

BUDGET & PLANNING MEETING MINUTES
February 1, 2006 1:30 – 3:30 P.M. in Building 22, Room 109

Members Present

Patty Dilko, Academic Senate President
 Phyllis Lucas-Woods, Vice President of Student Services
 Monica Malamud, College Council Chair
 Marilyn McBride, Vice President of Instruction
 Thomas Mohr, Interim President
 Vickie Nunes, College Business Officer
 Terry Watson, Classified Senate President

Members Absent

Margie Carrington, Co-Chair College Council
 Veronica Espinoza, ASCC President
 Paul Roscelli, Faculty Representative
 Sohrabi Sohrabi, CSEA Representative

Guests:

Maggie Souza
 Meeting Called to Order: 1:40 P.M. by Chair Patty Dilko

1) APPROVAL OF MINUTES 1/18/06	A motion was made and seconded to approve the minutes as amended.	Monica Malamud Phyllis Lucas-Woods
2) BUSINESS		
I. District Planning	Spoke on the need for planning for Cañada College. Advised the Budget & Planning Committee to create a Strategic Plan process to include a facilitator and timeline. The Strategic Plan Recommendations for our college would be used noting that this is an extension of the existing Strategic Plan Recommendations. The Committee would need to establish steps to include the community, business, faculty, and staff in the process. President Mohr mentioned that Skyline College has just contracted an educational company for educational planning services and was going to speak to President Morrow on the details of the contract. President Mohr was also going to discuss this matter with our Chancellor and College President's. President Mohr will report back to the Committee at the next meeting on his conversations with the College Presidents and the Chancellor, as well as doing a simple process with steps for our Strategic Plan.	Thomas Mohr, Interim President
II. Administrative Hiring Process	Presented and reviewed revised document "Guidelines and Criteria for Recommending Administrative Positions." Recommended that Contingent Liabilities be added to the document. Noted that there will be more input from Academic	Marilyn McBride, Vice President of Instruction

<p>III. Theater Art</p> <p>IV Continue Brainstorming on Planning for the Future</p>	<p>Senate and Classified Senate as the process moves forward. Document will be brought back to the Budget & Planning Committee with recommended revision.</p> <p>Informed members that Drama Instructor, Linda Hoy, intends to retire at the end of the Spring 06 Semester. No formal papers have been completed or submitted with this request. President Mohr asked committee members for their thoughts on the viability of this program and its importance to our College's academic offerings. At the same time everyone was reminded that there is a process for programs additions and deletions that needs to be followed.</p> <p>Distributed to all members the "Philosophy and Constitution of the Cañada College Planning and Budget Committee. All members were asked to review the document and send any changes to Patty Dilko. The document will be reviewed at the next Budget & Planning meeting.</p>	<p>Thomas Mohr, Interim President</p> <p>Patty Dilko, Chair</p>
<p>3) ADJOURNMENT</p>	<p>Meeting was adjourned at 3:40 P.M. Next meeting will be on February 15, 1:30 P.M. in 22-109</p>	<p>Patty Dilko, Chair</p>