



COLLEGE PLANNING COUNCIL MEETING MINUTES
Thursday, November 17, 2011
2:00 to 4:00 P.M. – Building 6, Room 112

Present: Leonor Cabrera, David Clay, Rachel Corrales, Sarah Harmon, Joan Murphy, Sarah Perkins, Jonna Pounds, Robin Richards, Sandra Robles, Tristan Sheldon, Gregory Stoup

Ex-Officio: James Keller – Interim President

Members Absent: None

Guests: Ariackna Alvarez, Roberta Chock, Linda Hayes, Robert Hood, Deborah Joy, Jai Kumar, Vickie Nunes, Martin Partlan, Joan Rosario, Maggie Souza, Mike Tyler, Dave Vigo

AGENDA ITEM	CONTENTS	PROCESS
1) APPROVAL OF MINUTES	The minutes of November 3, 2011 were approved as submitted.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
2) BUSINESS		
I. Election Results	<p>Reported that Measure H lost by 1000 votes. All facility planning is on hold. Our Board of Trustees are reviewing the election results and looking at where they would like to go from here. It was noted that all three colleges received some operational and maintenance support from the bond funds which will no longer occur. Some of this support also came from State funds but will not be occurring as a result of the State budget.</p> <p>Our District has been anticipating the budget situation for 2011-12 and so we feel that we should be fine. However, Cañada will need to prepare to cut \$1 million from its 2012-13 Fund 1 budget.</p> <p>Measure G funds were discussed. It was pointed out that we will need to begin developing an exit strategy for the Measure G funds.</p> <p>The Office of the State LAO came out with their forecast for the statewide revenue yesterday projecting \$3.7 billion below budget assumptions and takes in Tier I and II reductions. Tier I would affect community colleges by raising the student fees to \$46 a unit beginning Summer 2012 while Tier II would reduce our workload meaning fewer students.</p>	James Keller, Interim President
II. Educational Master Plan Review & Comments	The latest draft of our Education Master Plan 2011-2013 was reviewed and discussed. The EMP document is still under review by the Academic Senate and the Counseling Department. Vice President Richards will make the revisions in the EMP document noted from today's CPC meeting and pass them on to the Academic Senate and Counseling Department.	Robin Richards, Vice President of Student Services
III. Student Conduct &	As part of our Grievance Process, a Grievance Committee has been set up for student conduct	Robin Richards,

Grievance Process	issues and serves as a place where students can appeal their grievance issues. There are currently 15 committee members that consist of faculty, staff, and students. The committee would hear the case, determine whether the student violated the code of conduct, and then set sanctions. Training sessions have been provided for all committee members. Vice President Richards reviewed and discussed the grievance process with those present.	Vice President of Student Services
IV. Financial Aid Study	Reported that in mid October all financial aid staff, Deans, and Vice President met to discuss the Financial Aid process that includes 53 steps performed by the Financial Aid staff in order to process Financial Aid for students. This meeting resulted in reducing the workload for the Financial Aid staff from 53 steps to 17. The departments are currently implementing the transactions necessary for the new process which they hope to have in place by March 2012.	Robin Richards, Vice President of Student Services
V. Responsibility of Committee Members	Committee members have a responsibility to go back and report to their constituency group information discussed at council and committee meetings they serve on.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
3) DIVISION/COMMITTEE UPDATES	<p>ASCC – Dance Club newly formed. PTK will have a series of tours this weekend.</p> <p>Business, Workforce, & Athletics – Dance Motion program is on 12/9 at 7:30 p.m. in the Main Theater. Men’s Basketball will play Gavilan College this Saturday at 5 p.m. in the Gym. The gym will be getting new bleachers soon.</p> <p>Humanities: the Choral group “Global Voices” has been formed and currently has 10 members.</p> <p>Science & Technology: Professor Amelito Enriquez is a recipient of the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring from President Obama.</p> <p>Classified: Holiday Baskets will be on display in the Bookstore beginning on 11/28.</p>	Division/Committee Reps
4) NEXT STEPS		Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
5) MATTERS OF PUBLIC INTEREST	Cañada’s College for Working Adults gave a wonderful presentation on their program to our Board of Trustees at their meeting last night. All College Meeting will occur on Wednesday, November 30 th at 2 p.m. in 3-142.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:56 p.m.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs