



Cañada College

**MINUTES for JOINT MEETING OF
BUDGET COMMITTEE & COLLEGE PLANNING COUNCIL**

Wednesday, December 5, 2012

2:00 P.M. – Building 2, Room 10

Members Present

Budget Committee: Ari Alvarez, David Clay, Linda Hayes, Vickie Nunes, Robin Richards, Gregory Stoup, Doris Vargas, Elizabeth Terzakis (representing AFT rep Lezlee Ware)

Ex-Officio: James Keller – President, Robert Hood

Members Absent: Maria Lara Blanco

College Planning Council: David Clay, Sarah Harmon, Linda Hayes, Lina Mira, Joan Murphy, Jonna Pounds, Robin Richards, Gregory Stoup

Ex-Officio: James Keller – President

Members Absent: Kate Lam, Joan Murphy

Guests: Lorraine Barrales-Ramirez, Regina Blok, Leonor Cabrera, Lucy Carter, Charles Jones, Debbie Joy, Maggie Souza, Janet Stringer, Mike Tyler, Dave Vigo

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes of November 7, 2012 were approved as amended	David Clay & Ariackna Alvarez, Budget Co-Chairs
2) BUSINESS I. Accreditation Update II. Review of Student Equity Data	Reported that most of the Standard Teams have completed and submitted their second drafts. The next step will be the Technical Review which will be done by the end of next week followed by further editing. A third draft of the document should be complete by early February 2013. Data from the Student Performance and Equity Dashboard was reviewed. As mentioned in the document intro: <ul style="list-style-type: none"> • The Dashboard is a strategic planning and goal setting tool adopted by Cañada College to support the college’s multiple planning processes. The Dashboard is one lens through which the college monitors its progress toward its mission to “ensure that students from diverse backgrounds have the opportunity to achieve their educational goals.” • The 16 indicators profiled in this Dashboard were chosen by the Cañada Student Equity Committee and have been identified in both national research and research on the experiences of Cañada students as having a high degree of association with long term academic performance and program completion. 	Gregory Stoup, Accreditation Co-Chair Doug Hirzel, Accreditation Co-Chair David Clay, Academic Senate President Gregory Stoup, Director Planning, Research, & Student Success David Johnson, Dean of Humanities & Social Sciences

<p>III. Participatory Governance Manual Final Review</p>	<ul style="list-style-type: none"> • The format used to display these measures was designed for the primary purpose of supporting and stimulating campus dialogue about student performance and equity. This Dashboard is used to anchor on-going college-wide discussions about program performance, student learning, minority inclusion and program completion. These conversations are used to inform the setting of college priorities and identify opportunities to improve student academic achievement. <p>Portions of the document reviewed at this meeting were from the “Detailed Tables” and included:</p> <ul style="list-style-type: none"> ✓ Course Retention rates ✓ Student Persistence ✓ First Year Success Rates ✓ Success Rates in Gen Ed Course ✓ Success Rates in CTE Course ✓ Success Rates in Pre-Transfer Courses ✓ Success Rates in ESL Courses ✓ Six Year Degree Completion Rates ✓ Six Year Certificate Completion Rates ✓ Median Time to Degree ✓ Average Number of Units Earned ✓ Basic Skills Placement <p>The document was again reviewed along with the most recent campus comments. A copy of the final document will be attached to these minutes. It was noted that the Participatory Governance Manual is a living document and that the wording/language can be modified as necessary. CSEA will come back with their suggested language change in the “Hiring Process for Permanent Replacement or Changed Positions.” It should also be noted that Classified appointments are made by CSEA.</p> <p>A motion was made and seconded to approve the Participatory Governance Manual with the suggested changes.</p>	<p>Linda Hayes, Interim Vice President of Instruction Robin Richards, Vice President of Student Services</p>
<p>3) DIVISION/ COMMITTEE UPDATES</p>	<p>None</p>	<p>Division/Committee Reps</p>
<p>4) NEXT STEPS</p>	<p>Reconstitute Planning Budget Committee and send out a request for members to constituency groups. By-Laws will also need to be amended.</p>	<p>David Clay & Ariackna Alvarez, Budget Co-Chairs;</p>
<p>5) MATTERS OF PUBLIC INTEREST</p>	<p>None</p>	
<p>6) ADJOURNMENT</p>	<p>The meeting was adjourned at 4:13 p.m.</p>	

