

Draft: Canada College Academic Senate  
Governing Council Minutes November 17, 2004

**Council Members in attendance:** Romy Thiele, Paul Roscelli, Martin Partlan, Barbara McCarthy, Dick Claire, Lezlee Ware, Rich Follansbee.

**Senate members and guests in attendance:** Marilyn McBride, Jenny Castello, Ray Lapuz, Monica Malamud, Kathy Sammut, Rita Sabbadini, Lesli Sachs.

**Call to order:** 1:20pm

**Adoption of agenda:** Martin made a motion to approve the agenda, Paul seconded. Motion passed unanimously.

**Approval of the minutes:** Martin made a motion to approve the minutes from October 20 and November 3, Paul seconded. Motion passed unanimously.

**Public Comment:** Process for forming hiring committees was raised. It was noted that Flex day requirements can be met with the ongoing Satellite Seminars on Popular Culture currently being put on by the Early Childhood Education Department, Political Science Department and Phi Theta Kappa. These presentations will continue into the spring semester. Accelerated tenure was brought up as was Part/time rights in the selection committee, it was decided that these items would be action items on the next agenda.

**Old Business:**

5.1 Committee (and other) Appointments: none

5.2 Strategic Plan Workshop: A discussion ensued with respect what will be our next step. Decision to address next steps at the beginning of the spring semester.

5.3 Mutual Respect Policy (MRP): Background was presented on the history of the MRP. History is as follows. The policy was proposed in part because of a US Supreme Court decision that held that Title VII of the 1964 civil rights act, while recognizing same sex discrimination as an actionable offense, also held that Title VII was not intended to be “general code of civility for the American workplace...” Moreover, our District’s hiring policies, pre prop 209, were altered after the passage of 209 with much of the old language removed.

Partly as a result of these two events The District believes that we need a policy of mutual respect to shield us from future claims. A motion was made by Paul to reject the second draft of the MRP in its entirety. As discussion then ensued with the following points made:

There was broad skepticism amongst the GC the AS members present as to the legality of such a policy, its implementation, its purpose and its value. Some of the comments that follow are written up so as to make it clear to District why our faculty members have strong reservations about such a policy. Moreover there is an

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expectation that these concerns, which are discussed below, will be answered in a forum where all interested parties can comment on them (and others as well), before we go forward with such a policy.

- One faculty member noted that **problematic language** still remains in the second draft (e.g. who defines “discourteous”).
- Another faculty member noted that a policy that seems to be vague in terms of lacking specific examples of what would or would not violate this policy makes any effective **implementation impossible**.
- Another faculty member expressed reservations with respect to **the chilling effect** this policy might have class, both by students and by her. (e.g. What happens if an evangelical student (or faculty member) asserts in class that homosexuality is a sin, along with abortion. Conversely, what happens if an atheist student (or faculty member) asserts the exact opposite? Are these not, in some sense, potentially offensive, threatening or discourteous to a discrete population and hence subject to discipline under the proposed policy? What if a male faculty holds a door open for a female? What if the door is NOT held open? It appears that the definition of what would or would not fall within the scope of this policy is in the eye of the beholder—and thus is overly broad as well as potentially fatally subjective.
- Another faculty member noted that to the extent that the MRP has language relating to “speech or expression” this policy, whatever it is named is, in effect, a **code of speech**. This faculty member noted that, through his own research, was unable to find a single case in which a court upheld a college speech code, when challenged (note the Peralta College Policy, which is being circulated throughout our campuses as a model has not been challenged in court). Moreover, it appears that such codes, when challenged violate the Constitution (see Plaintiffs v. Shippensburg University as just one example)
- Another professor asked if our questioning of this proposed policy meant that we could never, in effect, define behavior that was beyond the bounds of normalcy and thus never subject such behavior to discipline or rebuke? The response was NO, but that we already have many policies in place to address what the college believes are aberrant forms of behavior for which discipline is warranted (e.g. we currently possess a harassment policy, a dismissal policy, and as well as a policy for student conduct). Thus, it appears that we have policies in place to address those forms of behavior we feel are not appropriate to a college setting, but we have written such policies so that they do not, until now, reach it to spheres that the first amendment and academic freedom protect. Another professor asked what the proposed new policy covers that the previously mentioned policies do not?

After much debate the motion to reject the policy was unanimously passed.

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**New Business:**

6.1 Strategic learning outcomes: Marilyn McBride presented a discussion on SLO's. VP McBride would like to have a faculty member to be point person for SLO analysis. To that end she would like to have one faculty member be given 40% release time to do this effort. Any interested person should contact Paul Roscelli. An email will come from the VP's office announcing the parameters of the position. A discussion about a committee to guide this process will happen at the next meeting.

6.2 ECE survey: the GC supports the plan to survey students to ensure so that the Child Development Center/Early Childhood Education Laboratory child fits well with our strategic plan. It was asked if survey could be extended (and thus amended) to also survey the campus faculty members, classified and administration. This idea will be passed on to professor Dilko

6.3 Peer Mediation Program: Kathy Sammut spoke to PMP. Kathy Sammut and Rita Sabbadini presented an overview of a new program at Canada College, Peer Mediation. An email to faculty members was sent out earlier in the month. Currently Kathy is looking for interested students who might want to go through the training. Students interested in learning this process should see Kathy, Rita or the Office of Student Life.

6.4 CPR Resolution: Martin made a motion to ask the District to take a position in opposition to the Governor's plan to roll the community colleges into K-12, the motion was seconded by Paul. Discussion ensued. The motion passed unanimously.

**Committee Reports:**

7.1 Finance: no report

7.2 Curriculum: The Curriculum Committee approved the following courses on November 9, 2004:

**NEW COURSE:**

**ESL 807 ESL Pre-Preparatory course** – Back for 2nd reading from meeting of 10/12/04 Course name changed to **Basic Integrated Skills**.

**COURSE MODIFICATIONS:**

**READ 836 Academic Reading Strategies** –Delete BSA, add prerequisite, change in catalog and schedule course descriptions, and change in methods of evaluation and degree applicability.

**MATH 241 Applied Calculus I** – Change in course content and objectives, change method of grading, change in catalog and schedule course descriptions, change of required text book and change in methods of evaluation

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**MATH 242 Applied Calculus II** – Change in course content and objectives, change method of grading, change in prerequisite, change in units, change in catalog and schedule course descriptions, Change of required text book, and change in methods of evaluation.

**DANC 400 Dance Production** – Change in course content and objectives, delete prerequisite, change in catalog and schedule course descriptions.

**FITN 250 Personal Trainer Preparation: Anatomy & Physiology** – Change in schedule description, change of textbook

**MEDA 110 Basic Medical Terminology** – Change in course content and objectives.

**MEDA 111 Advanced Medical Terminology** – Change in course content and objectives, Change title to Intermediate Medical Terminology, unbank course from CSM database.

**ART 314 Introduction to Computer Graphics** – Change course content and objectives, change in catalog and schedule course descriptions, change in UC status, change in required text

**The following ESL courses were modified in course content and objectives, change in catalog and schedule course descriptions, change in required text and methods of evaluation.**

**ESL 821 Grammar/Vocabulary I** Change title to Grammar I.

**ESL 822 Grammar/Vocabulary II** Change title to Grammar II.

**ESL 823 Grammar/Vocabulary III** Change title to Grammar III

**ESL 824 Grammar/Vocabulary IV** Change title to Grammar IV

**ESL 831 Speaking/Listening** Change title to Listening/Speaking I

**ESL 832 Speaking/Listening** Change title to Listening/Speaking II

**ESL 833 Speaking/Listening III** Change title to Listening/Speaking III

**ESL 834 Speaking/Listening IV** Change title to Listening/Speaking IV

#### **COURSE BANK:**

**ART 370 Multimedia Fundamentals** – Art 389 Multimedia Fundamentals and Art 390 Portfolio Creation have replaced Art 370.

#### **MODIFICATION OF ASSOCIATE DEGREE AND/OR CERTIFICATE PROGRAM**

**Medical Assisting (AS degree & Certificate of Proficiency)** – Committee recommended that MEDA 110 remain on the core course list and MEDA 111 be added to the core course list

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**Medical Assisting: Medical Transcription** (AS degree & Certificate of Proficiency) Committee recommended that MEDA 110 remain on the core course list and MEDA 111 be added to the core course list

**Medical Assisting: Medical Billing Specialist** (AS degree & Certificate of Proficiency) Committee recommended that MEDA 110 remain on the core course list and MEDA 111 be added to the core course list.

**Medical Coding Specialist** (Certificate of Completion) Add MEDA 111 to core courses

**Multimedia** (AA degree and Certificate of Proficiency) Update subject code, add ART 201 as an alternative to ART 301,

Replace MART 370 with MART 389, Replace MART 377 with MART 379. Mart 377 replaces MART 379 from selective. (See below for change in prefix)

**Graphic Design** (Certificate of Completion) Change subject code from ART to MART on all multimedia courses.

**Web Design** (Certificate of Completion) Change subject code from ART to MART on all multimedia courses.

#### **CHANGE SUBJECT CODE FOR MULTIMEDIA CURRICULUM**

Change the subject code on all courses listed below to MART

ART 314	ART 325	ART 361	ART362	ART 368
ART 369	ART 372	ART 373	ART 376	ART 377
ART 378	ART 379	ART 389	ART 390	

#### **COMPUTER LITERACY REQUIREMENT ADDITIONS:**

The committee approved two proposed courses: MEDA 115 Medical Word Processing and MEDA 150 Medical Office Procedures to add to the computer literacy requirement list.

#### **OTHER**

Jeannie Mecorney suggested that a technical training be held for faculty to demonstrate how to complete the online curriculum forms. Also, information on best practices and guidelines for writing curriculum would

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be helpful for faculty. The Instruction Office will add some of this information on the inside Cañada web page. Also, the instruction office staff is willing to hold a workshop for a flex day activity.

7.3 College Council: none

7.4 AFT: none

7.5 FACCC: On January 7&8, 2005 northern California, east bay (SF) will be having a workshop time TBA, The Education Institute presents its annual Teaching & Learning Colloquium. More information to come soon, this is one of FACCC's most popular regional workshop series. If you would like any additional information, please contact Pamela Ward-Smith at ext. 3467.

7.6 Professional Development: One long-term project has been approved, and another is being revised.

Trustee's Fund: Two proposals have been submitted and are currently being reviewed. AB1725: \$200 maximum per person is available for travel (this includes mileage) and lodging only.

Extended Leaves (Sabbaticals): February 1st deadline to submit proposals.

**Matters of Council Interest:**

- Lezlee reported on the senate decision to postpone the math and English requirement. Lezlee proposed an amendment to the US Patriot Act resolution. There will be a larger discussion on the Fall Plenary at the next meeting.
- Lesli Sachs reported on the blood drive, and encouraged all to participate as well as encouraging your students to participate.
- Dick spoke a bit about the budget at district at the District level, it seems a bit disheartening, more discussion at the next meeting.

**Motion to adjourn:** 4:00PM

**Upcoming meetings: First and third** Wednesday of every month 1:15pm in 17-107.  
12/1, 1/19, 2/2, 2/16, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18.

**Agenda:** To request that an item be added to the agenda please contact one of the governing council members no later than one week prior to the next meeting (see above for the dates of upcoming meetings)

**View past minutes at:** <http://www.canadacollege.net/about/academicsenate.html>

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