



MINUTES for JOINT MEETING OF BUDGET COMMITTEE & COLLEGE PLANNING COUNCIL
Wednesday, March 21, 2012
2:00 P.M. – Building 22, Room 114

Budget Committee Members Present: David Clay, Debbie Joy, Maria Lara-Blanco, Vickie Nunes, Sarah Perkins, Robin Richards, Tristan Sheldon, Gregory Stoup, Lezlee Ware, Helia Ying,

Ex Officio: James Keller – Interim President, Robert Hood – Director of Marketing

Members Absent: Margaret Hanzimanolis

College Planning Council Members Present: David Clay, Jennifer Castello, Sarah Harmon, Lina Mira, Joan Murphy, Kevin Palmer, Jonna Pounds, Sarah Perkins, Robin Richards, Gregory Stoup,

Ex-Officio: James Keller – Interim President

Guests: Leonor Cabrera, Linda Haley, Linda Hayes, Maggie Souza, Mike Tyler, Janet Stringer, Dave Vigo,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes were approved as submitted	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
2) BUSINESS		ñ
I. HSI Grants Report	<p>Two five year HSI Grants through the Department of Education have recently been submitted by our college.</p> <ul style="list-style-type: none"> • The A2B (Associates to Bachelors) Grant would provide support to students who have completed 30 hours of coursework and have declared their intent to pursue a bachelor’s degree taught on campus by one of the college’s four-year university partners – SFSU, NDNU, and National Hispanic University. Grant funding would be approximately 3.5 million over five years. The Grant would support the necessary advising and mentoring by college and university faculty and staff along with other specific needs necessary to keep students on the path toward their Bachelor Degree completion. • ESO (Emerging Scholar Opportunities) would fund a variety of student services that would be used to help incoming students make the transition from high school to college. Academic support would be cohort based, organized into teams that would work directly with academic divisions, allowing the college to do more things upfront that align with the area/orientation field, and at the same time helping students be successful. Grant funding would also be approximately \$3.5 million for five years. 	Sarah Perkins, Vice President of Instruction Robin Richards, Vice President of Student Services

	<p>It was noted that a public website has been created where anyone can look at grant abstracts and those funded along with forms. A share point site is also in the works and will show what is in process in the way of grants for the college.</p>	
II. Budget Update	<p>Attended the NorCal CEO Conference where the state budget was discussed along with the Governor’s proposed tax initiative for November ballot. Our State Chancellor is working hard to eliminate the \$149 million “surprise” that districts are being cut due to reduction in student fees and local property tax revenues. State Chancellor Scott will be retiring in September 2012.</p> <p>Our district is still looking at the possibility of going Basic Aid. Cañada is working on its reduction of \$350,000 and continues to work on what will help us leverage programs with Measure G, any contingency funds and grant funding.</p>	James Keller, Interim President
III. Hiring Priorities Update	<p>Interim President Keller reported that he has not made a decision yet and is still reviewing the proposals and data received. Is looking at how the hiring proposals fit into the discussions the college has been having around its strategic direction, EMP, Flex Day, grants, budget, and student success; contemplating what will get and keep the student here and give the opportunity for success. Reported that he is leaning toward student support services as he feels it helps all of us in our positions. Also feels that there might be additional funding outside of fund 1 which might be available to support these positions. IPC will be forwarding their list of positions from the IPC members who did not attend the joint IPC/SSPC meeting.</p>	James Keller, Interim President
IV. Educational Master Plan Update	<p>On Flex Day the Student Services six program teams were asked to take one objective from the EMP and work on it as part of the annual program plan for this year. SSPC is continuing to discuss an EMP objective at each of their meetings reviewing Objective 2.3 at its last meeting.</p> <p>Institutional Learning College outcomes are being reviewed and discussed by Academic Senate and then on to IPC for discussion and review.</p>	Sarah Perkins, Vice President of Instruction Robin Richards, Vice President of Student Services
V. Accreditation Update	<p>Proposed that rather than do a faculty and staff campus survey, as 50% of the college faculty and staff are members of various college councils, that a set of questions be developed and sent to the campus planning bodies to answer. Feels that this would create more dialog. Noted that the Budget Committee should do this separately and not with CPC. All members present agreed.</p> <p>The Accreditation timeline was reviewed reflecting where we have been and what has been accomplished since last fall. Items of importance the college is focusing on are Substantive Change Report for Distance Education, Technology Report, Shared Governance Handbook, and SLOAC.</p>	Sarah Perkins, Vice President of Instruction Gregory Stoup, Director of Planning, Research & Student Success Doug Hirzel, Accreditation Co-Chair

	<p>Accreditation Co-Chair Doug Hirzel has written four resolutions that reflect where the college stands on SLOs and PLOs. These resolutions have been presented to the Academic Senate for their review, will be discussed at the upcoming Division meeting and then be voted on.</p> <p>Vice President Perkins reported that a discussion has taken place with the Research Office and SLOAC Chair to reform SLOAC and broaden it to college assessment council that includes all departments.</p> <p>Surveys will be sent to the campus in March and April that include District IT survey, College IT survey, CCSSE Student Engagement survey, and assessing our planning structure. The information received will be compiled and part of the first Accreditation Report draft.</p>	
3) DIVISION/COMMITTEE UPDATES	<ul style="list-style-type: none"> • Student Services – Currently be going through a three day process looking at all processes and procedures involving all three campus for A&R and Cashiers office staff • Canada Honors Research presentation on 4/16. Presentation at UC Berkeley Bay Honors Research on 4/28 • Undocumented Students Forum on 4/25 from 7 to 9 p.m. in Main Theater • Drama production “Fat Pig” performances • Campus Open House on March 29th 9 a.m. to 1 p.m. • President’s Forum scheduled for April 17 1 to 5 p.m. • Campus Annual Lockdown Drill on 4/18 at 10 a.m. and 7:10 p.m. 	Division/Committee Reps
4) NEXT STEPS	None	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
5) MATTERS OF PUBLIC INTEREST	None	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:25 p.m.	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs