



**BUDGET COMMITTEE MEETING MINUTES**

**Wednesday, September 7, 2010**

**2:00 p.m. – Building 3, Room 142**

**Members Present:** David Clay, Debbie Joy, Lezlee Ware (for Elizabeth Terzakis), Sarah Perkins, Robin Richards, Tristan Sheldon, Gregory Stoup,

**Ex-Officio:** James Keller – Interim President, Robert Hood, faculty rep, student rep

**Members Absent:** Maria Lara-Blanco, Lucy Nolasco, Vickie Nunes

**Guests:** Leonor Cabrera, Roberta Chock, Linda Hayes, Kim Lopez, Maggie Souza, Janet Stringer, Dave Vigo

AGENDA ITEM	PRESENTER	PRESENTER
<b>1) APPROVAL OF MINUTES</b>	A motion was made and seconded to approve the minutes as submitted. Minutes were approved by consensus. It was noted and agreed that Agenda Item II under Business would be presented in front of Item I.	David Clay & Debbie Joy, Budget Co-Chairs
<b>2) PUBLIC COMMENTS</b>	None	David Clay & Debbie Joy, Budget Co-Chairs
<b>3) BUSINESS</b>  I. Budget a. Budget for 2011-2012 & 2012-2013	Cañada budget figures for 2010/11 and 2011/12 were reviewed. It was noted that full time and hourly benefits have been absorbed in the budget to show the true costs of the college. Our budget allocation amount for 2011/12 is <b>\$16,243,801</b> Expenses including position control salaries, hourly salaries, benefits, discretionary funds total to: <b>\$16,525,951</b> leaving a shortage of: <b>(\$282,150)</b> The shortage will be covered with projected carryover funds from 2010/11. Three proposed scenarios for Cañada were shown for the expected shortfall in 2012-2013 which could be approximately \$8.5million for our District. There is a chance that our District may fall into Basic Aid depending on how revenue comes in to the state. Discussed the need to begin preparing now for 2012-13 budget reductions Suggestions included: <ul style="list-style-type: none"> <li>• Having a discussion on where we are going as a college and our basic needs</li> <li>• Reviewing our budget and discuss what fits into the planning process</li> <li>• Developing a calendar/timeline</li> <li>• Discussing and developing a process and parties involved</li> </ul>	James Keller, Interim President

<p>b. International/non-resident students</p>	<ul style="list-style-type: none"> <li>• Inviting Kathy Blackwood to a Budget Committee meeting to review our District's budget allocation model.</li> </ul> <p>It was proposed that the Budget Committee Co-Chairs email those serving on the Budget Committee for suggested agenda items for the next meeting.</p> <p>The update included:</p> <ul style="list-style-type: none"> <li>• Center for International &amp; University Studies is still working on getting their staff in place</li> <li>• Discussions are continuing with Tianhua College.</li> <li>• We are looking into having discussions with universities in other countries to increase international students on campus and at pathways to bring non California students.</li> <li>• We are in the process of drafting a strategic plan for the CIUS program.</li> <li>• This semester we are beginning to charge our University Center partners a fee to use our facilities.</li> <li>• Our District is doing specific work to recruit international students.</li> </ul>	<p>Sarah Perkins, Vice President Robin Richards, Vice President of Student Services</p>
<p>c. Measure G</p>	<p>A document was presented that showed the accomplishments and use of Cañada Measure G funds for 2010/2011 that reflected:</p> <p><u>Instruction</u></p> <ul style="list-style-type: none"> <li>• Funded 142 sections that served approximately 3500 students</li> <li>• Coordinate and improve basic skills, distance education and workforce development offerings</li> <li>• Hired a Workforce Development Specialist</li> <li>• Launched College for Working Adults and Neighborhood College</li> </ul> <p><u>Student Support</u></p> <ul style="list-style-type: none"> <li>• Expanded academic counseling with 6,400 drop-in appointments utilized by student</li> <li>• Launched a new Peer Mentoring Program</li> <li>• Added services for veterans and financial aid students</li> <li>• Library and Learning Center expended its evening and weekend hours, serving an additional 1200 students</li> <li>• Offered Math and English tutoring on Saturdays</li> <li>• Hired a Director of Articulation and Orientation (will begin on 9/6/11)</li> </ul> <p><u>Course &amp; Program Innovation</u></p> <ul style="list-style-type: none"> <li>• Increased by nearly 50% the number of associated degrees and occupational certificates awarded in 2010-2011</li> <li>• Funded PEP</li> <li>• Funded Math Jam &amp; Word Jam</li> </ul>	<p>James Keller, Interim President</p>

