

INTD Advisory Committee Meeting Notes  
May 6, 2013, 4 – 5:30 PM, Room 13-17

Attended by: Dr. Nancy Wolford, Department Coordinator, and the following committee members: Elsa Torres, Theresa McDermott, Kathy Trapnell, Denny Holland, Martha Girdlestone, Sherry Faure, Elizabeth Springs, Gloria Carlson, Meredith Holley, Lilley Yee, Yukari Haitani, Christine Soenksen, Kay O'Neill, Sharon Kasser

Old business:

1. Program update / year in review power point presentation
2. Curriculum and certificate revisions update, minor changes effective Fall 2013, primarily including pre-requisite course requirements as part of the certificate requirements, including, but not limited to the following:
  - a. Including ARCH 110 and INTD 115 to applicable certificates if not already there
  - b. INTD 128 and INTD 151 to Kitchen & Bath Design Certificate
  - c. INTD 400 – Principles of Sustainable Design to AS degree, INTD, Residential & Commercial Design, and Kitchen & Bath Design certificates.
  - d. INTD 450 to Re-design & Home Staging Certificate
  - e. INTD 401 and 403 to Sustainable Design Certificate
3. Arts & Olive Designer Sale lat October up date, \$751.50, split 3 ways, between 2 Interior Design Program student scholarships and the student design club programs

New business:

1. Hiring of an additional full-time faculty member to replace retiring full-time faculty member (Nancy Wolford), in process, in place either Fall 2013 or Spring 2014
2. Elsa Torres will assume Program Coordinator duties
3. Green/Environmental Design Program (HERO Grant) completed
  - a. Only college to exceed target enrollment goal
  - b. Course development as part of the grant resulted in 2 new courses for the Sustainable Design Certificate, INTD 401 and 403, along with modifications to INTD 400
4. NKBA Re-Accreditation update – Virtual Site visit, target date, November 2013
5. New course and recruitment suggestions offered:
  - a. Summer class for teens, modeled after teen sewing class (Please note, it was brought up that there are problems now with offering non-credit courses, so a difficult option to pursue)
  - b. Offer INTD 115 in the summer as in the past
  - c. Elsa and a committee are working on a new brochure for the program
6. Several committee members retiring: Martha Girdlestone, Christine Soenksen, and Kathy Trapnell, who were thanked for their many years of service to the program. Suggested new members names were offered and will be contacted in the fall. These include: Sabrina Alfin, Patricia Brown, Julie DeMarchi Park, Charlotte Healy, Christine Sheldon, and Heike Shelton. Nancy Wolford agreed to continue to be on this committee.

Announcements:

1. Interior Design Awards, Graduation and display of student work Friday, May 24, 3:30 pm
2. Designer sale at the October 6<sup>th</sup> Arts and Olive Festival, donations needed.

Submitted by:

Dr. Nancy Wolford, Interior Design Program Coordinator and Professor