



COLLEGE COUNCIL MEETING MINUTES
Thursday, September 4, 2008
1:30 to 3:30 p.m. – Building 2, Room 10

Members present: Linda Allen, Araceli Arias, Nancy Barragan, Margie Carrington, Sue Eftekhari, Mike Garcia, Sarah Harmon, Linda Hayes, Jue Jie Huang, Debbie Joy, Catherine Lipe, Joan Murphy, Jonna Pounds, Katherine Reite, Darnell Spellman, Katie Townsend-Merino, Ron Trugman,

Ex-Officio: Thomas Mohr – President, Martin Partlan – Academic Senate President

Members Absent: Romeo Garcia, Anniqua Rana,

Guests: Eliazer Ayala-Austin, Aja Butler, Leonor Cabrera, Ronda Chaney, Patty Dilko, Jeanne Gross, Robert Hood, Phyllis Lucas-Woods, Vickie Nunes, Joan Rosario, Gregory Stoup, Katie Townsend-Merino

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES OF MAY 29, 2008	The minutes were approved as submitted by consensus.	Debbie Joy & Ron Trugman, College Council Co-Chairs
2) BUSINESS		
I. Welcome & College Council Overview & By-Laws	College Council Co-Chairs welcomed the College Council members. Copies of the College Council By-Laws were handed out and reviewed with members.	Debbie Joy & Ron Trugman, College Council Co-Chairs
II. Nominations & Election of Co-Chairs	Margie Carrington and Anniqua Rana were nominated as Co-Chairs. With no other nominations made, Margie Carrington and Anniqua Rana were elected by acclamation.	Debbie Joy & Ron Trugman, College Council Co-Chairs
III. Educational Master Plan	Informed members that one of the areas of recommendation from the ACCJC was for our College to develop an Educational Master Plan. An Educational Master Plan Steering Committee was formed to include President Mohr, Vice President Phyllis Lucas-Woods, Academic Senate President Martin Partlan and Classified Senate President Joan Murphy (both also serve as Planning & Budget Co-Chairs), District Academic Senate President Patty Dilko, and Accreditation Liaison Officer Katie Townsend-Merino. The EMP Steering Committee met regularly with MAAS Companies to develop a work plan and incorporate the	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs Thomas Mohr, President

<p>IV. Report to ACCJC</p>	<p>major components of the College in the EMP. The EMP Steering Committee along with Jing Luan, our Vice Chancellor of Educational Services & Planning are responsible for the re-writing of the Educational Master Plan draft. This document will be presented and reviewed with our Board of Trustees at their Board Study Session on September 10th by President Mohr, Patty Dilko, Joan Murphy, Martin Partlan, and Rita Sabbadini. The document draft has also been posted to the Educational Master Plan website for the College Community to view and comment.</p> <p>College Council members agreed by consensus to endorse the Educational Master Plan.</p> <p>Katie Townsend-Merino, Accreditation Liaison for Cañada, handed out and reviewed in detail our report to ACCJC and the process used in responding to the three areas where recommendations were made by ACCJC. ACCJC recommendations included:</p> <ol style="list-style-type: none"> 1) Cañada College’s lack of an Educational Master Plan Educational Master Plan Steering Committee established by President Mohr to oversee the development of our Educational Master Plan. Our Strategic Plan has been incorporated in the Educational Master Plan draft along with collected data, Instructional Programs, and Support Services. 2) Cañada College’s lack of progress in the SLO and Assessment Cycle. A great deal of work has been done on SLOs since last fall with the College improving three-fold. 3) A Staffing Plan for Student Services. Staffing Plan has been developed. <p>Our report will be presented to our Board of Trustees for their review at the September 10th Board Study Session. Any changes to our report need to be made by September 15th. The final report will go to the Board of Trustees for approval on September 24th.</p> <p>This document has been sent via email to the entire campus for their review and input. Members were informed that any further changes to this document need to be sent to Dean Townsend-Merino no later than Monday evening, September 8th.</p>	<p>Katie Townsend-Merino, Cañada College Accreditation Liaison</p>
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<p>V. Planning Cycle</p> <p>VI. Shared Governance Structure & Sequence</p>	<p>College Council members agreed by consensus to endorse the process and product used in our response to the ACCJC recommendations.</p> <p>Copies of the College Planning Cycle were handed out, reviewed, and discussed with members. Strategic Planning is the overarching piece that supervises the work of the College. It was noted that this chart is only as good by those participating. Members were asked to take this back and share with their constituency groups.</p> <p>Reviewed and discussed with members the Cañada College Planning Structure Implementation Entity Chart. This chart will be discussed at the Academic Senate Study Session and the next Classified Senate meeting.</p>	<p>Thomas Mohr, President</p> <p>Thomas Mohr, President</p>
<p>3) PLANNING & BUDGET UPDATE</p>	<p>Reviewed and discussed the Educational Master Plan. Received an update on the budget and enrollment.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>
<p>4) SENATE UPDATES</p> <p>Academic Senate</p> <p>ASCC</p> <p>Classified Senate</p>	<p>Had their first meeting last week. Discussed the Planning Cycle chart and Educational Master Plan. Established an Honor Program Advisory Committee</p> <p>First meeting of the semester was last Tuesday. ASCC elections began on 9/2 and end today. Attended a Retreat with CSM students and discussed By-Law changes. ASCC had "Welcome Back BBQ" yesterday. In the midst of planning Halloween events in October.</p> <p>Met today and received a presented from Dean Townsend-Merino on our response report to ACCJC. Also discussed our Educational Master Plan</p>	<p>Martin Partlan, Academic Senate President</p> <p>Nancy Barragan, ASCC Senator</p> <p>Joan Murphy, Classified Senate President</p>
<p>5) DIVISION UPDATES</p> <p>Business, Workforce & Athletics</p> <p>Humanities</p> <p>Science & Technology</p>	<p>Volunteers are needed for the Arts & Olive Festival on October 5th. Men's & Women's Soccer has started. Both men and women are 1 and 0. Games are on Tuesdays and Fridays. Women's Golf begins next week. A scholarship has been established in Anthony Giraudó's name.</p> <p>The Division has been working on its SLOs, assessments, and fulfilling the cycle. Will be meeting on Monday.</p> <p>Professor Amelito Enriquez application for "Student On-ramp Leading to</p>	<p>Ron Trugman & Mike Garcia</p> <p>Sarah Harmon</p> <p>Cathy Lipe</p>

<p>Student Services Counseling & Enrollment Services University Center & Academic Support Services</p> <p>Committee Updates</p>	<p>Engineering and Sciences Grant” from U.S. Department of Education has been awarded to Cañada College. The Division is waiting to back on two other grants it has applied for. The Division has moved back to Building 16 and 18 with still some work needed in Building 16.</p> <p>Midnight Madness event on 8/1 was a huge success.</p> <p>California State University, East Bay- The Department of Health Science and P.A.C.E. - Orientation Meeting on Monday, 9/22 from 4 to 6 p.m. 9-312</p> <p>Diversity Committee will be having its first meeting on September 8th at 1:30 p.m. in 22-109.</p>	<p>Phyllis Lucas-Woods, Vice President of Student Services Jeanne Gross, Dean of University Center & Academic Support Services Linda Allen</p>
<p>6) MATTERS OF PUBLIC INTEREST</p>	<p>Cañada Road will be closed beginning 9/15 for a few weeks due to work from the Gateway Project. Gateway Project is on schedule. Project Manager is working with DSPS to make sure that the pathways are correct. Construction should not affect the Arts & Olive Festival.</p> <p>Redwood Chamber of Commerce has voted to recognize Cañada College in its Hall of Fame.</p> <p>SMCCC Foundation and President Mohr met with a donor to discuss the possibility of having a Community Garden at Cañada. More information will follow.</p>	<p>Thomas Mohr, President</p>
<p>7) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:10 p.m.</p>	<p>Margie Carrington & Anniqua Rana, College Council Co-Chairs</p>