

Cañada College
College Council Meeting

December 1, 2005

Building 22, Room 114 - 1:30 to 3:30 P.M.

Members Present: Chuck Carlson, Margie Carrington, Sharon Finn, Jeanne Gross, Monica Malamud, Jacqueline Phillips, Lesli Sachs, Nathan Staples, Rebecca Seaton, Terry Watson,

Ex-Officio: Thomas Mohr - Interim President, Patty Dilko, Academic Senate President

Members Absent: Noel Chavez, Petrina Henderson, Jacquelyn Holley, Victoria O'Donnell, Jacinta Tuilau, Javier Urena

Guests: Aja Butler, Linda Hayes, Robert Hood, Phyllis Lucas-Woods, Marilyn McBride, Victoria Nunes, Maggie Souza

CONTENT	PROCESS	WHO
1) APPROVAL OF MINUTES 11/17/05	Motion made and seconded to approve amended minutes.	Sharon Finn Margie Carrington
2) BUSINESS		
I. Process for Hiring Managers	This agenda item is being moved to another meeting as more information is needed and will be brought back to College Council after it receives recommendation from the Budget & Planning Committee.	Marilyn McBride, Vice President of Instruction
II. Process for Hiring Classified	Presented and reviewed a revised version of "Guidelines and Criteria for Recommending Permanent Classified Positions." This document has been reviewed by Student Services, Classified Senate, and twice by the Budget & Planning Committee. This process is needed to move forward in filling Classified vacancies. The document can be re-visited if necessary. Motion made and seconded to recommend this document to the President for approval. All agreed.	Margie Carrington, Classified Vice President Jacquelyn Phillips Terry Watson
III. Potential New Faculty Hiring	Described the process the Divisions followed in recommending the hire of new faculty for the next academic year. Recommendations from Division were reviewed at the Instruction/Student Services Council which includes all Deans and Vice Presidents. Division Deans articulated their Divisions thoughts to the Council and answered questions presented to them. ISSC took a global perspective in reviewing the faculty hiring recommendations which they prioritized. While reviewing the recommendations, it was not known whether sufficient funds were available in the budget to support any faculty hiring. It was noted that the ECE instructor position for a faculty member retiring mid-year had been previously approved in Spring 05 by Budget & Planning, College Council, and past President. College Business Officer informed Budget & Planning Committee at their meeting yesterday that it was not clear if the College had sufficient funds available for hiring more than this one position. Budget & Planning Committee recommended that the College Business Officer report	Marilyn McBride, Vice President of Instruction

<p>IV. Commencement</p>	<p>back to the Committee in January on status of our budget and that we proceed with the ECE hire that was approved last year subject to the College’s budget status. It was noted that the College hired 5 full-time faculty last year. It is not known if any other faculty retirements will take place this year.</p> <p>Informed members that he met with Regina Blok and Aja Butler to discuss the College’s Commencement ceremony on Friday, May 26. The time of the ceremony will be moved up to 7:00 P.M. Regina Blok has headed our Commencement Committee for the past two years but will be out of town on May 26. Regina and Aja will work together on this year’s ceremony but Aja will take the lead on the day of. It was agreed that the format of the ceremony should remain the same having one keynote speaker, Valedictorian, honor our retirees, and award a business and school partner. President Mohr has contacted Congresswoman Anna Eshoo to see if she would be our keynote speaker and is waiting to hear back from her.</p> <p>Some things to look at:</p> <ul style="list-style-type: none"> • Review Valedictorian selection process • Music ensembles - Talisman vocal group has been used in the past. • College volunteers will again be needed to assist with the ceremony. <p>President Mohr asked members to contact him with any suggestions they may have for the ceremony.</p>	<p>Thomas Mohr, Interim President</p>
<p>3) Budget & Planning Update</p>	<p>The Committee met yesterday. Vice President of Instruction presented and reviewed the process for the “Management Recommendations for Faculty Positions.” The ECE faculty position was approved for hiring in Spring 05 by the Budget & Planning Committee, College Council, and the past President. Budget & Planning Committee asked our College Business Officer to review our budget status and report back to the Committee in January on whether the College can fund additional faculty positions. The Committee agreed to proceed with the ECE hire, approved last year, subject to the College’s budget status.</p> <p>It was also reported that the committee is:</p> <ul style="list-style-type: none"> • Beginning to work on defining its scope and responsibilities which will be brought to College Council once completed. • Looking at hiring process for faculty • Committee will be looking at how they as a group develop and oversee the budget. • Strategic Plan is also in the process of review. 	<p>Patty Dilko, Budget & Planning Chair</p>
<p>4) SENATE</p>		

<p>UPDATES</p> <p>Academic Senate</p> <p>ASCC</p> <p>Classified Senate</p>	<ul style="list-style-type: none"> • VPI Marilyn McBride will be speaking at next meeting on Enrollment Management and how the faculty can take part • Will donate gift basket with a “City Theme” to Classified Raffle • Sponsored Posada on December 1 held in Student Center • Next week will be ASCC last meeting for this semester • Holiday Basket on display in Admissions & Records. Raffle drawing on December 15th. 	<p>Patty Dilko, Academic Senate President</p> <p>Aja Butler</p> <p>Terry Watson, Classified President</p>
<p>5) DIVISION UPDATES</p> <p>Business & Workforce</p> <p>Humanities</p> <p>Science & Technology</p> <p>Student Services</p>	<ul style="list-style-type: none"> • Linda Breen’s Dance Class presents “Winter Jam” on December 1 and 2 at 7:30 P.M. in the Main Theater • Next meeting on December 5 • Division meeting next week • Entire Biology Department attended an Advisory Committee at Carlmont High School looking for advice on how we can work together in Medical/Science magnet programs. • Holiday party on 12/9 	<p>Sharon Finn</p> <p>Jacqueline Phillips</p> <p>Nathan Staples</p> <p>Lesli Sachs</p>
<p>6) MATTERS OF PUBLIC INTEREST</p>	<ul style="list-style-type: none"> • Planned Parenthood Clinic proposal to be presented to our Board of Trustees at upcoming meeting • All College Meeting on 12/2, 12:30 P.M., 3-142 with Dr. Deborah Blue from ACCJC speaking on the Accreditation process. 	<p>Lesli Sachs</p> <p>Marilyn McBride</p>
<p>7) ADJOURNMENT</p>	<p>Next meeting will be on 12/15 from 1:30 to 3:30 P.M. Meeting was adjourned at 3:27 P.M. First meeting for Spring 06 semester will be on February 2nd</p>	<p>Monica Malamud, Chair</p>