



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, May 6, 2010

1:30 to 3:30 P.M. – Building 2, Room 10

Members Present: Ariackna Alvarez, Leonor Cabrera, Margie Carrington, Roberta Chock, Rachel Corrales, Martin Partlan, Sarah Perkins, Akilles Speliotopoulos, Darnell Spellman, Gregory Stoup

Ex-Officio: Thomas Mohr - President

Guests: Elizaer Ayala-Austin, Jennifer Castello, Romeo Garcia, Linda Hayes, Debbie Joy, Ruth Miller, Vickie Nunes, Soraya Sohrabi, Byron Ramey, Robin Richards, Rita Sabbadini, Maggie Souza, Janet Stringer, Mike Tyler, Terry Watson, Nancy Wolford,

AGENDA ITEM	MEETING CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes of April 1, 2010 were approved as submitted. The minutes of April 15 were approved as amended.	Ari Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
2) BUSINESS I. Strategic Planning A. Assessment Survey B. Accreditation Mid-Term Report	<p>Two surveys were handed out for review. The first survey consists of 6 open-ended questions and uses an appreciative inquiry framework. The second is a 13 question survey being used to capture feedback on our decision making processes at the college.</p> <p>A motion was made and seconded to accept the two surveys presented.</p> <p>Proposed that these two surveys be emailed to Cañada faculty and staff for their completion as soon as possible and before finals. All members agreed by consensus.</p> <p>A planning document for our Accreditation Mid-Term Report to ACCJC was presented and reviewed. The document included:</p> <ul style="list-style-type: none">• A timeline with a task description• Members of the midterm steering committee• 2010 Midterm Accreditation Report responsibilities• The recommendations from the 2007 site visit• Suggested evidence and reference documents• ACCJC Guidelines for developing the Mid-Term Report and format to be used for the report. <p>Noted that most of the faculty and staff involved in producing this report have</p>	Gregory Stoup, Director of Planning, Research, and Student Success

	<p>been contacted. A web page will be created to hold documents involved in the report. Proposed that this planning document should be circulated with the Cañada Senates (Academic, Classified, Students) and the Planning Councils (IPC, SSPC) for their review.</p> <p>A motion was made and second to begin the process for our Direction of Planning, Research, and Student Success to begin the planning process for our College's Mid-Term Report which is due in October 2010. All members agreed by consensus.</p> <p>II. Hiring Lists</p> <p>Academic Senate President Martin Partlan informed those present that this was the first year the new process for hiring full-time tenure track faculty was used and the first time in many years that the hiring process has been so open and transparent. Noted that the benefits from the new process were the phases of meetings conducted involving dialog and discussion beginning with the department/divisions, IPC/SSPC, the Academic Senate, and finally today with College Planning Council. The timeline created for this process was challenging and suggested that the next time we go through this process that more time be allowed for the justifications and for the college to deliberate. The ranking from the Academic Senate included Counselor as #1 and Speech as #2. Unranked but in the Top 4 were History and EOPS Counselor. It was impressed that all justifications were valued. Other ideas/data were presented focusing on the hiring needs of our College.</p> <p>Vice President Perkins reported she had reclusive herself from the Joint IPC/SSPC meeting and reiterated that the criteria considered with the faculty position justifications included our college's mission/vision, keeping pathways clear for students, building on what we have, looking at our needs, and data (FTE, FTES, LOAD by Division/Discipline).</p> <p>Margie Carrington, Interim Dean of Student Services, gave a brief overview of the Joint IPC/SSPC meeting. The ranking from the Joint IPC/SSPC meeting included Counselor #1, Chemistry #2, History #3, and EOPS #4.</p> <p>A two minute statement as to why their program was of a critical need was given by:</p> <ul style="list-style-type: none"> • Michael Stanford, History Department • Jeanette Medina, Chemistry Department • Eliazer Ayala-Austin, Director of EOPS • Kathy Sammut, Counseling Department • Jennifer Castello, Interim Dean of Humanities, for the Speech Department 	<p>Sarah Perkins, Vice President of Instruction Martin Partlan, Academic Senate President</p>
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	<p>During this time, ASCC Senator and newly elected President Darnell Spellman, asked where the funding for faculty was coming from and proposed that we look at using these funds to assist with student book vouchers, and current programs and faculty that are already at the College. It was noted that the funds proposed to hire faculty were currently in place and from faculty retirements. The College is trying to keep the same number of faculty positions. A brief review was given to everyone of the process followed and the Budget Committee affirmation that there are funds in the college budget to support these positions.</p> <p>This was followed by a vote from the College Planning Council members with each member be asked to rate on a sheet of paper the positions just presented. In calculating the vote, Counseling was rated #1 and Chemistry #2 with History and EOPS tying for #3. The results will be forwarded to President Mohr who will then make his decision and then report it to the campus giving his rationale.</p>	
III.	District Visioning Activities	This Agenda item will be moved to another meeting.
IV.	Budget Prospectus	<p>An update from Scott Lay, CEO for the CCLC on the State budget was given that included:</p> <ul style="list-style-type: none"> • 2010-11 budget will likely be flat, or flat with some growth dollars • Prop 98 will likely begin growing in 2011-12 and for the next few years, but the state has \$20 billion plus budget deficits in each of the next few years, assuming the governor's proposed budget is enacted. The constitution will require more funds for K-12 and community college, while the state is unlikely to have the cash to meet the obligation. • There is significant desire by the Legislature to promote reform in community colleges and fund outcomes, and we need to design a funding model that addresses that concern while upholding our values, or something worse will be done to us. <p>The site allocation for Cañada for 2010/11 is \$11,962,442. This is 4.5% less of our previous allocation.</p>
V.	Smoking Policy Update	<p>Reported that at their last meeting, the Safety Committee discussed the questions for a campus smoking survey. Proposed questions for the survey included:</p> <ul style="list-style-type: none"> • Are you aware that you cannot smoke within 20 feet of any campus

	<p>building?</p> <ul style="list-style-type: none"> • Which smoking policy would you support on campus? <ul style="list-style-type: none"> - Smoking is permitted in designated smoking areas located in areas away from building and main walkways - Smoking only in parking lots - No smoking on campus including parking lots - Other, please specify <p>Noted smoking at Skyline College is limited to their parking lots and that CSM have discussed doing the same. The Safety Committee would like to propose that Cañada also limit smoking to the parking lots. Discussion took place that included:</p> <ul style="list-style-type: none"> • having designated smoking areas on the campus rather than parking lots • imposing consequences for smoking in non-smoking areas • enforcing smoking policy • making the campus tobacco free <p>A motion was made and seconded to allow the Safety Committee to make any modifications necessary to the survey questions presented without changing the meaning. The final survey will be emailed to the College Planning Council members for their review and approval.</p>	
3) DIVISION/COMMITTEE UPDATES	<ul style="list-style-type: none"> • ASCC – Spring Fling was celebrated today. ASCC have just had their election for 2010-11 with Darnell Spellman being elected as President. ASCC will be having an awards dinner next Thursday from 6 to 8 p.m. at the Central Park Bistro. Their end of the year celebration will be on 5/ 21. Noted that the College Planning Council congratulated Darnell on his become the ASCC President. • Campus End of the Year Party is scheduled for 5/21 and will be hosted by the Academic Senate. • TRiO Update – and Financial Aid are working with Ed Fund to provide financial literacy for student. Workshop will occur on 5/21 at 10:30 • Diversity Committee – new classified rep is Joan Rosario. At their last meeting discussed the new Arizona immigration law. The committee will be sending out a google survey asking how Diversity can be promoted on campus. A Student Heritage Task Force is planning a Luau on campus on 5/11 with a Gathering Ceremony taking place before the Luau. On 5/20 a discussion will occur with Pacific Islander students on what encourages them to stay at Cañada. • Open Forum for the VPSS will occur on Friday, May 7th at 12:30 p.m. in 3- 	Division/Committee Reps

	<p>142.</p> <ul style="list-style-type: none"> • EOPS Student Club is having a Student Club Mother's Day Scholarship Fundraiser. EOPS will be having their Student Recognition ceremony on 5/22. EOPS students will be visiting the UC Berkeley campus on 5/20/10. • Drama – Othello production begins tomorrow at 8 p.m. • Scholarship Reception will be held on 5/7 at 5:30 p.m. in the Gym. • President Mohr had invited a group of faculty to attend the League Learning Summit in Arizona. Due to the new Arizona Immigration Law, the group will not be attending the Summit but will plan a retreat instead in California and cover the material planned in the Summit. 	
4) NEXT STEPS	None	Ari Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
5) MATTERS OF PUBLIC INTEREST	None	Ari Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:30 p.m.	Ari Alvarez & Leonor Cabrera, College Planning Council Co-Chairs