



BUDGET COMMITTEE MEETING MINUTES

Wednesday, October 19, 2011

2:00 p.m. – Building 3, Room 142

Members Present: David Clay, Debbie Joy, Margaret Hanzimanolis, Maria Lara Blanco, Vickie Nunes, Sarah Perkins, Tristan Sheldon, Gregory Stoup, Lezlee Ware, Helia Ying

Ex-Officio: James Keller – Interim President

Members Absent: Robin Richards

Guests: Edith Flores, Linda Hayes, Monica Malamud, Rita Sabbadini, Maggie Souza, Dave Vigo

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes were approved as submitted with one abstention.	David Clay & Debbie Joy, Budget Committee Co-Chairs
2) PUBLIC COMMENTS	Professor Lezlee Ware asked when and where a faculty/staff lounge area will be designated on campus as there is no sufficient space for faculty and staff to eat their lunch. Professor Ware also indicated that the new space for EOPS students is not appropriate. Interim President Keller responded by saying that he and Vice Chancellor Nunez have looked at the space and are looking into making some revisions that include taking out the working machines, putting in a cap from the floor to the ceiling, and some furniture adjustments. They have also looked into plumbing for the space and have found that this is not feasible. Vice President Perkins added that she can provide charts to faculty and staff that will reflect which spaces on campus have kitchens. An announcement was made that anyone with an agenda items for the Budget Committee should send them to the Budget Committee Co-Chairs.	David Clay & Debbie Joy, Budget Committee Co-Chairs
3) BUSINESS		
I. 2012-13 Fiscal Impact	FTES Goals and revenues based on FTES for 2010-11 and 2011-12 for residents, non-residents, apprenticeship, and Measure G were reviewed. It was noted that a workload reduction was done as a result of the State budget. Funding for California Community Colleges is developed using FTES based on an average class size of 35 students per class. Take Away Budget Measure points made: <ul style="list-style-type: none"> Measure G currently funds 593 FTES based on 35 students per class. In two years funds will be gone. We are currently in the second fiscal year of Measure G. 	Vickie Nunes, College Business Officer

<p>II. Propose Meeting To Discuss Demonstrated Needs</p>	<ul style="list-style-type: none"> • There are still too many unknowns to accurately predict our exact revenues. The state budget is not finalized and there are triggers that will determine how much money Community Colleges will receive. • The college will be looking at expenditures for 2012-2013 based on our expected revenue. We will use the same Shared Governance process we used in the past to develop our expenditures. • External grants have been a key in allowing the college to supplement the annual budget. • Growth in non resident students will bring additional revenue to the College because the funding is different from the state FTES. <p>Interim President Keller informed those present that he would like to develop a list of demonstrated needs for our college that he could articulate to our Chancellor. These demonstrated needs would be items outside the allocation model. It was suggested that our campus have a combined meeting of the Budget Committee and College Planning Council so that everyone’s thoughts and opinions can be collected. Discussion followed and proposed that in determining our demonstrated needs we begin to review our program plans. A proposal was made to contact the Planning Councils and other constituency groups to bring forward their specific demonstrated ideas by the end of November. December 7th was the suggested date for the joint meeting of the Budget Committee and College Planning Council.</p>	<p>David Clay & Debbie Joy, Budget Committee Co-Chairs</p>
<p>III. Standing News & Updates</p>	<p>None</p>	<p>James Keller, Interim President</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:45 p.m.</p>	<p>David Clay & Debbie Joy, Budget Committee Co-Chairs</p>