

Basic Skills Task Force Meeting

Agenda

November 6 (2:00 pm -4:00 pm)

ACTION PLAN RECOMMENDATIONS

Each Strand will present an outline of the recommended action plan.

We realize that at this point identifying the exact amount of resources might not be possible, but a general outline will help the Task Force to identify areas of need and overlap.

On November 20, we will have a detailed discussion about resources to finalize our plan for the spring semester.

Organizational & Administrative Practices

Presentation of Action plan (20 minutes)

Discussion (10 minutes)

Program Components

Presentation of Action plan (20 minutes)

Discussion (10 minutes)

Staff Development

Presentation of Action plan (20 minutes)

Discussion (10 minutes)

Instructional Practices

Presentation of Action plan (20 minutes)

Discussion (10 minutes)

Timeline for Basic Skills Committee

Nov. 6	Action Plan recommendations – Present to larger community in outline format, including resource needs
Nov. 20	Discussion and prioritize suggested action plans
Dec. 4	Finalize plan for presentation to Planning and Budget and College council
Spring Semester	Evaluation Committee to assess implementation of the strategies Progress Report