

## **COLLEGE PLANNING COUNCIL MEETING MINUTES**

## Thursday, April 21, 2011

## 2:00 to 4:00 P.M. - Building 3, Room 142

Members Present: Leonor Cabrera, Roberta Chock, Rachel Corrales, Scott Koppel, Joan Murphy, Martin Partlan, Sarah Perkins, Robin Richards, Darnell

Spellman,

Ex-Officio: Thomas Mohr - President Members Absent: Jonathan Werden

Guests: Eliazer Ayala-Austin, Beth Appenzeller, Anna Budd, Margie Carrington, Lucy Carter, Jennifer Castello, Ronda Chaney, Jessica Einhorn, Edith Flores,

Valerie Goines, Linda Hayes, Robert Hood, David Johnson, Kay McNeil, Rita Sabbadini, Maggie Souza, Michael Stanford, Ron Trugman, Mike Tyler

	AGENDA ITEM	CONTENT	PRESENTER
1)	APPROVAL OF MINUTES	The minutes were approved as submitted	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
2)	BUSINESS		
I.	Review of Hiring Policy	<ul> <li>Vice President Perkins reviewed the hiring timeline process that has been followed to date:</li> <li>2/16 Budget Planning makes overall recommendation to move forward with hiring process</li> <li>2/25 IPC Special Meeting to discuss process and identify criteria for hiring</li> <li>2/23 SSPC discusses process and identifies criteria for hiring</li> <li>3/8 Division deadline to send written justifications and requests to the Deans or VPSS</li> <li>3/18 Divisions Special Meeting to review positions to prioritize what comes forward for presentation</li> <li>3/23 SSPC meets to review positions to prioritize what comes forward for presentation</li> <li>3/29 Presentation of proposed positions from IPC, SSPC, APC, and Academic Senate given to the campus community</li> <li>3/30 SSPC Special Meeting to discuss presentations and identify list for consideration</li> <li>4/1 IPC meeting to discuss presentations and identify list for consideration</li> <li>4/12 Joint IPC/SSPC/APC discussion to merge to one list for CPC</li> <li>With only one CPC meeting in April due to Spring Break, the IPC/SSPC/APC forward their list to CPC at their meeting on 4/21</li> <li>4/21 Academic Senate forwards their list to the College President</li> <li>The list of positions IPC/SSPC/APC forwarded to the College Planning Council are as follows:</li> </ul>	Sarah Perkins, Vice President of Instruction Robin Richards, Vice President of Instruction
		Communication Studies	

- International Business/Accounting
- Physical Sciences
- Astronomy/Physics
- Financial Aid Technician
- ECE Coordinator

It was noted that these position are not ranked.

Those present were asked for their comments on the hiring process that was followed. The Academic Senate felt that the process went well but that the hiring prioritization meetings held by IPC and SSPC meeting should have been better advertised.

The list of positions presented to President Mohr by the Academic Senate and ranked in this order are:

- Speech
- Earth Sciences
- Physics/Astronomy
- Accounting
- Theater Arts

A motion was made and seconded to endorse that the college hiring procedure were followed. All members agreed.

At this time President Mohr informed members that he was prepared to make his decision on the positions to move forward in the hiring process. The positions are:

- Speech/Communications
- Science will leave to division in how to structure
- Business Accounting
- ECE Coordinator

Informed those present that the College would use Measure G funds to fund a Financial Aide Assistant to work at the front counter.

II. Strategic Planning
A. Facilities

President Mohr reminded those present that our District is looking at going out for another bond measure. Meetings have taken place with representatives from our campus, HMC Architects, and Swinerton to discuss facility master planning for our college. From these meetings, a preliminary vision was created and presented to the Chancellor's Council earlier this week. President Mohr presented this preliminary vision at today's CPC meeting. It is our hope that some of the necessary projects in this preliminary vision get funded if there is a bond measure.

Martin Partlan, Academic Senate President

Thomas Mohr, President

Thomas Mohr, President

B. Educational	It was noted that a sub-committee group from our campus is meeting to do a FPP for Building1.  President Mohr discussed and elaborated on the following areas:  • Culture of working together in a collaborative way  • Find the best way to get a handle on developing continuous data  • Challenges – student performance and data  • Do everything we can so that the community receives us correctly  • Students with Basic Skills needs need to be connected to transfer classes much more rapidly	
III. Budget Updates	Our District will be facing a \$6.4 million deficit next fiscal year. SMCCCD CFO Kathy Blackwood announced at the last District Budget meeting that the District is planning on a 14% workload reduction over the next two years. This will be covered by one time funds for next year only.	Thomas Mohr, President
IV. Commencement 2011	Commencement at Cañada College will take place on Saturday, May 28 <sup>th</sup> at 10:00 a.m. on our Upper Quad. The Commencement Speaker will be the Consul General of the Republic of China for the Western United States.	Thomas Mohr, President
V. Lockdown Drill	A campus Lockdown Drill will take place on Wednesday, May 4 <sup>th</sup> at 11:15 a.m. and 7:15 p.m. A debriefing will follow both drills.	Robin Richards, Vice President of Instruction
3) DIVISION/ COMMITTEE UPDATES	<ul> <li>Health Center Blood Drive on 4/26</li> <li>Career Fair on 4/27</li> <li>Faculty Tenure Recognition Reception on 4/22, 2 p.m. at Cañada Vista</li> <li>ASCC Activities - Luau on 5/3, Social Justice on 5/3 at 6 p.m.,</li> <li>Financial Literacy workshop hosted by Provident Credit Union on 5/10 at 1 p.m.</li> <li>ESL Recognition Ceremony on 5/10 at 7 p.m. in Main Theater</li> <li>Student Recognition Ceremony on 5/13 at 4:30 p.m. in Gym</li> <li>Dance Program on 5/13 at 7:30 p.m.</li> <li>Fashion Show on 5/14 at 7:00 p.m. in Main Theater</li> <li>EOPS Recognition Reception on 5/28 at 6 p.m. in 3-142</li> </ul>	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
4) NEXT STEPS	Discuss Lockdown Drill	Rachel Corrales & Leonor Cabrera, CPC Co-Chairs
5) MATTERS OF PUBLIC INTEREST	None	Rachel Corrales & Leonor Cabrera,
6) ADJOURNMENT	Meeting was adjourned at 3:37 p.m.	