



College Council Meeting Agenda
Thursday, October 18, 2007
1:30 to 3:30 p.m. – Building 22, Room 114

Members Present: Linda Allen, Juan Arias, Emmanuel Caballero, Sue Eftekhari, Sara Harmon, Linda Hayes, Debbie Joy, Joan Murphy, Jonna Pounds, Anniqua Rana, Lesli Sachs, Katie Townsend-Merino, Ron Trugman, Miriam Vazquez, Terry Watson

Ex-Officio: Thomas Mohr – President, Martin Partlan – Academic Senate President

Members Absent: Daniel Arias, Enedina Chavez, Erica “Kika” Valencia

AGENDA ITEM	PRESENTER	PRESENTER
1) APPROVAL OF MINUTES FROM 10/4/07	The minutes were approved by consensus as amended.	Debbie Joy & Ron Trugman, College Council Co-Chairs
2) BUSINESS		
I. Dean Position	Reported that Victoria O’Donnell sent her letter of resignation as Dean of Science & Technology. Victoria has been on medical leave since this past summer and at this time her doctors do not feel that her medical condition has progressed. Nancy Renkiewicz has been serving as Interim Dean of Science & Technology since the beginning of this Fall Semester and is willing to stay through the first couple of weeks of the Spring Semester 08. Request was made to move forward in filling this critical position. All members agreed by consensus to move forward in filling the Dean of Science & Technology position.	Marilyn McBride, Vice President of Instruction
II. Diversity Committee Update	Reported that the Diversity Committee met on October 8 th . The meeting was well attended. The Committee: <ul style="list-style-type: none"> • Reviewed the background of the Diversity Committee – how and why formed • Brainstormed on motivating factor for joining committee • Discussed the organizational structure of the committee Next steps include selecting a sub-committee to look into Diversity/Cultural	Jeanne Gross, Dean of Academic Support Services & University Center

	<p>Competency Training for the initial committee members and interested individuals.</p> <p>It was suggested that the College Council may want to reconsider the number of members in the makeup of this Committee. The Diversity Committee will look into this at their next meeting and report back to College Council. Linda Allen was asked to represent College Council on the Diversity Committee. It was pointed out that she is already representing EOPS. Since Linda was already attending the Diversity Committee meetings, she was asked to report back to College Council meeting updates.</p> <p>The Diversity Committee website is located on Inside Cañada. Next Diversity Committee meeting will take place on October 22, at 1:30 p.m. in 22-109.</p>	
<p>III. College Council Representation Issues & Concerns</p>	<p>Reported that the Academic Senate is having difficulty with its representation on campus committees. Suggested the possibility of College Council having fewer meetings or changing the time of meetings. Asked members to discuss this with their constituency groups and bring back their suggestions.</p>	<p>Ron Trugman, College Council Co-Chair</p>
<p>IV. Basic Skills Task Force Update</p>	<p>Reported that the Basic Skills Task Force has been meeting on the second and fourth Tuesday of the month from 2:00 to 4:00 p.m. in 3-142. The meetings are open to the entire campus. A Basic Skills Task Force Report for Planning & Budget was shared with College Council. The report included an explanation of the Basic Skills Professional Development Initiative, a Basic Skills timeline for the Fall 2007 Semester listing meeting dates/notes, and members of the Task Force. Upcoming meetings include presenting their Action Plan recommendations and resource needs to the larger campus community, discuss and prioritize suggested Actions Plans, and finalize their Action Plan for presentation to the Planning & Budget Committee and College Council in December. The Action Plans will be implemented in Spring 2008.</p>	<p>Anniqua Rana, Basic Skills Co-Chair</p>
<p>V. Accreditation Update</p>	<p>Reported that the Visiting Accreditation Team will be arriving at Cañada on Tuesday, October 23rd. The President's Office is in the process of developing the Visiting Team's meeting request schedule. The Visiting Team has requested to meet with members of Planning & Budget and College Council. The Open Forum for the college community is scheduled for Tuesday, October 23rd from 1:00 to 2:00 p.m. in 3-142 and then from 5:00 to 6:00 p.m.</p>	<p>Marilyn McBride, Vice President of Instruction & Accreditation Co-Chair</p>

<p>VI. Banner Workshop Update</p> <p>VII. Student Leadership Report</p>	<p>in 3-148. The Team's Exit Report will be read at the All College Meeting on Thursday at 1:30 p.m. in 3-142.</p> <p>Reported on the California Community College Banner Group/Users Conference that was attended by several members of our campus. 32 community colleges in California use Banner. Noted that our District was the first community college using Banner and therefore more advanced in its usage and products. Our Financial Aid Department was involved in two Banner presentations. The conference was a great time and place for networking and exchanging information with colleagues from the other Colleges</p> <p>Aja Butler gave a Student Senate presentation on the different activities the Senate members have participated in. The Student Senate currently has 16 Senators. Student Senators this year have participated in:</p> <ul style="list-style-type: none"> • Retreat in July 2007 in Santa Cruz where student senators learned more about ASCC and discussed its goals and priorities. • July 2007 Juan Arias and Emmanuel Caballero attended a program for student leaders called "Leader shape" in Washington D.C. <p>ASCC currently has 13 regular clubs and has sponsored this semester Club Day, Gay Straight Alliance, and upcoming events U.N. Day and Pre Med "Aids in Africa."</p> <p>Student Senate President Juan Arias will be giving a presentation to our Board of Trustees on Student Life at Cañada on October 24th.</p>	<p>Vickie Nunes, College Business Officer</p> <p>Aja Butler, Student Activities Coordinator Students</p>
<p>3) PLANNING & BUDGET UPDATE</p>	<p>Met yesterday. Reviewed Strategic Planning Assessment document and discussed how to assess work on Strategic Plan. Announcement of Victoria O'Donnell's resignation was made followed by a request to fill Dean of Science & Technology position. Committee unanimously agreed on recommending to College Council to move forward in filling this position. Block Scheduling briefly discussed and a report from the Basic Skills Task Force was given.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>
<p>4) SENATE UPDATES</p> <p>Academic Senate</p>	<p>Last meeting discussed Block Scheduling and Plagiarism policy.</p>	<p>Martin Partlan, Academic Senate President</p>

<p>Student Senate</p> <p>Classified Senate</p>	<p>Halloween Celebration on 10/31 from 11 a.m. to 1 p.m. – includes a costume contest</p> <p>Next meeting will be on October 29th where a presentation will be made on Professional Staff Development. Continuing to have Soup Socials on Mondays from 11:30 a.m. to 2:00 p.m. in the Staff Lounge 9-154. Classified members have endorsed the Cañada Housing Project.</p>	<p>Juan Arias, ASCC President</p> <p>Joan Murphy, Classified Senate President</p>
<p>5) DIVISION UPDATES</p> <p>Business, Workforce, & Athletics</p> <p>Humanities</p> <p>Science & Technology</p> <p>Student Services</p>	<p>Discussed positions needed for the Division.</p> <p>Discussed positions along with instructional equipment needed for the Division.</p> <p>Discussed positions needed for Division. Will begin hiring process for Division Dean.</p> <ul style="list-style-type: none"> • Student Services Meeting scheduled for tomorrow • DSPS is receiving additional allocation up to 16% from the State • Transfer Day event took place yesterday and College Night event is this evening. • Students participating in Glide Memorial events this month. • Flu Shots are available on October 24th in the Health Center • Learning Center “CSU Transfer Workshop” on 10/25 in Learning Center • Student Activities event “Dia de las Muertes” on October 25 in Student Center 	<p><u>Division Reps</u></p> <p>Ron Trugman</p> <p>Joan Murphy</p> <p>Martin Partlan</p> <p>Lesli Sachs</p>

<p>6) MATTERS OF PUBLIC INTEREST</p>	<ul style="list-style-type: none"> • Harvest Party/Pat Hanada Scholarship on October 31 from 12:30 to 2:00 p.m. in 9-154 • TRIO – on November 28th SFSU hosting Community College Day. This event is co-sponsored by ASCC. Students can sign up in the Student Activities Office • Members reminded that College Council Agenda Item Request Form is in the College Council Handbook and Website 	<p>Jeanne Gross</p> <p>Romeo Garcia</p> <p>Debbie Joy</p>
<p>7) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:55 p.m.</p>	<p>Debbie Joy & Ron Trugman, College Council Co-Chairs</p>