



**MINUTES JOINT MEETING OF  
BUDGET COMMITTEE & COLLEGE PLANNING COUNCIL  
Wednesday, October 3, 2012  
2:00 to 4:00 P.M. – Building 2, Room 10**

**Budget Committee**

Members Present: Ariackna Alvarez, David Clay, Linda Hayes, Vickie Nunes, Robin Richards, Lezlee Ware

Ex-Officio: Robert Hood – Director of Marketing, James Keller – Interim President

Members Absent: Margaret Hanzimanolis, Maria Lara, Gregory Stoup, classified rep, student rep

**College Planning Council**

Members Present: David Clay, Sarah Harmon, Linda Hayes, Kate Lam, Rosalina Mira, Jonna Pounds, Robin Richards, Doris Vargas

Ex-Officio: James Keller – Interim President

Members Absent: Joan Murphy, Gregory Stoup, faculty rep

Guests: Regina Blok, Leonor Cabrera, Roberta Chock, Debbie Joy, Sheila Lau, Maggie Souza, Mike Tyler, and Dave Vigo

AGENDA ITEM	CONTENT	PRESENTER
<b>1) APPROVAL OF MINUTES</b>	The minutes of September 19, 2012 were approved as submitted.	David Clay & Ariackna Alvarez, Budget Co-Chairs
<b>2) BUSINESS</b>		
I. Participatory Governance Manual	A document draft of the “Participatory Governance Manual” was reviewed in its entirety. Suggested changes were made to the document. It was agreed that the amended draft of the Participatory Governance Manual would be sent to the Academic and Classified Senate, Instruction Planning Council, Student Services Planning Council, Administrative Planning Council, Division meetings, ASCC, and the campus community for their review and input. In addition, two Open Forums to discuss the document draft will be scheduled in October for further input from the campus community. This document, along with the campus comments, will be reviewed and discussed at the Budget Committee/College Planning Council meeting on November 7 <sup>th</sup> . Please note that a copy of the “Participatory Governance Manual with the suggested changes from the October 3 <sup>rd</sup> meeting is attached to these minutes.	Linda Hayes, Interim Vice President of Instruction Robin Richards, Vice President of Student Services
II. Cañada College Student Performance & Equity Dashboard	As the meeting had gone beyond the two hour time frame, the document “Cañada Student Performance and Equity Dashboard” was reviewed briefly. This document contains data that represents two thirds of our campus Student Equity Plan. The Student Equity Plan takes in the population in our service area, the community population in that	David Clay, Academic Senate President, Student Equity Co-Chair

	<p>area, its representation on our campus, their performance rate, and what measures the college is taking to narrow the gap. The data shown was pulled by our Research Department from student performance and equity. The other part of the plan will review student services and programs. The “College Dashboard Summary” includes 16 metrics and is an overview of what the document does. Those present were asked to pencil in their ideas/goals/questions and bring back to the next Budget/CPC meeting when the document will be discussed again.</p>	
<b>3) DIVISION/COMMITTEE UPDATES</b>	None	Division/Committee Reps
<b>4) NEXT STEPS</b>	College Forum dates to discuss the “Participatory Governance Manual” will be selected and announced to the campus community. The suggested changes to the document have been made and the document will be circulated to all campus Shared Governance Groups and the campus community for their further input.	David Clay & Ariackna Alvarez, Budget Co-Chairs
<b>5) MATTERS OF PUBLIC INTEREST</b>	Arts & Olive Festival on Sunday, October 7 <sup>th</sup> 10 a.m. to 5 p.m. Social Sciences fundraiser on October 17 <sup>th</sup> at 6:00 & 7:30 p.m. The Budget/CPC meeting on October 17 <sup>th</sup> has been cancelled due to other scheduling conflicts. The next meeting will be on November 7 <sup>th</sup> at 2:00 p.m.	David Clay & Ariackna Alvarez, Budget Co-Chairs
<b>6) ADJOURNMENT</b>	The meeting was adjourned at 4:25 p.m.	David Clay & Ariackna Alvarez, Budget Co-Chairs