



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, October 7, 2010

1:30 to 3:30 P.M. – Building 3, Room 142

Members Present: Roberta Chock, Joan Murphy, Martin Partlan, Sarah Perkins, Robin Richards, Gregory Stoup, Jonathan Werden

Ex-Officio: Thomas Mohr - President

Members Absent: Leonor Cabrera, Rachel Corrales, Darnell Spellman,

Guests: Eliazer Ayala Austin, Lorraine Barrales-Ramirez, Margie Carrington, Jenny Castello, Edith Flores, Romeo Garcia, Robert Hood, Debbie Joy, Maria Lara Blanco, Vickie Nunes, Byron Ramey, Joan Rosario, Maggie Souza, Mike Tyler, Dave Vigo, Nancy Wolford, Victoria Worch

AGENDA ITEM	PRESENTER	TIME
1) APPROVAL OF MINUTES 9/1 & 9/16/10	The minutes of September 1 and 16, 2010 were approved as submitted.	Leonor Cabrera & Rachel Corrales, College Planning Council Co-Chairs
2) BUSINESS	As both College Planning Council Co-Chairs were unable to be at this meeting, the meeting was conducted by Academic Senate President Martin Partlan and Classified Senate President Roberta Chock.	
I. Midterm Report to ACCJC	With no changes to this report, a motion was made and seconded to approve the Midterm Report for Cañada College to ACCJC. All members present agreed. It was pointed out that this report was reviewed and approved by our Board of Trustees at their September 22 nd meeting.	Gregory Stoup, Director of Planning, Research, & Student Success
II. Role & Purpose of Administrative Council	Reported that the Administrative Planning Council has had one meeting. This newly formed council came about as there was no place for positions to go through on the Administrative side in the college hiring process. The duties of this council will be to look at the Administrative functions of the college (Business Office/Budget, Marketing/Web Design, Research) and put together an Annual Plan which will be shared with the other planning councils. Members include the College President, Vice Presidents, Director of Planning/Research /Student Success, College Business Officer, Director of Marketing, and two classified staff. The council is planning to meet quarterly and beginning the process of putting together their annual plan.	Robert Hood, Director of Marketing & Gregory Stoup, Director of Planning, Research, & Student Success

<p>III. Dean of Enrollment Services</p>	<p>Reported that the position title has been aligned in the overall district structure. The funding for this position is already in the budget and there would be no impact on our budget. A motion was made and seconded to move forward in filling this position. All members present agreed.</p>	<p>Thomas Mohr, President</p>
<p>IV. Strategic Planning</p>	<p>Request to move this item to another meeting as Greg would like to include the strategic planning input he will be receiving from upcoming Division meetings.</p>	<p>Gregory Stoup, Director of Planning, Research, & Student Success</p>
<p>V. Update on Career Technical Director, TRiO Director, & Dean of Humanities & Social Sciences</p>	<ul style="list-style-type: none"> • TRiO Director position is being advertised with the application deadline of October 18th. The hiring committee chair is Dean Jennifer Castello and committee members are Vickie Nunes, Byron Ramey, Rita Sabbadini, Jeanette Medina, Joan Rosario, and the TRiO student club president. • Director of Workforce Development – in the process of vetting the names for this hiring committee. Once the committee is formed, they will work on the job description, and then request that the position be advertised. • Dean of Humanities & Social Sciences – this hiring committee is being chaired by Dean Janet Stringer and has met to discuss the job description and questions. 	<p>Thomas, Mohr, President</p>
<p>VI. Hiring Recommendations from Academic Senate/Classified Senate</p>	<ul style="list-style-type: none"> • Vice President Perkins reported on hiring recommendations from the joint IPC and SSPC meeting along with the process followed. Hiring recommendations from that meeting were Interior Design, History, Articulation Counselor, Speech, Math, and Alt Media. The IPC and SSPC endorsed the idea that the college use Measure G funds to fill the needs in areas for unfilled full time positions. • Academic Senate President Martin Partlan reported on the hiring recommendations from Academic Senate which were: Group A – Articulation Counselor, Speech, History Group B – Math, Physics, Interior Design Group C – English • Classified Senate President Roberta Chock reported that the Classified Senate would like to amend the hiring process chart by adding a “Classified/CSEA box” to the chart so that their view is considered in the 	<p>Martin Partlan, Academic Senate President & Roberta Chock, Classified Senate President</p>

	<p>planning process.</p> <p><u>Hiring Process Follow-ups need to include:</u></p> <ul style="list-style-type: none"> • Send out a short survey to all participants on the hiring process. The CPC Co-Chairs were nominated to work with Greg Stoup on the survey. • Before Spring 2011 have a dialog between IPC and SSPC as to procedures at joint meeting • Consider ranking positions and ask the planning bodies to discuss • Need to discuss how Classified will be added to the planning process <p>It was agreed at an earlier meeting that the CPC would not rank the positions but determine whether the hiring process was followed. A motion was made and seconded to forward the hiring recommendation lists presented to President Mohr. All members present agreed.</p>	
3) DIVISION/COMMITTEE UPDATES	<ul style="list-style-type: none"> ➤ Student Life - Victoria Worch along with the Student Activities Coordinators from Skyline and CSM will give a Student Life presentation at the next Board of Trustees meeting. ASCC members will be attending a statewide Fall General Assembly meeting in the next couple of weeks. ASCC is also adding members to its Student Senate. EOPS Club just has their potluck yesterday and noted that several student club events are occurring this month. ➤ The Smoking Task Force has met and will be sending its survey out to faculty, staff, and students tomorrow. 	Division/Committee Reps
4) NEXT STEPS	<ul style="list-style-type: none"> ✓ Evaluate hiring process ✓ Discuss adding Classified Senate on the planning document 	Leonor Cabrera & Rachel Corrales, College Planning Council Co
5) MATTERS OF PUBLIC INTEREST	<ul style="list-style-type: none"> • District Shared Governance is looking at revising Rules & Regs Chapters 3, 4, and 5. These are being reviewed as a result of our last Accreditation visit. • District Budget Committee will be on October 14 from 2 to 4 p.m. • Theater Arts fundraiser on October 21st from 5 to 7 p.m. in Theater Foyer. • President Mohr reported that he is speaking to Vice Chancellor Jose Nunez in regard to having a full time Public Safety supervisor on campus. We would split the cost with the District Office. President Mohr will place this on the next meeting agenda and was told that if he needs to act before this that he should use his professional discretion to do what he needs to do. All members agreed. 	Leonor Cabrera & Rachel Corrales, College Planning Council Co
6) ADJOURNMENT	The meeting was adjourned at 2:21 p.m.	Leonor Cabrera &

		Rachel Corrales, College Planning Council Co-Chairs
--	--	---