



COLLEGE PLANNING COUNCIL MEETING MINUTES
Thursday, February 3, 2011
2:00 to 4:00 P.M. – Building 3, Room 142

Members Present: Leonor Cabrera, Roberta Chock, Rachel Corrales, Scott Koppel, Joan Murphy, Martin Partlan, Robin Richards, Darnell Spellman, Jonathan Werden,

Ex-Officio: Thomas Mohr – President

Members Absent: Sarah Perkins

Guests: Dave Vigo, David Johnson, Rita Sabbadini, Debbie Joy, Margie Carrington, Janet Stringer, Romeo Garcia, Mike Tyler, Maggie Souza

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes of December 2, 2010 were approved as amended.	Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs
2) BUSINESS I. Strategic Planning	<p>Reported that it is time to develop our Educational Master Planning process. An Educational Master Planning Steering Committee will need to be formed and will be a sub-committee of the College Planning Council. The EMP Steering Committee will consist of the College President, Vice Presidents, Academic and Classified Senate Presidents, IPC Co-Chair, and SSPC Co-Chair. A timeline was presented that included:</p> <ul style="list-style-type: none"> • February 3rd meeting to establish process • February 2011 meeting to review background information that includes environmental scanning and college information • March 7-10 meeting to gather input from the campus community (A week of listening for the campus community to provide input on the EMP – a series of facilitated sessions will be conducted. • March 31 – The EMP Steering Committee will meet to review all of the input and develop draft information. • April/May – Drafts developed by the Steering Committee will be circulated throughout campus. • Summer 2011 – final EMP document will be drafted for review by the campus community in the Fall • Fall 2011 – final draft of EMP document will be circulated on campus asking 	<p>Gregory Stoup, Director of Planning, Research, and Student Success Robin Richards, Vice President of Instruction</p>

	<p>for feedback.</p> <p>A motion was made and seconded to develop our Educational Master Plan as proposed.</p>	
II. Measure G Update	Agenda item will be discussed at another meeting.	Thomas Mohr, President
III. Facilities Planning	<p>Reported that our District is looking at doing another bond measure and that the three colleges are in the midst of planning meetings with the architect involved with the facility master plan. Our campus will be forming a Facilities Master Planning Group that will meet on a regular basis this spring semester to discuss and develop guiding principles that respond to the goals of the college mission and that give direction to the planning of all facilities, integrating successfully all aspects of the academic and social needs of our students.</p> <p>The Senates will approve those sitting on this group with representation to include the Academic and Classified Senate Presidents, SSSC & IPC Co-Chairs, and representatives from CIETL, Humanities/Social Sciences, Science & Technology, Counseling, Library, A&R, Student Services & TRiO Director, Book Store, Facilities, Marketing, College President and Vice Presidents, Workforce Development Director. It was proposed that this committee should also include representation from the Business Workforce & Athletics Division, ASCC along with a Student at Large.</p>	Thomas Mohr, President
IV. Safety Report	<p>Reported that student behavior workshops conducted by our campus psychologist were held for faculty and staff last week.</p> <p>Also reported that we are currently looking at software, along with our sister colleges, that would serve as a tool for faculty and staff to report student behavior and concerns. Enforcing our “no smoking” policy was discussed. It was also suggested that more ashtrays are needed in the parking lots.</p>	Robin Richards, Vice President of Student Services
V. Hiring Update	<p>The hiring process for the Workforce Development Director is currently underway. The Hiring Selection Committee for the full-time English position will be meeting in the next week.</p> <p>The Budget Committee agreed to support President Mohr’s idea to plan on hiring.</p>	Thomas Mohr, President
3) DIVISION/COMMITTEE UPDATES	<p>ASCC – the “Club Rush” event took place yesterday and Spirit Thursday today. ASCC meetings this semester are on Fridays at 2 p.m.</p> <p>Enrollment Services – The campus Veterans Center opening will be happening soon. Cash for College event is planning for 2/12.</p> <p>Student Services Retreat is tomorrow from noon to 4 p.m.</p> <p>TRiO – field trip to CSUEB on 2/16. National TRiO Day will be at Cañada on 2/26</p>	Division/Committee Reps

4) NEXT STEPS	Measure G Update	Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs
5) MATTERS OF PUBLIC INTEREST	Campus graffiti on campus – 55 pictures were taken of graffiti in Building 3 – Please be aware.	Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:25 p.m.	Rachel Corrales & Leonor Cabrera, College Planning Council Co-Chairs