



COLLEGE PLANNING COUNCIL MEETING MINUTES
Thursday, September 15, 2011
2:00 to 4:00 P.M. – Building 3, Room 142

Members Present: Leonor Cabrera, David Clay, Rachel Corrales, Sarah Harmon, Jonna Pounds, Tristan Sheldon,

Ex-Officio: James Keller – Interim President

Members Absent: Joan Murphy, Sarah Perkins, Robin Richards

Guests: Roberta Chock, Doug Hirzel, Debbie Joy, Kim Lopez, Vickie Nunes, Maggie Souza, Janet Stringer, Mike Tyler, Dave Vigo

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes were approved as submitted by consensus.	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
2) BUSINESS I. Accreditation a. Accreditation Update	<p>Accreditation planning for Cañada College was reviewed that included:</p> <ul style="list-style-type: none"> • An overview of what we as a college need to do to prepare for the site visit in Fall 2013. <ul style="list-style-type: none"> a) the Self Evaluation Report developed and written by the College in coordination with our District and Sister Colleges evaluating on how we are meeting up with the ACCJC four standards and rubrics for evaluating institutional effectiveness. Writing teams have been structured around each standard. The final draft of the Self Evaluation Report is due in Summer 2013 for our Board of Trustees review. b) Accreditation Planning Timeline –that breaks out what we see as steps and processes from July 2011 through October 2013 and identifies the various college bodies responsible that include Administrative Council, College Planning Councils, Accreditation Oversight Committee, Standards Committee, Primary Writing/Editing Team, and Site Visit Prep Team. c) People involved in the writing of the Self Evaluation Report d) Training workshop and materials are provided for Co-Chairs. <p>The rubric for evaluating institutional effectiveness was reviewed. A copy of this entire presentation is posted next to today’s meeting agenda on the CPC website.</p>	Gregory Stoup, Director of Planning, Research, and Student Success James Keller, Interim President

<p>b. Approval Accreditation Timeline & Process</p>	<p>A motion was made and seconded to approve the Accreditation Timeline and Process with the understanding that the Director of Planning, Research, and Student Success will discuss the timing of the steps and processes with the Planning Councils. All members present agreed.</p>	<p>Gregory Stoup, Director of Planning, Research, and Student Success</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<p><u>Business, Workforce & Athletics</u></p> <ul style="list-style-type: none"> • Fashion Design “Artistry in Fashion” event on 9/24 from 10 a.m. to 4 p.m. • Accounting Scholarship fundraiser “Monopoly Tournament on 10/29 • Athletic Department Dance Motion on 12/2 at 7:30 p.m. <p><u>Student Services</u></p> <ul style="list-style-type: none"> • Campus participating in the California Shakeout on 10/20 with a drill in the morning and evening. <p><u>Humanities</u></p> <ul style="list-style-type: none"> • Announced the formation of a campus choir <p><u>Campus</u></p> <ul style="list-style-type: none"> • Arts & Olive Festival on 10/2 from 10 a.m. to 5 p.m. 	<p>Division/Committee Reps</p>
<p>4) NEXT STEPS</p>		<p>Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs</p>
<p>5) MATTERS OF PUBLIC INTEREST</p>	<p>The classroom being used for the College Planning Council meetings has a class in it that is scheduled until 2 p.m. Suggested and agreed that we find another room to conduct the CPC meetings.</p>	<p>Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs</p>
<p>6) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:46 p.m.</p>	<p>Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs</p>