

## **Minutes**

Cañada Classified Senate Meeting  
Monday, September 25, 2006  
1:00 pm – 2:30 pm  
Building 5-209

Present: Roberta Chock, Bart Scott, Mike Walsh, Deborah Joy, Gloria Peña-Bench, Jacquelyn Holley, Margie Carrington, Terry Watson, Joan Murphy, Maria Mendez, Carmina Chavez, Maria Lara, Maggie Souza

### **Strategic Planning Meeting with Consultant – 10/3/2006 from 2-3:30 pm 5-209**

The Board of Trustees is expected to approve Rick Vorhees as the consultant for our strategic planning process. More information will come from the President's office once the Board has acted. Classified Senate is scheduled to meet with him for discussions on October 3, 2006, 2-3:30 pm, in 3-142.

### **Employee Surveys Due 9/29/06**

Bart Scott explained how the survey will work and asked everyone at the meeting to help get the word out that completing the survey is important.

### **Status of Cañada Presidential Search**

Margie Carrington reported that Vice-Chancellor Harry Joel emailed Marilyn McBride—who was the chair of the previous search committee—to contact the members of the previous search committee to determine who is willing to serve again. Classified members were: Margie Carrington, Maggie Souza, Robert Hood, Maria Lara. All are considering serving on the committee again. A tentative timeline was proposed by the Vice-Chancellor as follows: now through mid-October – identify committee members, by early November – review the job announcement and revise if necessary, early January – post the opening, early February – job announcement to close, March – interviews, mid-April – campus forums, selection to be made in May with the new president to start in early June.

There was some discussion as to whether or not Foothill and CSM will be done with their presidential selection process, and if not, what impact that may have on our process. We also discussed the effect our Strategic Planning process could have on the presidential search process, since one of the questions the Strategic Planning process is expected to answer is 'who we are', along with defining our mission. This process will shape what qualities we look for in a new president.

### **Holiday Baskets and Other Fundraising (what, where, when)**

Decided that it is important to start planning the holiday basket fundraiser to optimize the event. We decided to request that all of the baskets be completed and ready to display by Tuesday, November 14, which immediately follows a 3-day weekend. This will allow plenty of time for tickets to be sold at other holiday events. We decided that the area in A&R is probably the best place to display them as there is a lot of traffic through there. We will check with the cashier's office to see if they are willing to secure the baskets at night again. We will send a flyer out soon to get people started thinking about the fundraiser. We will decide on the date of the raffle at a later meeting, once we know what and when other holiday events are taking place.

### **Museum of Tolerance List Update**

Renee Moresco and Ruth Miller will attend the 11/9/06 MOT training. Jose Romero and Katherine Reite will attend in April (specific date TBD). The following have expressed interest in attending future trainings: Ricardo Flores, Helia Ying, Sue Eftakari, Bart Scott, Mike Walsh.

### **Planning and Budget Update**

Margie reported that the P&B committee again focused on the process of filling positions and the need for CSEA to be involved in planning for classified positions. The 10-month CBET position that Jose Romero will be vacating was brought forward. In relation to categorically-funded positions like this one, Margie expressed the wish that the District Office would clearly state on job announcements what the retreating rights are. P&B also discussed: the extension of Denise Erickson's position from part-time to full-time, a comparison of load and the number of full-time vs. part-time instructors among the three campuses, and staff development. The Academic Senate will issue a faculty hiring update soon..

### **College Council Update and Classified Representation**

We talked about the composition of College Council as stated in the CC by-laws, which give a total of 6 representatives to classified and academic senates and ASCC, however the chair of the academic senate is

also an ex-officio member of College Council. Classified Senate proposes that each have a total of 6 members, with the president or chair of Classified Senate and Academic Senate as official members, not ex-officio, included in the 6 members. We had a further discussion of who the official members of College Council actually are, how they are selected, and how divisions are or are not represented.

### **Possible Retreat Dates and Holiday Luncheon Dates – Bring your calendars**

Debbie Joy had done some research on possible locations for a retreat and the cost for each. As we were running short on time, she will prepare a summary to send by email to classified for consideration. We did decide on Friday, December 15 for our holiday lunch, to be held at Dominic's again, if available. Everyone agreed that it was a very nice place.

### **Celebrating Birthdays**

Debbie Joy asked for input on the monthly birthday celebrations that were held last spring, in lieu of individual birthday celebrations. We decided that we would like to see the monthly celebrations tried again—they weren't always well attended—but would also like to give individual departments the option to celebrate birthdays in their own areas, if desired.

### **Announcements/Other**

Debbie Joy brought as an informational item, organization charts that she had been asked to prepare by the District Office. They are being presented to each Senate before being forwarded to the District Office. A few errors were pointed out, along with suggestions that they be updated annually (not each semester), and that employment percentages be left off.