



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, March 4, 2010

1:30 to 3:30 P.M. – Building 2, Room 10

Members Present: Ariackna Alvarez, Leonor Cabrera, Margie Carrington, Roberta Chock, Rachel Corrales, Martin Partlan, Greg Stoup,

Ex-Officio: Thomas Mohr – President

Members Absent: Sarah Perkins, Darnell Spellman,

Guests: Eliazer Ayala-Austin, Jennifer Castello, Sue Efetkhari, Linda Hayes, Debbie Joy, Byron Ramey, Maggie Souza, Janet Stringer, Mike Tyler, Nancy Wolford,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes were approved as submitted	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
2) BUSINESS I. Strategic Planning: Task Force Parameters	Presented and reviewed a document setting the parameters of the Strategic Planning Working Groups. These groups will work to develop strategic goals linked to specific measures that will be part of the Strategic Plan. The four Working Groups that target a stakeholder group are: 1) Internal Stakeholders Groups include: - Student Group that will focus on determining student needs and aspirations associated with their enrollment at the college. - Faculty and Staff Group that will focus on determining the professional and career development needs of college faculty and staff. 2) External Stakeholders include: - Alumni and Local Business Group that will focus on identifying the diverse needs and expectations that alumni and the business community (including both current and future employers of Cañada students) - all other External Stakeholder Group that will focus on identifying the diverse needs and expectations related to some or all of the following: local residents, prospective students, K-12 schools, universities, government agencies, accreditation agencies, sister colleges, SMCCCD District, Board of Trustees, former employees, prospective employees and the public at-large. Looking at the Strategic Planning Oversight Committee to meet every four to six weeks over the next two years. The stakeholder groups will meet and work together for approximately one year.	Gregory Stoup, Director of Planning, Research, & Student Success

<p>II. Smoking Policy</p>	<p>A list of responsibilities for the Strategic Planning Oversight Committee will be drafted and sent to the CPC Co-Chairs who will forward on to those interested in being on the Oversight Committee.</p> <p>Asked those present for their opinion on our college smoking policy, would they be open to setting a new policy, and if so be comfortable in asking the Safety Committee to look into changing the existing smoking policy. The Safety Committee has discussed our campus smoking policy and are waiting for direction from the College Planning Council. Noted that we need something in place that takes away takes away the convenience but recognizes the need. Proposed to have our Safety Committee put together a report to bring forth a policy that takes in all parts of today’s discussion.</p> <p>A motion was made and seconded to ask our Safety Committee to continue on their study of the campus smoking policy and report back to the CPC.</p>	<p>Thomas Mohr, President</p>
<p>III. Basic Skills Counselor Coordinator</p>	<p>Basic Skills Committee is proposing a Counselor/Coordinator position for the 2010-11 academic year that would include:</p> <ul style="list-style-type: none"> • 7.5 or 3 units of coordinating • 8.5 hours per week counseling • 1 hour per week for 16 week per semester for conducting workshops • 5 hours per week to include completing transcript evaluations, basic skills meetings, following up with students, counseling meetings, meetings with colleagues, <p>Also noted that our budget office is working with the Basic Skills Coordinators on establishing the time and financial setup for this position.</p>	<p>Salumeh Eslamieh, Basic Skills Co-Coordinator</p>
<p>IV. All College Meeting</p>	<p>Proposed scheduling an All College Meeting, in lieu of the April 15th CPC meeting, with faculty, staff, and students to discuss where the college is presently with the college mission and vision. The meeting would be set up with a panel of the College leaders (college president, vice president, senate presidents) and would be a time for the college community to come together to discuss where we are and the direction we should be going. Suggested that we might consider having the meeting between 4 and 6 p.m. so that both day and evening faculty can participate and to solicit ideas before the meeting to ensure that everything is covered. The CPC Co-Chairs will meet with President Mohr to plan the agenda for this meeting.</p>	<p>Thomas Mohr, President</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<p>Budget Committee – discussed at yesterday’s meeting the SMCCD Mid Year Budget report.</p>	<p>Martin Partlan</p>

	<p>Classified Senate – at their last meeting President Mohr discussed additional concerns regarding the VPSS process. Two Flex Day workshops are planned on March 11th.</p> <p>Safety Committee – An AED workshop will take place morning of March 12th</p> <p>Student Services – during Flex Days will be open all day 3/10, 9 to 11:30 a.m. on 3/11, and closed on 3/12. Their Flex Day activity will be in the afternoon of 3/11. The Health Center will be closed March 10, 11, & 12</p>	<p>Roberta Chock</p> <p>Debbie Joy</p> <p>Margie Carrington</p> <p>Linda Hayes</p>
4) NEXT STEPS	<p>Follow up on the list of recommended names for the Strategic Planning Oversight Committee which are due March 17th and will be presented at the 3/18 CPC meeting.</p> <p>Schedule a meeting with President Mohr to plan the All College Meeting agenda.</p>	<p>Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs</p>
5) MATTERS OF PUBLIC INTEREST	<p>None</p>	<p>Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs</p>
6) ADJOURNMENT	<p>The meeting was adjourned at 3:30 p.m.</p>	<p>Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs</p>