

CLASSIFIED SENATE MEETING MINUTES
Monday, April 20, 2009 – 1:30 p.m., 9-154

DRAFT

Present: Joan Murphy (President), Roberta Chock (Vice-President), and Jonna Pounds (Secretary); Sue Eftekhari, Valeria Estrada, Robert Hood, Maria Lara, Vicky Nunes, Mario Peña, Joan Rosario, Faye Solar, Maggie Souza, and Terry Watson

Absent: Ariackna Alvarez (Activities Coordinator) Katherine Reite (Activities Coordinator), and Jose Romero (Treasurer)

Guests: Thomas Mohr, President; Martin Partlan, Academic Senate President

| CONTENT | PROCESS | WHO |
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| I) Approval of Minutes | Will forward minutes | Jonna Pounds |
| II) Guidelines/Criteria for Recommending Permanent New Classified Positions | Guidelines do not apply to new positions. Per Martin Partlan, some faculty was vocally opposed to second paragraph and talked about developing position control for faculty positions – may have to go to AFT for approval. Proposed faculty hiring is currently presented to the Budget Committee. Martin did confirm that faculty does not want to argue with Classified – just want the rules clarified. Academic Senate is concerned about disciplines that have lost fulltime faculty without being replaced and would like the projected salaries to remain part of the budget – for example, if a department decides the fulltime faculty position is no longer needed (program deleted/downsized), funding should pass to the next department that has a need for a fulltime faculty member. Tools to justify faculty hiring decisions are incorporated into the program review process. Classified position requests are included in program reviews when there is a specific need i.e., a project director for grant coordination. All hiring decisions must tie into our Education Master and Strategic plans. Academic Senate wants “all hiring decisions open to review”. Maria Lara asked if AFT officers changed, does Classified hiring procedures have to be reviewed again. Joan asked why the faculty was concerned about the Classified guidelines wording when Academic Senate is discussing rewording their own. Maria Lara stated that Classified must speak up when a CSEA approved classified position is cut and does not receive support from college administration. Per President Mohr, CSEA approval of hiring process has generated tension before – example, Classified positions that were not advertised and filled in-house with administrative approval. | Maria Lara Joan Murphy Martin Partlan |
| III) Amend Classified Senate Constitution to Align with New Planning Councils | Discussed duties of officers and Classified presence on various planning councils. Release time for hours spent attending council meetings was discussed. Per Mario Peña, CSEA has nothing to do with release time – | Roberta Chock Joan Murphy Mario Peña |

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| | President Mohr has to approve this – offer comp time? | |
| IV) Scholarships to be Awarded – Treasurer’s Report | Classified usually awards two \$750 scholarships but now have to adjust amount due to lower balance – Pat Hanada fund balance is \$290 or \$500?? It was suggested that instead of two scholarships at \$750, Classified should sponsor three scholarships at \$500 each. Will ask Jose Romero to bring print out of scholarship balance to next meeting. | Joan Murphy |
| V) Elections for 2009-10 | Classified Senate will be electing new officers on 5/18 – nominations must be forwarded to Jonna Pounds and are due by 5/15. | Joan Murphy |
| VI) Fundraiser for Spring | What happened to bake sale? | |
| VII) Reports from Councils/Committees | <u>College Planning Council</u> – there will be a joint meeting of CPC and Budget Committee on 4/22, 1:30-3:30 p.m. to discuss budget reductions <u>Instructional Planning Council</u> – timelines discussed and Dr. Sarah Perkins was hired as the new VP of Instruction – will start in July. <u>Student Services Planning Council</u> – no report <u>Budget Committee</u> – weekly discussion of budget reductions – urged everyone to attend the 4/22 joint meeting with CPC <u>Diversity Committee</u> – no report | Roberta Chock? Joan Rosario Joan Murphy |
| VIII) Anticipated Budget Reductions | Per President Mohr, the Budget Committee has met weekly to discuss plan for possible 5%, 7%, and/or 10% reductions. So far, our college is the only one in the district that has proposed/implemented \$700,000 in reductions after presenting these proposed cutbacks to the college community. Now there is a new proposal of a possible \$800,000 reduction over the next 3 years – Budget Committee and College Planning Council will meet next Wednesday to discuss this further. Categorical funds may be reduced – possibly General Fund dollars? President Mohr believes we can never communicate enough and he is willing to listen to all suggestions – his door is always open. Our college might be able to reduce our expenses by \$900,000 which includes the previously proposed \$700,000 reduction. However, our college must try to keep services intact. Our college has in reserve \$550,000 one-time dollars available but will try to get close to the \$800,000 reduction without using our reserve dollars. The District is looking into centralizing some services – has already done so with campus security. | Thomas Mohr |
| 9) Next meeting: | The next meeting will be on Monday, May 18 th at 1:30 p.m. | |
| ADJOURNED AT: | 2:58 p.m. | |