



**COLLEGE PLANNING COUNCIL MEETING MINUTES**

**Thursday, January 21, 2010**

**1:30 to 3:30 P.M. – Building 2, Room 10**

**Members Present:** Leonor Cabrera, Margie Carrington, Roberta Chock, Rachel Corrales, Martin Partlan, Sarah Perkins, Akilles Speliopolous, Darnell Spellman,

**Ex-Officio:** Thomas Mohr - President

**Members Absent:** Peter Barbatis, Gregory Stoup, Student Rep

**Guests:** Eliazer Ayala-Austin, Aja Butler, Romeo Garcia, Robert Hood, Rita Sabbadini

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The Minutes were approved as submitted.	Leonor Cabrera, College Planning Council
2) BUSINESS		
I. Restructure Composition of the College Planning Council	Vice President Peter Barbatis is leaving Cañada and taking a position at another college. Margie Carrington has been named Interim Dean of Student Services at Cañada. It was proposed that Margie remain on the College Planning Council representing the College Administration and Student Services. Members agreed and noted that this is temporary until the Vice President of Student Services position is filled and only for the Spring 2010 semester. Ariackna Alvarez, a classified member of the Student Services Planning Council, was introduced and will be filling the remainder of Margie Carrington’s term as a College Planning Council member. Nominations were taken for College Planning Council Co-Chair. Ariackna Alvarez was nominated as College Planning Co-Chair with all members unanimously agreeing.	Leonor Cabrera, College Planning Council Co-Chair
II. Process for VPSS Position	President Mohr reported that the process for hiring a Vice President of Student Services will be the same as before. President Mohr will be consulting with the Academic and Classified Senates on faculty and staff appointment for the VPSS Hiring Committee. The Committee will consist of seven or eight people. Once formed, the Hiring Committee will review the job description and determine if any changes need to be made. President Mohr will be meeting with the Hiring Committee and may make some suggestions. From there, the Committee will conduct the paper screening process, schedule interviews, bring forward finalists for the campus community Open Forum followed by President Mohr interviewing the finalists.	Thomas Mohr, President
III. Role of CIETL	CIETL will be located on our campus in the Library’s Quiet Study Room. A job description for the CIETL Coordinator was sent to faculty at the end of the fall semester. Professors Denise Erickson, Anniqua Rana, and Carol Rhodes will serve as the CIETL Coordinators. CIETL Coordinators will report to the Vice	Sarah Perkins, Vice President of Instruction

	<p>President of Instruction and will provide leadership to the Center to advance the scholarship of teaching and learning at Cañada. They will also provide leadership for the campus in professional development and assessment activities along with supervising staff that provides instructional technology and instructional design support for faculty. Ahead next will be the organization of committees to guide CIETL activities. Initial funding will be supported by the former SLOAC Coordinator time and through the President’s Innovation Fund. CIETL will be working on a grant proposal, BRIC Initiative, to strengthen inquiry-based practice and build cultures of evidence at the California community colleges in order to enhance student success and facilitate goal attainment. A CIETL webpage is in the making.</p> <p>Discussion and questions included:</p> <ul style="list-style-type: none"> <li>• SLOAC Coordinator position in regard to Accreditation – this position is incorporated into CIETL Coordinator position</li> <li>• Use of Library Quiet Study Room for CIETL – another area in the Library has been slated as a Quiet Study Section when CIETL is using this room. The Quiet Study Room can still be used by students and other groups when not being used by CIETL.</li> <li>• Suggested down the road of getting students involved and participating in research with the possibility of becoming peer researchers.</li> </ul>	
<p>3) DIVISION/COMMITTEE UPDATES</p>	<ul style="list-style-type: none"> <li>• <u>Academic Senate</u> – faculty are working with Aja Butler and students on the “Teach-Ins” scheduled for early February at the College and the “March on March” event in Sacramento. Two buses are planned for the “March on March” event in Sacramento. Students attending this event are in the process of making appointments to meet with legislators in Sacramento that day.</li> <li>• <u>ASCC</u> – reported that the Student Senate had a retreat in early January where they planned activities for the spring semester. One of the activities they are looking at is a student rally for March 2<sup>nd</sup> that would include faculty and staff speakers to encourage students to go to Sacramento for the “March on March” event</li> <li>• <u>Classified Senate</u> - Announced that the Classified Senate raised \$1900 from the Holiday Basket fundraiser in December. Thanked the entire campus for their support in putting together the baskets and purchasing tickets. A very special thank you to the Bookstore staff for all their work in making this event a success.</li> <li>• <u>Diversity Committee</u> – at the meeting on December 14<sup>th</sup>, did an assessment of the Open Mic event in December. Has sent an invitation to the Black Student Union to see if they would like to do a joint venture/ Open Mic event with the Diversity Committee. There are also talks to develop an interdisciplinary approach to offering Othello out of the Theater Department to tie instruction to the Diversity Committee and invite the faculty to bring their classes. Finally there are some vacancies on the Diversity Committee needing representation from management, classified, and faculty. Diversity Committee is a sub-committee of the College Planning Council and supported by the President’s Office.</li> </ul>	<p>Martin Partlan, Academic Senate President</p> <p>Aja Butler, Student Activities Coordinator</p> <p>Robert Chock, Classified Senate President</p> <p>Romeo Garcia</p>

	<ul style="list-style-type: none"> <li>• <u>EOPS</u> – Students from the EOPS Club will be having a table out on campus to encourage students to go on-line and voice their concern with the budget cuts the colleges are facing.</li> </ul>	Eliazer Ayala-Austin. Director of EOPS
4) NEXT STEPS	<ul style="list-style-type: none"> <li>• Gregory Stoup, Director of Planning, Research, and Student Success is working on calendaring our Strategic Plan and will be reviewing this at our next meeting.</li> </ul>	Leonor Cabrera, College Planning Co-Chair
5) MATTERS OF PUBLIC INTEREST	<ul style="list-style-type: none"> <li>• Darnell Spellman, on behalf of the students at the College expressed to Vice President Barbatis their thanks for working with them this year and wished him the best in his new position.</li> <li>• Margie Carrington, Interim Dean of Student Services, expressed how she is looking forward to working with the Student Life Office, student leaders, and students.</li> <li>• President Mohr reported that there will be several hearings at the State Capitol in the next few months that he will be attending and would like to have some of our students join him and establish a student presence.</li> <li>• College Business Officer Vickie Nunes reported that she and the other College Financial Officers attended a budget meeting in Sacramento and were told that the Governor’s 10% cut proposal for 2010-2011 is the best case scenario we can expect right now.</li> <li>• TRiO Program is accepting more students for Spring 2010.</li> <li>• On our students behalf, Darnell Spellman had concerns regarding a designated place for students to sit and eat on campus, space on campus with a couple of microwaves for students to heat up their food, and mobile kitchen needs to be larger with a longer overhang. Feels that this should have been in place at the start of the spring semester. Vice President Perkins said that she will speak to the Administrators regarding these issues.</li> </ul>	Leonor Cabrera, College Planning Co-Chair
6) ADJOURNMENT	The meeting was adjourned at 2:35 p.m.	Leonor Cabrera, College Planning Co-Chair