



COLLEGE PLANNING COUNCIL MEETING MINUTES
Thursday, March 5, 2009
1:30 to 3:30 p.m. – Building 3, Room 142

Members present: Alicia Aguirre, Linda Allen, Margie Carrington, Sarah Harmon, Martin Partlan, Darnell Spellman, Gregory Stoup,

Ex-Officio: Thomas Mohr- President

Members Absent: Roberta Chock, Edgar Deloa, Jun Jie Huang

Guests: Patty Dilko, Romeo Garcia, Carlene Gibson, Linda Hayes, Debbie Joy, Vickie Nunes, Melissa Raby, Maggie Souza, Susan Traynor, Terry Watson

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES (Action)	The minutes were approved as submitted.	Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs
2) BUSINESS		
I. Instructional Planning Council & Student Services Planning Council Status Update (Informational)	The Instructional Planning Council has met once and are working with the Director of Planning, Research, and Student Success on drafting a Mission Statement. The Council also discussed how they should be organized and looking into if they would fall under the Brown Act. The Student Services Planning Council met last week and are working on their Mission Statement and By-Laws.	Janet Stringer, IPC Co-Chair Melissa Raby, SSPC Co-Chair
II. District Strategic Plan (Informational & Discussion)	Patty Dilko gave an overview of the District Strategic Plan process and discussed how the 53 recommendations are organized under five different areas/themes of strategic focus. Copies of the short version of the District Strategic Plan were handed out and reviewed. The District Strategic Planning Committee needs to begin plans in assessing the District Strategic Plan and have asked the Colleges for their input in setting implementation priorities that directly influence the strategic plan evaluation. They are requesting that each college identify their top ten priorities of recommendations they would like to focus on in 2010. The Committee is asking that the Colleges have this information to them by their next meeting in April. An email will be sent to our campus community from the College Planning Council Co-Chairs requesting that all shared governance bodies review the 53 recommendations, determine their top ten, and then send them to the College Planning Co-Chairs.	Patty Dilko, DASCG President Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs Thomas Mohr, President

	<p>It was noted that Cañada’s top four recommendations from its Strategic Plan are:</p> <p><i>Recommendation 1: Base all curricular and programming decisions on data driven strategies.</i></p> <p><i>Recommendation 4: Improve success, retention and persistence of students who are in basic skills classes, including English as a Second Language.</i></p> <p><i>Recommendation 5: Improve the persistence and transfer rate of students enrolled in transfer classes.</i></p> <p><i>Recommendation 6: Support and strengthen the workforce program. Through research and sustained interaction with the business community pursue new programs and courses which reflect the dynamic, occupational needs of the Bay Area economy.</i></p>	
<p>III. Reorganization (Informational & Discussion)</p>	<p>President Mohr informed members that he has listened to a wide range of proposals for the College Reorganization and is looking at moving the Learning Center and Library, two areas serving all Divisions, to the Office of the Vice President of Instruction. He is still gathering campus input and data on DSPS, EOPS, TRiO, Upward Bound, and the University Center.</p>	<p>Thomas Mohr, President</p>
<p>IV. Research Analyst Position (Informational)</p>	<p>President Mohr stated that our College Researcher Greg Stoup has done a great job in providing research data and planning for the College. However, the need for adequate college planning and data continues to grow with Accreditation, SLOs, Program Review, and Grants. He noted that the College’s first Strategic Goal states to “Base all curricular and programming decisions on data driven strategies.” President Mohr proposed hiring a short term hourly Research Analyst to assist Greg Stoup now. He would also like take this position through the hiring process as a permanent position. The College has had salary savings from open positions that can fund this right now. He will be looking into funding options to make this a feasible expenditure.</p>	<p>Thomas Mohr, President</p>
<p>V. Summer Enrichment Program</p>	<p>A presentation was given on the following three Summer Enrichment Programs Cañada College is offering:</p> <ul style="list-style-type: none"> • Math Jam is a two week intensive preparation for the Math Placement Test for all students, especially those intending to major in Science, Technology, Engineering, or Mathematics (STEM) fields. The goal of Math Jam is to help students complete their Associate Degree and/or transfer requirements for a 4-year college/university in less time than previously possible. • Summer Engineering Institute is a two week residential program on the San Francisco State University campus. Program participants will apply real-world contexts to the study of engineering through practical, hands-on problem solving and design projects. Participants will engage in studies of mathematics, physics, surveying, computer-aided design, and the fundamentals of engineering. • L.E.A.P. is a two week program that instills leadership, excellence, and academic 	<p>Romeo Garcia, TRiO SSS Faculty Coordinator</p>

	preparedness for incoming and first-year Cañada College students. Within this learning community students will receive tips and strategies on how to successfully navigate through core courses in writing, mathematics, and other academic disciplines with the support of Summer LEAP faculty and counselors.	
3) BUDGET COMMITTEE UPDATE (Informational)	At their last meeting the Committee developed their Mission Statement, finalized their By-Laws, discussed Hiring Prioritization, and had a budget update by Basic Skills.	Martin Partlan, Budget Committee Co-Chair
4) SENATE UPDATES (Informational)		
Academic Senate	Patty Dilko and Ron Trugman are on the Cañada 40 th Anniversary Celebration Committee. At the last Academic Senate meeting the Academic Integrity Policy and our District's Strategic Plan was discussed.	Martin Partlan, Academic Senate President
ASCC	Students will be participating in the "March in March" to Sacramento on March 16 th . ASCC Club Day is on March 10 th from 11 to 1:30 p.m. in the Cafeteria.	Darnell Spellman, ASCC Rep
Classified Senate	At their last meeting, Classified Senate discussed parking, classified representation on the Planning Committees, and are planning a Bake Sale during Spring Fling.	Linda Allen, Classified Rep
5) DIVISION & COMMITTEE UPDATES (Informational)		
Humanities	Drama production "Every Good Boy Deserves a Favor" on April 30, May 1, 2, and 3. Artist Elizabeth Johnson's work is on display in the Main Theater Gallery in Building 3. Ms. Johnson will give a slide presentation and talk on her work on March 9 at the College.	Sarah Harmon, Humanities Rep
Diversity Committee	Film shown at "Let's Talk About Race" program is now available in the Library to view.	Lesli Sachs, Diversity Committee Rep
District Shared Governance	At the last meeting discussed student fees policy, possibility of parking tickets going from \$25 to \$35, and student fee balances over \$200.	Martin Partlan, Academic Senate President
6) MATTERS OF PUBLIC INTEREST (Informational)	Faculty Curriculum workday on Friday, March 6 th at 1:00 p.m. in 9-206.	Jenny Castello, Interim Dean of Humanities & Social Science
7) ADJOURNMENT	The meeting was adjourned at 3:15 p.m.	