

**CAÑADA COLLEGE**  
**CLASSIFIED SENATE MEETING MINUTES**  
**Wednesday, May 16, 2006**

**IN ATTENDANCE** – Robert Hood, Susan Traynor, Roberta Chock, Bart Scott, Helia Ying, Joan Murphy, Terry Watson, Ricardo Flores, Jacquelyn Holley, Debbie Joy, Sue Eftekhari, Max Petschauer, Brian Horwitz, Margie Carrington, Mario Pena, Maria Lara-Blanco, Pat Tyler, Rita Sabbadini

**COMMENCEMENT VOLUNTEERS** – Any classified staff members interested in working commencement should contact Regina Blok. Staff members who work on commencement night will receive 1 & ½ hours compensation time for the hours worked.

**CLASSIFIED SENATE BY-LAWS PROPOSAL TO CHANGE TERM LIMITS** – The discussion about changing the term length of officers led to a larger discussion about the classified by-laws and additional revisions were recommended. Because of time constraints the group decided to table this item and plan a retreat in the summer (after July 4<sup>th</sup>) in which classified staff can discuss in-depth the Classified By-Laws and Constitution. A sub-committee of volunteers was formed to draft revised documents with the recommendations that were made at this meeting. The revised documents will be used as working documents at the retreat. The By-Laws subcommittee members are Susan Traynor, Sue Eftekhari and Pat Tyler.

**ACCREDITATION STANDARD IV LEADERSHIP AND GOVERNANCE** – Patty Dilko posed questions about the role of classified staff in the institutional decision making process, Institutional goals, governance etc. Thoughtful, enthusiastic feedback was provided. If you were unable to attend the meeting but would like to provide input regarding standard IV, please contact Patty Dilko.

**YEAR-END RECOGNITION AWARD** – Dave Patterson will be honored this year with the “Shining Star” award along with \$50.00 donation check for library books.

**50-50 RAFFLE** – Tickets are available from Margie Carrington. \$1.00 each or 6 for \$5.00. All proceeds go to the classified staff scholarship fund.

**ELECTIONS FOR NEW OFFICERS** – Election nomination forms will be sent out next week for the 2006-2007 academic year.

**PROGRAM REVIEW – STUDENT SERVICES** – All Classified Staff were emailed a draft copy of the Student Services program review document. If you have any comments about this document please contact Deborah Joy. This document will be finalized at the upcoming Student Services Retreat.