



**COLLEGE COUNCIL MEETING MINUTES**  
**Thursday, November 20, 2008**  
**1:30 to 3:30 p.m. – Building 2, Room 10**

**Members Present:** Aldo Garcia, Linda Allen, Araceli Arias, Nancy Barragan, Margie Carrington, Violeta Crow, Sue Eftekhari, Mike Garcia, Romeo Garcia, Sarah Harmon, Linda Hayes, Jue Jie Huang, Kathy Lipe, Joan Murphy, Jonna Pounds, Anniqua Rana, Katherine Reite, Darnell Spellman, Ron Trugman

**Ex-Officio:** Thomas Mohr – President, Martin Partlan – Academic Senate President

**Members Absent:** Katie Townsend-Merino

**Guests:** Alex Acenas, Regina Blok, Roberta Chock, David Clay, Jeanne Gross, Robert Hood, Jennifer James, Lesli Sachs, Maggie Souza, Greg Stoup, Terry Watson

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES OF NOVEMBER 6, 2008	The minutes were approved as amended.	Margie Carrington & Anniqua Rana, College Council Co-Chairs
2) BUSINESS		
I.    Feedback Concerning Draft Planning Structure	Presented and reviewed the input received on the Planning Structure Draft for our College.  Attached are the notes from the feedback received which will be added to the Planning Structure Draft and reviewed at the next meeting.	Gregory Stoup, Director & Planning, Research, & Student Success Margie Carrington & Anniqua Rana, College Council Co-Chairs
II.   Status of Gateway Project	Reported that we are currently 5 ½ months into the Gateway Project with the project beginning on June 2, 2008. <ul style="list-style-type: none"> <li>• Lot 1 substantially complete. Lighting and signage still needed. Completion date is 2/27/09</li> <li>• Lot 2 – lighting and signage needed. Completion date 2/23/09.</li> <li>• Lot 4 under construction from 12/17/08 to 1/15/09</li> <li>• Lot 6 substantially complete. Looking into the expansion of Lot 6 and currently waiting for proposals from contractors. Expanding this lot could provide an additional 200 to 220 parking spaces.</li> <li>• Lot 7 is under construction and currently 40% complete. Completion date is 12/26/08</li> <li>• Covered Pay Stations will be installed in Lots 1 and 7.</li> <li>• Arrival Zone 1 (between Buildings 3 and 13) – water feature to be complete by the 2<sup>nd</sup></li> </ul>	Alex Acenas & Jennifer James, Project Managers SMCCCD Construction & Planning

<p>III. Parking Update</p>	<p>week in December. Landscaping completion by 2/18/09</p> <ul style="list-style-type: none"> <li>• Arrival Zone 3 ( in front of Building 8) to be completed by 2/20/09</li> <li>• Arrival Zone 4 (between Buildings 8 &amp; 5) to be completed by 12/1/08</li> <li>• Arrival Zone 5 (in front of Bookstore) to be completed by 2/23/09</li> <li>• Arrival Zone 7 (area just east of Building 1) under construction with completion date 2/23/09</li> <li>• Elevated crosswalks will be in place instead of speed bumps to control traffic speed</li> <li>• Stairs alongside Bookstore – constructions plans have been sent to the Department of State Architecture</li> <li>• Secondary Gateway (Cañada Road entrance) is substantially complete – have applied to CalTrans for permit for monument on Cañada Road</li> <li>• Primary Gateway (Farmhill entrance) begins 11/24/08 to 1/20/09. Will lose right only lane where entering and exiting campus on Farmhill beginning 11/24.</li> <li>• Cherry trees in the lower quad campus area will be replaced with flowering pear trees</li> <li>• Roadway Resurfacing will be done on the Loop Road after Cañada Vista and all construction are complete.</li> </ul> <p>Reported that approximately 350 parking spaces will be lost when Parking Lot 3 is closed for the Cañada Vista construction. We may still be short parking spaces even with the reopening of Parking Lot 7 and the expansion of Lot 6. Would like to suggest the possibility of using Staff Lot 5 as a student lot and ask that all faculty and staff park in Staff Lot 2. This issue will be brought back and discussed at another meeting.</p>	<p>Thomas Mohr, President Alex Acenas &amp; Jennifer James, Project Managers SMCCCD Construction &amp; Planning</p>
<p>3) PLANNING &amp; BUDGET UPDATE</p>	<p>The Planning &amp; Budget Committee is meeting weekly having Open Forums with discussion. Their next meeting is on Tuesday, November 25<sup>th</sup> from 12:30 to 2:00 p.m. were the College Administration will present budget reduction recommendations. Planning &amp; Budget had an All College Meeting on Tuesday, November 18<sup>th</sup> and invited SMCCCD CFO Kathy Blackwood to speak to the campus community on the state of the budget. Her presentation was video-taped and has been posted for viewing.</p>	<p>Joan Murphy &amp; Martin Partlan, Planning &amp; Budget Co-Chairs</p>
<p>4) SENATE UPDATES Academic Senate  ASCC  Classified Senate</p>	<p>No Report</p> <p>Last day to donate to their Food Drive is November 21<sup>st</sup>.</p> <p>Last meeting discussed the College Planning Structure draft. Holiday baskets raffle has begun with the baskets on display in the Bookstore. Proceeds will go to student scholarships. Over \$600 was raised for student scholarship at the Pat Hanada Halloween party.</p>	<p>Nancy Barragan  Joan Murphy</p>
<p>5) DIVISION &amp; COMMITTEE UPDATES Business, Workforce &amp;</p>	<p>Men’s &amp; Women’s Soccer finished in fourth place out of the 14 colleges in our conference.</p>	<p>Mike Garcia</p>

Athletics	Conference games for Men's Basketball begin January 20 <sup>th</sup> . Women's Golf Samantha Kang finished 2 <sup>nd</sup> in the whole state.	Kathy Lipe
Humanities	No Report	
Science & Technology	Division meeting is next week.	
<u>Student Services</u> Health Services	Blood Drive next Tuesday and Wednesday, November 25 and 24.	
6) MATTERS OF PUBLIC INTEREST	CSEA Lunch on December 4 <sup>th</sup> and propose that the College Council meeting begin at 2 p.m. so that Classified members can attend the luncheon.	Margie Carrington
7) ADJOURNMENT	The meeting was adjourned at 3:40 p.m.	Margie Carrington & Anniqua Rana, College Council Co-Chairs

## **College Council Notes on Proposed Cañada Planning Framework Draft**

### **College Planning Council**

- Increase student members from one (1) to two (2)
- Should be balanced with Instruction and Student Services
- Academic Senate forwards Instructional positions
- Classified Senate forwards Classified positions

### **Instruction Planning Council**

- Increase student members from one (1) to two (2)
- IPC has a total of 15 members

### **Student Services Planning Council**

- Business Office rep does not necessarily represent budget/planning ...but could overlap
- Health Services rep – initially suggested to change to Nurse but then decided to leave as Health Services
- One Director of TRiO Program
- Check title for Transfer Center rep
- Council replaces the existing council (Student Services Supervisory Council)
- Classified non-supervisory one from Instruction and one from Student Services (reflect Instructional Council)
- Increase student members from one (1) to two (2)
- SSPC has 21 members
- Consistency in wording for Co-chairs – remove the words “of this council”

### **Budget Committee**

- A much larger responsibility compared to the other listed groups in the graphic
- Check role listed – state specifically the strong involvement in the triangle {the triangle represents the connection}
- Increase student members from one (1) to two (2)
- AFT & Faculty are separate to some extent
- Voting voice of President's Office
- Ex-Officio membership – impartial informers
- Discussion regarding representational functions
- Ability to vote creates incentive to attend and can be part of assessment ..... especially Director of Planning & Business Office
- Voting Results from members on whether College Business Officer, Director of Marketing, and Director of Planning, Research, and Student Success should be voting members or Ex-Officio
  - College Business Officer should be voting member
  - Director of Marketing should be Ex-Officio
  - Director of Planning, Research, and Student Success should be voting member

### **General Comments**

- More time to review a) mission; b) roles of councils
- Development of Strategic Plan mission statement
- Council vs. Committee (naming)
- If not specific, mention area rep
- Plan for assessment
- Count for IPC 15 & Count for SSPC 21
- Meeting Discussion on
  - Attendance – Assessment – How will we do this?
  - Council vs. Committee naming