/Staff</b>
<b>Number of surveys distributed:</b>	<b>80</b>
<b>Number of surveys returned:</b>	<b>57</b>

Number of replies per question/answer denoted in parentheses ( ).

1. How often do you use the Library? (56)

<b>A. daily</b>	B. weekly	C. monthly	D. rarely	E. never
<b>53.6% (30)</b>	33.9% (19)	7.1% (4)	5.4% (3)	0%

2. Do you feel that the library is open long enough to meet your needs? (55)

<b>A. yes</b>	B. no	C. no opinion
<b>83.7% (46)</b>	12.7% (7)	3.6% (2)

3. How often do you use the following library services? (57)

A. surfing the Internet, email, chat rooms

<b>1. often</b>	2. sometimes	3. not at all
<b>36.8% (21)</b>	29.9% (17)	33.3% (19)

B. browsing magazines, newspapers, pleasure books (57)

1. often	<b>2. sometimes</b>	3. not at all
24.6% (14)	<b>45.6% (26)</b>	29.8% (17)

C. photocopying materials (57)

1. often	<b>2. sometimes</b>	3. not at all
28.1% (16)	<b>38.6% (22)</b>	33.3% (19)

D. researching for a paper or class project (56)

1. often	<b>2. sometimes</b>	3. not at all
39.3% (22)	<b>41.1% (23)</b>	19.6% (11)

E. studying, doing homework (56)

<b>1. often</b>	2. sometimes	3. not at all
<b>60.7% (34)</b>	26.8% (15)	12.5% (7)

F. using reserve materials (57)

1. often	<b>2. sometimes</b>	3. not at all
12.3% (7)	<b>49.1% (28)</b>	38.6% (22)

G. viewing videos (56)

1. often	2. sometimes	<b>3. not at all</b>
0%	8.9% (5)	<b>91.1% (51)</b>

H. using the word processor or typewriter (56)

1. often	2. sometimes	3. not at all
14.3% (8)	19.6% (11)	66.1% (37)

I. working with my study group (56)

1. often	2. sometimes	3. not at all
5.4% (3)	25% (14)	69.6% (39)

4. Do you find it easy to get help when you want it for:

A. checking out/returning library materials (53)

1. often	2. sometimes	3. not at all
88.7% (47)	9.4% (5)	1.9% (1)

B. finding books on the shelves (51)

1. often	2. sometimes	3. not at all
82.4% (42)	15.7% (8)	1.9% (1)

C. reference assistance from a librarian (53)

1. often	2. sometimes	3. not at all
86.8% (46)	13.2% (7)	0%

D. using the electronic catalog for books or databases (52)

1. often	2. sometimes	3. not at all
77% (40)	19.2% (10)	3.8% (2)

5. Do you feel comfortable asking the library staff for help? (57)

1. often	2. sometimes	3. not at all
98.2% (56)	0%	1.8% (1)

6. If no, why not? (1)

C. I would prefer using e-mail (1)

7. Generally, when looking for information in the library, do you find information you need? (54)

A. yes	B. no	C. partially
77.8% (42)	1.8% (1)	20.4% (11)

8. If you answered "no" or "partially", indicate the most common reason. (12)

A. Couldn't find any information	B. Info. unavailable/checked out	C. Other (unspecified)
8.4% (1)	58.3% (7)	33.3% (4)

9. When you find information, how would you characterize it? (55)

A. current	B. too old	C. just right
36.4% (20)	16.4% (9)	47.3% (26)

10. How would you describe the quantity of the information you find in the library? (55)

A. too little	B. too much	C. just right for my needs
21.8% (12)	3.6% (2)	74.6 (41)

11. How would you describe the quality of the information you find in the library? (52)  
A. too difficult or scholarly    **B. appropriate level**    C. too easy or too popular  
1.9% (1)                            **88.5% (46)**                            9.6% (5)

12. How do you rate the library's computerized book catalog? (54)  
**A. easy to use**                    B. neither easy nor difficult                    C. difficult to use  
**48.1% (26)**                    46.3% (25)                    5.6% (3)

13. How do you rate the electronic indexes of magazines and journals? (49)  
A. easy to use                    **B. neither easy nor difficult**                    C. difficult to use  
42.9% (21)                    **46.9% (23)**                    10.2% (5)

14. Do you access the Internet from a computer at home? (57)  
**A. yes**                            B. no  
**52.6% (30)**                    47.4% (27)

15. How would you rate the library overall? (56)  
A. excellent    **B. good**                    C. fair                    D. poor  
37.5 (21)    **55.4% (31)**                    5.4% (3)                    1.8% (1)

# Library Survey Comments

## Cañada College Accreditation Committee

### Building concerns:

- Funds definitely need to be appropriated to the construction of a new library for Cañada. The existing library and the majority of its material are out-of-date and are in desperate need of improvements! I rarely visit the Cañada Library because of the fact that it's so run-down, cramped, and carries out-of-date material. Good luck.
- The library is a bit small, but it provides excellent service for the size of Cañada. The evening hours are adequate, but the library opens too late. An overall great place to study.
- I enjoy studying here because it is a nice, comfortable environment.
- Library has many nice, quiet study areas, but they're far too warm for human beings to occupy! (re: summer conditions).
- I often visit this library to study by myself, and it always gives a comfortable environment to study. I think it is very good to keep clean in the library.

### Electronic resources:

- Service to all Cañada students is very efficient and reliable. Cañada College's Library research tools such as microforms, indices, and computerized catalogs are very dependable which provides sufficient information related to my subject. Add more microform equipments please!
- The reason I have difficulty, if any, is because I am computer illiterate. It is not the fault of the library.
- We can use e-mail access for study purpose!



### **Services/Procedures**

- This is a very good library when trying to find references to the histories of different regions of countries (e.g. Spain, the Low Countries, Paraguay). I hope this will be a great reference to books on national/regional history.
- I'm really glad with the service that the library has offer to many students in their needs. I was recommended by a teacher to study in the library. Since then I have enjoy it. The problem is that where I study is very loud and noisy and I can't consentrate. I rather come to the library and study my class material of homework. The library system has help alot because I have improve my skills over the couple of years. The assistant help from the librarians me in excellent perform way. For example, if I'm looking for any information someone will emidiattlly help me with what I'm looking for. There isn't much more I can say, but the library is continually the greatest place to study. This are my personal comments about the library. Thanks for the access I had over in the e-mail. I had the chance to have my own e-mail because I have the access to comunicate with my business teacher on any assignments. Thanks all.
- I wish I would not have to sign up at the desk every time I use the web.

### **Hours:**

- I would like it if the library was open later on Fridays, and on Saturdays.

### **Miscellaneous:**

- For me, library is the place for studing and doing homework. I can easily concentrate here and nothing will interrupt me. If I have questions, I know the librarian is always there to help me. Unfortunately, I do not use most of your services because I'm taking only two classes. And I can't tell much about the quality and the quantity of the information in the library. But people come here and, I think, it means you have if not everything then almost everything that students need.

## **Online Databases Available to Cañada College Library**

**Fall 2000-Spring 2001**

PART 1      By virtue of PLS membership (SMCCCD Funds)

11 EBSCOhost Databases

- Academic Search Elite
- MasterFILE Premier
- Newspaper Source
- Business Source Premier
- Health Source Plus
- USP DI Volume II, Advice for the Patient
- Clinical Reference Systems
- Primary Search
- Funk & Wagnalls New World Encyclopedia
- EBSCO Animals
- Business Wire News

Elibrary.com

NewsLibrary.com

STAT-USA

RAND California

Britannica.com

IPL (Internet Public Library) News Reference

International Newspapers

PART 2      TTIP Funds (Telecommunications & Technology Infrastructure Program)

AP Photo Archive

CollegeSource Online

Encyclopedia Americana

Ethnic NewsWatch

FACTS.com

GenderWatch

4 GaleNet DB

- Contemporary Authors
- Contemporary Literary Criticism
- Dictionary of Literary Biography
- Literature Resource Center

ProQuest Direct Newspapers

- New York Times
- San Francisco Chronicle
- Washington Post
- Christian Science Monitor
- Wall Street Journal
- Los Angeles Times

SIRS Researcher

Standard & Poor's Net Advantage

WilsonWeb Omnifile Mega FT Web

Wilson Biographies

- Book Review Digest
- Education
- General. Science
- Humanities
- Readers' Guide
- Social Sciences
- Wilson Business
- Applied Science & Technology
- Art

- Biological and Agricultural Index
- Index to Legal Periodicals and Books
- Library Literature & Information Science

**Fall 1999 - Spring 2000**

PART 1      By virtue of PLS membership (SMCCCD Funds)

5 InfoTrac SearchBank Databases

- Academic ASAP
- General Reference Center
- Health Reference Center
- National Newspaper Index
- Business & Company Profiles

Elibrary

NewsLibrary

!Informe!

STAT-USA (via PLS membership)

RAND California (PLS membership)

PART 2      TTIP Funds (Telecommunications & Technology Infrastructure Program)

- CollegeSource
- Americana Online
- Books in Print
- Britannica
- Grolier Multimedia
- Ethnic NewsWatch
- 4 GaleNet DB

Contemporary Authors, Contemporary Literary Criticism, Dictionary of Literary Biography, Literature Resource Center

- GenderWatch
- ProQuest Direct Newspapers  
NY Times, SF Chronicle, Washington Post, Christian Science Monitor, Wall Street Journal
- SIRS Researcher
- WilsonWeb Omnifile Mega FT Web  
Wilson Biographies, Book Review Digest, Education, Gen. Science, Humanities, Readers' Guide, Social Sciences, Wilson Business, Applied Science & Technology, Art, Biological and Agricultural, Legal Periodicals and Books, Library Literature & Information Science.

### **Fall 1998-Spring 1999**

PART 1 By Virtue of PLS membership (SMCCCD Funds)

5 InfoTrac SearchBank DB

- Academic ASAP
- General Reference Center
- Health Reference Center
- National Newspaper Index
- Business & Company Profiles

NoveList

PART 2 TTIP Funds (Telecommunications & Technology Infrastructure Program)

- CollegeSource
- Americana Online

- Britannica
- Grolier Multimedia
- Ethnic NewsWatch
- 4 GaleNet DB

Contemporary Authors, Contemporary Literary Criticism, Dictionary of Literary Biography, Literature Resource Center

- GenderWatch
- ProQuest Direct Newspapers  
NY Times, SF Chronicle, Washington Post, Christian Science Monitor, Wall Street Journal
- 6 WilsonWeb DB  
General Science Abstracts, Humanities, Readers Guide Abstracts, Social Science Abstracts, Biographies, Book Review Digest

### **Fall 1997-Spring 1998**

By Virtue of PLS membership (SMCCCD Funds)

5 InfoTrac SearchBank DB

- Academic ASAP
- General Reference Center
- Health Reference Center
- National Newspaper Index
- Business & Company