

**CLASSIFIED SENATE MEETING MINUTES**  
**Monday, March 15, 2010 – 1:30 p.m., 13-216**

Present: Roberta Chock (President), Susan Traynor (Vice-President), Jonna Pounds (Secretary), Maggie Souza (Treasurer), Aja Butler (Co-Activities Coordinator), Jose Romero (Co-Activities Coordinator); Susan Eftekhari, Edith Flores, Maria Huning, Debbie Joy, Ruth Miller, Joan Murphy, and Gloria Pena

Guests: Thomas Mohr, President; Greg Stoup, Director of Planning/Research

CONTENT	PROCESS	WHO
I) Approval of Minutes	Minutes from 2/22 meeting approved	
II) Strategic Planning Process	Greg Stoup presented on 30-month Strategic Plan process. CPC will be “lead driver” of process and an oversight committee will be formed with 20+ membership comprised of deans, VPI, VPSS, and current committee/council members – need one Classified to serve. IPC and SSPC will recommend members – process will take a year to complete. Committee will break into 4 working groups	Greg Stoup
III) Concerns/Issues/Ideas – All College Meeting	Per President Mohr, need to have an All College meeting to discuss where we are now and where are we going as a college. Need to review decisions made that have impacted our college – how are we different now from 5 years ago? President Mohr encouraged Classified to attend CPC and IPC meetings – wants “culture of openness”. Aja Butler expressed concern regarding student involvement in decision process – thinks we need student voices on panel – need to look at architectural design of college in regard to adequate space for students. Student Center with prominent lounge space or game rooms might encourage student involvement. The amphitheater, quad, and Student Life activities are essential components of the student experience per President Mohr – long way to go as far as student engagement and no one person can make it happen. The cafeteria which has been used as a student lounge/center is currently in the process of renovation, it will be a year before remodeled space can be used. Susan Traynor suggested students use the theater foyer – adequate space for “spreading out”. What else would encourage students to stay on campus and participate?	Thomas Mohr
IV) Discussion/Action: Funding Scholarships	\$449.29 in account and \$2,999.98 in savings of which \$700 is professional development funds. Last year, Classified Senate gave two \$500 scholarships. Debbie Joy suggested five \$300 or six \$250 scholarships – attendees voted to give six scholarships. However, need to retain \$700 balance for emergencies. Discussed selling flowers at graduation – Jose	Maggie Souza

CONTENT	PROCESS	WHO
	Romero and Aja Butler will follow-up on this. Susan Traynor suggested having a carwash, or holding a raffle to raise money – “green ideas” – composting (?) with community. Will wait to see how Middle College does with their car wash before pursuing that idea. Internships?	
V) Classified Senate Elections	Elections of new Classified Officers will be held in April – president and treasurer serve for two years.	Roberta Chock
VI) Committee Reports: a) <u>College Planning Council (CPC)</u> b) <u>Budget Committee</u>  c) <u>Instructional Planning Council (IPC)</u>  d) <u>Student Services Planning Council (SSPC)</u> d) <u>Diversity Committee</u>	See Items II and III Committee getting more transparency from District. However, allocation is not fairly balanced between colleges. Student rep added to committee membership – possibility of televised meetings? Had presentation on Strategic Plan process and upcoming program reviews. Dean Linda Hayes presented emergency hire request to fill upcoming Multimedia faculty vacancy – department will be without fulltime faculty at end of this semester. SSPC currently going through program plan process. No report	Roberta Chock Susan Traynor  Jonna Pounds  Debbie Joy
VII) Activity/Events Update: a) <u>March on March</u>  b) <u>Flex Days</u>  c) <u>Spring Fundraising Events</u>	Will take place on March 22 – President Mohr is very supportive. There are 2 full buses going to Sacramento per Aja Butler Maria Huning’s team building workshop was highly praised – learned some interesting things about each other. Those who attended the Claremont EAP presentation, Juggling Act, found it to be informative and helpful. Roberta Chock passed out Claremont EAP informational materials – many services offered that are free. See Item IV	Aja Butler
VIII) Other/Public Comments	Equity Plan committee needs two Classified members – Aja Butler interested. Administrative Council asked the Safety Committee to look into campus smoking policy. Some individuals are violating current policy of smoking 20 feet from building/access ways – ashtrays will be removed from Building 9 balconies. Financial Aid urgently needs 13 more scholarship application readers.	various
<b>9) Next meeting:</b>	The next meeting will be on Monday, April 19 <sup>th</sup> at 1:30 p.m.	
<b>ADJOURNED AT:</b>	3:10 p.m.	