



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, September 16, 2010

1:30 to 3:30 p.m. Building 3, Room 142

Members: Leonor Cabrera, Roberta Chock, Stephanie Hinckle, Gabriela Kasley, Joan Murphy, Martin Partlan, Robin Richards, Gregory Stoup

Ex-Officio: Thomas Mohr - President

Members Absent: Rachel Corrales, Sarah Perkins, Darnell Spellman, faculty rep

Guests: Jenny Castello, Ronda Chaney, Edith Flores, Romeo Garcia, Linda Hayes, Robert Hood, Vickie Nunes, Joan Rosario, Rita Sabbadini, Bart Scott, Maggie Souza, Janet Stringer, Mike Tyler, Dave Vigo

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes of 9/1/10 will be reviewed at the next meeting.	Leonor Cabrera CPC Co-Chair
2) BUSINESS I. Process for Hiring – CPCs Responsibilities  II. Survey for Decision Making Process	<p>The College Planning Council’s role in our college’s hiring process was discussed. It was agreed that the College Planning Council would not prioritize the hiring list but endorse that the hiring process has been followed. A motion was then made that the role of the CPC in the hiring process is to ensure that the process has been followed up to this point, the prioritization list has been vetted as far as the process, and present the list/lists to the College President. All members agreed.</p> <p>It was also agreed that a message needs to be sent campus wide with our hiring process timeline and noting the hiring position presentations that will take place on Thursday, September 23<sup>rd</sup> at 2:00 p.m. in Room 148.</p> <p>The results from the “Assessment of Cañada College Decision Making Procedures, Process, &amp; Environment” were reviewed.</p> <p>The survey was distributed to faculty, staff, and administration and consisted of 12 on-line questions. 101 responses were received from an email distribution of 385. In reviewing the survey results it was noted that we can do a lot better in communicating our process and need to find additional steps to reach the campus community.</p> <p>Suggestions included:</p> <ul style="list-style-type: none"> <li>• Centralizing meeting minutes in one area rather than in different websites</li> <li>• Email from College President addressing an item on the agenda</li> <li>• For most, Division meetings seemed to be a good way to disseminate information and present research data</li> <li>• When emailing to faculty and staff, also send an email to just part-time faculty</li> <li>• Change meeting time</li> <li>• Have meeting tasks</li> </ul> <p>The results from this survey can be seen by clicking on to  <a href="http://www.canadacollege.edu/inside/research/integrated_planning/Decision%20Making%20Survey%20">http://www.canadacollege.edu/inside/research/integrated_planning/Decision%20Making%20Survey%</a> </p>	<p>Leonor Cabrera CPC Co-Chair</p> <p>Gregory Stoup, Director of Planning, Research, &amp; Student Success</p>

<p>III. Review of Facility Projects</p> <p>IV. Strategic Planning Calendar</p> <p>V. Visioning</p>	<p><a href="#">20Findings_FINAL.pdf</a></p> <p>There is a possibility that our District may be going out for another Bond measure next year. Possible projects for our campus and their locations were pointed out on a campus map. It is very important that the campus community give their input to the facility needs of the campus.</p> <p>Our Strategic Planning Calendar which began last February was reviewed. The calendar is on a 30 month cycle. It was reported that during this past summer our Research Department has been collecting data that will drive conversations and anchor discussions on what we want to do in terms of thinking strategically, where we want to go, and putting in place measures to gage our progress towards our goals. Pointed out that:</p> <ul style="list-style-type: none"> <li>• Right now we are ready to launch the phase where the working groups develop stakeholder goals/strategies.</li> <li>• CPC needs to continue their conversation on Mission, Vision, &amp; Values</li> <li>• Reviewed the process and the groups involved in this process -CPC, Strategic Planning Oversight Committee, IPC, SSPC, Working Groups</li> </ul> <p>Will be putting together and presenting the results of a campus survey done mid Spring with the campus input on Mission, Vision, and Values. It was suggested that rather than putting together another group that perhaps our Research Department should go to Division meetings to get faculty/staff input on Mission/Vision/Values for the college. The feedback from the Division meeting could be brought to CPC for their review.</p>	<p>Thomas Mohr, President</p> <p>Gregory Stoup, Director of Planning, Research, &amp; Student Success</p> <p>Gregory Stoup, Director of Planning, Research, &amp; Student Success</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<p>ASCC has Students raised \$300 for the San Bruno Fire Relief. Donations are still being accepted.</p>	
<p>4) NEXT STEPS</p>	<p>Review Mid Term Report to ACCJC.</p>	
<p>5) MATTERS OF PUBLIC INTEREST</p>	<ul style="list-style-type: none"> <li>• Introduced new CPC members, Joan Murphy, Gabriela Kasley, and Stephanie Hinckle.</li> <li>• We have just completed a draft our Mid Term Report to ACCJC due October 15, 2010 which will be presented at the next CPC meeting. Copies will be sent to CPC members. The document is also posted on the Research website for viewing.</li> <li>• A Veterans BBQ is planning for 9/23 from 5 to 7 p.m. in the Upper Quad area. College program information tables will be on display.</li> <li>• ASCC Welcome Reception for new Student Activities Coordinator on 9/20 at 12:30 p.m. in 9-154.</li> <li>• Artistry in Fashion event on 9/25 from 10 am. To 5 p.m. Cañada campus</li> <li>• Arts &amp; Olive Festival on 10/3 from 10 a.m. to 5 p.m. Volunteers are needed.</li> <li>• Theater Arts Fundraiser on 10/21</li> </ul>	
<p>6) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:15 p.m.</p>	<p>Leonor Cabrera CPC Co-Chair</p>