

Classified Senate Minutes

Monday, April 30, 2012

Present: Jonna Pounds, President; Debbie Joy, Vice President; Robert Chock, Secretary; Dave Vigo, Treasurer, Ari Alvarez, Co-activity coordinator; Joan Murphy, Maria Huning, Bart Scott, Margie Carrington, Helia Ying, Gloria Peña-Bench, Rita Sabbadini.

1. The minutes of March 26, 2012 meeting were approved as presented.
2. Financial Report: Dave Vigo distributed copies of the financial report showing a petty cash balance of \$275, and savings balance of \$1704.09. A check for \$1000 was written to the Foundation for two scholarships of \$500 each.
3. Classified Elections: Nominations have been received and Jonna Pounds is in the process of contacting nominees prior to being placed on the ballot, to be sure they would be willing to serve. The ballot will be distributed soon, to be voted by mid-May.
4. Committee Membership: Jonna Pounds and Debbie Joy are meeting with Jeanne Stalker (Cañada CSEA Vice President) and Annette Perot (CSEA Chapter 33 President) to discuss committee memberships. Lina Mira and Joan Murphy have agreed to continue to serve on CPC through May, 2013, so that their membership terms synchronize with the academic year term.
5. Events/Fundraisers: Ari Alvarez reported that the previously discussed spring basket fundraiser will not take place. Margie Carrington announced that she is willing to donate tickets to a June B52 concert at Mountain Winery as a raffle fundraiser. Ari will arrange a promotion of the raffle, which will conclude on 5/25. It was also decided to host a pancake breakfast for Classified Appreciation Week and invite the campus and request donations. (See below.)
6. Classified Professional Development Retreat: Mario Peña, Ari Alvarez, Debbie Joy and Lina Mira have met to discuss holding a meaningful professional development activity, potentially to include presentation/workshop by staff from the Health and Wellness Center. The June 1 date proposed by the administration was deemed unsuitable and they will continue to work with the administration to find a better date to close student services so that everyone can be included in the activity.
7. Classified Appreciation Week/Day: Jonna has contacted CSEA and they will again contribute \$40, to be matched by Classified Senate, for a Classified Appreciation activity. It was decided to host a Pancake Breakfast on the morning of May 23, for 1-1^{1/2} hours. Debbie Joy volunteered to make pancakes; others will bring bacon and fruit. Ari will check with the Bookstore to see if they would be willing to donate coffee. Decided to open this to all staff and request donations to the classified scholarship fund.
8. Committee/Division Updates: Joan Murphy reported that the upcoming CPC/Budget meeting on 5/2 has 2 very important items for discussion: evaluating the shared governance structure, and the openings for President and Vice President of Instruction, and urged everyone to come join the discussion. She also reported that the Humanities Division held a very successful Adjunct Appreciation Day last Tuesday morning and evening.

9. Other: Discussed the timing of Commencement for the Saturday of the 3-day holiday weekend and wondered if there is a good alternative to that scheduling. Dave Vigo announced that Crystal Johnson is a new full-time employee in the Health & Wellness Center.
10. Adjournment: The meeting was adjourned at 2:15pm.