

CLASSIFIED SENATE MEETING MINUTES
Monday, September 22, 2008 – 1:30 p.m., 9-154

Present: Joan Murphy (President), Roberta Chock (Vice-President), Jose Romero (Treasurer), Jonna Pounds (Secretary), Ariackna Alvarez (Activities Coordinator); Linda Allen, Aja Butler, Margie Carrington, Debbie Joy, Gloria Pena-Bench, Joan Rosario, Rita Sabbadini, Faye Solar, and Salah Webb

Absent: Georgia Clark (Activities Coordinator)

Guests: Greg Stoup, Director of Planning/Research; Tom Mohr, President; Katie Townsend-Merino, Humanities Division Dean

CONTENT	PROCESS	WHO
I) Introduction of Officers	Introduced current officers: President – Joan Murphy, Vice President – Roberta Chock, Secretary – Jonna Pounds, Treasurer – Jose Romero, Activities Coordinators – Georgia Clark (absent) and Ariackna Alvarez	Joan Murphy
II) Classified Senate Meeting Time Change	It was agreed to change the meeting date and time to 1:30 p.m. and every 3 rd Monday.	Roberta Chock
III) Report on Retreat	Overview of 6/27/08 retreat at Holbrook Palmer Park. Everyone agreed that it was a worthwhile experience – enjoyed the presenters, setting was great. Rita Sabbadini suggested having different presenters next time – possible overview health coverage, EAP (?)	Joan Murphy
IV) Treasurer Report	Currently there is \$2,133.23 in the treasury – excluding \$700 for staff development which leaves \$1,433.23 for scholarships.	Jose Romero
V) Fundraising Efforts for 08-09: a) <u>Halloween Party</u> b) <u>Classified Holiday Lunch</u> c) <u>Other</u>	Discussed this year's party to raise money for the Pat Hanada scholarship – Debbie Joy will let us know which division will be hosting this year. There was some discussion as to whether not to call it a 'Halloween' or 'Harvest' party. All agreed to continue referring to it as 'Halloween'. Can no longer have 50-50 raffle due to district policy? Linda Allen suggested a costume contest – "need to bring life into it". Per Salah, instead of being under the divisions, at Skyline, this is considered a Student Activities event. Suggested date for this year's luncheon is 12/5/08 – hoping not to conflict with CSEA Luncheon – when is that? Discussed getting the Holiday Baskets in on time for early display in the Bookstore – very effective last year – suggested date 11/17/08 before Thanksgiving. Salah Webb suggested fundraising ideas from his experience working at Skyline – a football pool, jog-a-thon.	Various members

CONTENT	PROCESS	WHO
	<p>Rita reminded everyone that our college used to have something similar with volunteers running a designated route on our campus to raise money. Linda suggested selling Avon.</p> <p>Jose Romero suggested a bake sale and Salah talked about creating an order form for the sale.</p> <p>Mike Tyler's band (BTG) is willing to play for free to raise money.</p>	
<p>VI) Committee Reports:</p> <p>a) <u>College Council</u></p> <p>b) <u>Planning and Budget</u></p> <p>c) <u>Diversity Committee</u></p> <p>d) <u>District Shared Governance 2.09 Process</u></p>	<p>Linda is our CSEA designee currently serving on College Council and Diversity Committee. Nothing to report that was not already covered in previous discussion</p> <p>Planning and Budget coming back under College Council – possibility of separating into two subcommittees reporting directly to College Council</p> <p>There will be a lecture on diversity of cultures titled <i>A Different Mirror</i> presented by Dr. Ronald Takaki on 10/15/08 in the Main Theater at 12:45 p.m. – admission is free. Committee in process of electing officers.</p> <p>Reviewed DSGC consensus reaching processing – if anyone votes 'E' it stops process – needs to be revised to allow for majority consensus.</p>	<p>Linda Allen</p> <p>Joan Murphy</p> <p>Linda Allen</p> <p>Linda Allen</p>
<p>VII) Update on Educational Master Plan</p>	<p>Shared governance means incorporating different points of view – need to provide the opportunity for everyone to participate in the planning process. WASC is coming back to check our progress, some doubt that we will get off warning in October. Planning portion of Planning and Budget will move towards College Council – central planning body. Per Margie Carrington, Master Plan must be completed and submitted by 10/15/08 – need planning structure in place before Cañada can be taken off warning – gave overview of WASC rubric.</p> <p>When hired, Greg Stoup was intrigued by our institution being on warning. He is working towards formalizing what already exists – group ownership. Is this structure fair? Model facilitates planning process. How do you feel about shared governance in structure? There is a need to separate overlapping responsibilities and make College Council more effective. Meeting on 9/24/08 at 2 p.m.?</p> <p>Rita pointed out that some Classified are solely involved with day-to-day clerical function, no input into Instruction side. Salah brought up Skyline's model – priority based on student needs.</p>	<p>Tom Mohr</p> <p>Greg Stoup</p>
<p>VIII) Honors Program</p>	<p>Patty Dilko came and presented the honors program which will include 5 transfer courses to launch in Spring 2009.</p>	<p>Patty Dilko</p>
<p>9) Next meeting:</p>	<p>The next meeting will be on Monday, October 20th at 1:30 p.m.</p>	
<p>ADJOURNED AT:</p>	<p>3 p.m.</p>	