

## **Academic Senate Governing Council Strategic Planning Retreat November 3, 2004**

Public Comment:

No official comment

A study session for the Strategic Planning document (SPD) was introduced by Dick Claire and facilitator (Bonnie Henkels-Luntz) and the following areas were to be discussed.

Introduction

Clarification of the document

Areas of faculty primacy

Prioritize the areas

Brainstorm for implementation and wrap up

Linda Choi led the review of the history of the document's creation and then led a clarification of the SPD. The next step was to identify which areas that the faculty members have primacy. We then prioritized the list and discussed implementation ideas and discussed ways to bring these ideas forward to College Council.

### **Agenda**

- Introduction: Purpose and goals of today's session  
Dick Claire
- Agenda and group agreements  
Bonnie Henkels-Luntz
- Presentation on the Strategic Planning process and clarification of the recommendations  
Linda Choi
- Identification of recommendations where faculty have primacy
- Brainstorming of ideas for implementation
- Next steps
- Summary and wrap-up  
Bonnie Henkels-Luntz

### **Group Agreements**

- Speak on at a time
- Listen for new information
- Speak respectfully to on another
- Take responsibility for your own participation
- Allow the facilitator to guide the process
- No "put downs"

## Levels of Consensus

1. Absolutely YES
2. I accept it but I have reservations
3. I have objections. I cannot let it pass. Let's talk more
4. No way!

## Identification of Areas in Which Faculty Have Primacy and Prioritization

Each recommendation was considered and those that were deemed to need significant faculty input were discussed and prioritized

### Academic Environment

Recommendation	Priority Ranking
College Standards	2
College Offerings and Academic Resources	1
Retention	4
Athletics	
Partnerships (e.g. service learning, advisory groups, outside organizations, internships, etc.)	

### Workforce Development

Program Variety	
Child Development Center	5

### Professional Development

Growth of Individuals	
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### District

Common Curriculum	
Institutional Research ( Faculty access, training on how to use, and perhaps new database)	3

### Student Life

Campus Environment ... Commitment to Balance	
Campus Environment ... College Hour	6
Campus Environment ... Supporting evening, week-end students	

### Student Services

Evaluation of Services Offered	
Child Development Center	
Phi Theta Kappa Support	

## Brainstorming of ideas for implementation for College Offerings and Academic Resources with Prioritization

Need More Full Time Faculty	7/11 :
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	Consensus level 1 4/11 : Consensus level 2
Bring counseling department into the scheduling process	6/11 : Level 1 3/11 : Level 2
Use learning communities as a tool to ensure fewer conflicts in schedule	1/11 : Level 1
Re: expanding core offerings – how closely are we looking at our current “core offerings,” how closely are they related to our values, mission, etc and if we are to expand some, how are we to reduce others?	10/11 : Level 1
Offer some afternoon classes (Humanities has some afternoon classes that are full)	7?11 : Level 1
Expand core transfer offerings during evening and weekend hours	4/11 : Level 1
Comment: We need more full time faculty to be successful in expanding programs	
Comment: Afternoon, evening, weekend classes need “buy-in” from faculty	
Offer a “packaged program” with a set of courses which will get student out in two years, or perhaps accelerated in 18 months. Like our private competitor’s	6/11 : Level 1
Comment: Counselors can help students plan a 2 yr curriculum but due to scheduling issues it isn’t always possible.	
Comment: Students do not/can not get counseling in a timely way.	
Comment: Package of courses for 2 yr curriculum must specifically look at when core courses are offered so that there is no conflict.	
Comment: Packaged courses must come with good advertising materials and professional out reach which includes faculty participation	
Have a discussion of the meaning of “core transfer”	8/11 : Level 1
We need good institutional research to back our decisions. We need to pose the right questions to IR e.g.; Who are our students? And we need to know how to interpret data	6/11 : Level 1
Comment: 2yr or 3yr packages do not fit all students needs	
Need to be sure that evening and weekend classes are supported by library, learning center, counseling and tutors	8/11 : Level 1
Question: Can money be used for hiring faculty and student support rather than renovation and facilities? Answer: No, the bond money is specifically for facilities	
College could pursue other avenues of funding i.e.; parcel tax which is flexible and can be used to support Fund 1/staffing	4/11 : Level 1

**Brainstorming of ideas for implementation for College Standards with Prioritization**

Develop specific student learning outcomes (slo’s) across curriculum, e.g.; critical thinking, written and oral communication, research	8/11 : Level 1
Have campus-wide discussion on “General Ed” requirements and whether our courses meet the state requirements.	5/11 : Level 1
Work on ways to create and support a campus-wide discussion on any/all issues	
Emphasize the “how to’s” of research, use of library, “information competency”	4/11 : Level 1

etc. through all courses	
Create a traditional Logic course that would be required rather than offering many courses that cover critical thinking	1/11 : Level 1

### **Thoughts on Our Next Steps**

1. Academic Senate Governing Council will invite the Division Faculty College Council Reps to our summary of this planning session so that they can participate in a discussion of priorities.
2. Dick and the College Council Reps will then bring the information to the College Council for use in the continued Strategic Planning process.

### **Some things to consider as we move forward**

- ✓ As a group we need to be able to get relevant and timely information about our students, our classes, and our programs in order to propose and implement new ideas.
- ✓ Once we have the data, we must consistently use it for program review, the matrix for scheduling classes etc.
- ✓ Clearly one thing that we need is more information about what students want when they attend Cañada i.e.; degree, transfer, certificate.
- ✓ Faculty need to be oriented as to how to use data in program review etc. as well as how to access existing data
- ✓ There must be administrative support if we are to move forward with such ideas as “packaging curriculum.”
- ✓ For the College to thrive with existing programs and/or newly developed programs, recruitment needs fabulous materials and professional staffing.

One topic that came up that was not specifically addressed was that Academic Senate Governing Council must continue to reach out to faculty members via various channels of communication so that we can have the significant level of participation that any of these recommendations requires.