

Cañada College Academic Senate Governing Council

Minutes of December 10, 2009

Building 3, Room 104, 2:00 – 4:00 pm

ASGC members present: Martin Partlan, David Clay, Monica Malamud, Doug Hirzel, David Meckler, Kathy Sammut, Ana Miladinova, Sharon Finn, Denise Erickson.

Senate members: Byron Ramey, Lorraine Barrales-Ramirez, Lezlee Ware, Elizabeth Terzakis, Paul Roscelli, Carla Stoner-Brito, Lyn Belingheri.

Guests: Tom Mohr, Peter Barbatis

1. **Call to order:** 2:05 p.m.
2. **Adoption of the Agenda**

Paul requested the addition of agenda item “Hayward Award” to the agenda; it was added as 6.0. Moved to adopt the agenda with modification. Seconded/approved unanimously.

3. **Approval of Minutes of October 22, 2009**

Moved/seconded/approved unanimously.

4. **Public Comment**

Lorraine Barrales-Ramirez read the following statement on behalf of all counseling faculty:

“Several weeks ago, all faculty received a survey for our reaction to some proposed Spring Flex Days. Can you imagine our aghast as Counseling Faculty to read the following two proposed sessions:

- *Faculty: how to mentor and counsel your students*
- *How to guide students to enroll in appropriate course levels*

Perhaps it is hard for you to understand our dismay. For non-counseling faculty to understand the concept, imagine your reaction if you learned that courses would be taught by "instructional aides" or "teaching assistants", without the full credentials and breath of instructional experience that students deserve in our classrooms.

The same holds true for students in our counseling environment. Students deserve, expect, and NEED professionals in this environment. We all know that our student population has multiple needs - that they are a population who are disadvantaged from a lack of adequate income, lack of strong basic skills, lack of parental experience with higher education, substance abuse and

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psychological issues - the list is long. Counseling is so much more than helping students choose their classes.

Therefore, we are requesting that this issue be on the agenda for discussion at the next Governing Council meeting in the spring to address this concern. We would like to know how it was decided that this be placed on the survey without consultation from the Counseling Department and to know the results of the survey.

If there is some confusion as to what we do as counseling faculty, the Counseling Department is more than willing to provide various workshops on the multitude of duties we undertake. During these difficult times we do not want to undermine any one position, instead we should be supporting each other as faculty. Thank you for your time."

At a future ASGC meeting, we will have an agenda item on the role of counseling faculty and why other faculty should not take on counseling duties.

5. Committee reports

5.1. Curriculum:

Committee has been very busy reviewing courses that faculty submitted. At the last meeting, over 90 courses were considered.

5.2. Budget:

Started to have a brief review of IPC proposed budget reductions, but it was interrupted by the start of the Student Forum scheduled for 2 p.m. On the agenda for future meeting: review what our sister colleges are doing with respect to budget reductions.

5.3. College Planning Council, ICP, SSPC:

CPC adopted the proposed budget reduction measures which Martin will show to the ASGC later in this ASGC meeting.

IPC had an emergency meeting to go over the two programs that were proposed to undergo PIV process. IPC endorsed this.

SSPC is planning Freshmen Connection event, for students to get oriented to the campus, programs, services; there will be sessions for parents as well. There will be an Open House in the spring, before students make decisions about what college to attend next fall. The Counseling Faculty have requested to be involved with the planning and discussion process of the peer program including program development, job descriptions, etc.

5.4. AFT:

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There is no progress to report about negotiations (two more sessions are scheduled before the end of this semester). AFT has been having discussions about the budget situation both in our district and in public education in CA. Read the latest issue of the Advocate: it has a lot of information about what's been going on lately.

5.5. Professional Personnel:

At the October 28 meeting, committee members talked about creative ways to encourage faculty to use the funding we have.

5.6. Finance

No report.

6. Old Business

6.0. Hayward Award

The Hayward Awards of the CA Academic Senate honor community college faculty members who demonstrate the highest level of commitment to their students, college, and profession. Paul Roscelli would like Patty Dilko to be nominated as a candidate for a Hayward Award.

Motion to nominate Patty Dilko for this award, seconded, approved unanimously.

6.1. Committee Appointments:

WaitList committee: Carla Stoner-Brito has volunteered to serve on this committee. Moved, seconded, approved unanimously. Cañada College needs more reps on this district-wide committee.

6.2. Budget Reduction Issues:

Martin showed the PowerPoint presentation that's been posted at:

<http://www.canadacollege.edu/inside/planning-budget/0910/BOT-Dec-9-presentation-2.pdf>

Monica asked about the ability of CSM's Adaptive P.E. program to serve students no longer served by Cañada's program, which is being eliminated. Tom stated that the defunding of Adaptive P.E. was due to the fact that this program does not fulfill the core mission of the college.

We don't know whether or not the programs will be consolidated with the other colleges.

Monica asked about the impact of Cañada reducing 400-500 FTES (121 sections, 8% reduction, according to November 18 budget presentation) on our future college budget allocations and district state apportionment. Even considering that the district is 600 FTES overcap, and it has been authorized to implement a 3.39% workload reduction (i.e., to serve 3.39% fewer FTES), a reduction of 400-500 FTES at

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Cañada seems too excessive and may further reduce future funding for the college. Tom responded that the reduction level in FTES was appropriate.

Tom stated that the section cuts were done in a manner that protects the college's future and the integrity of academic offerings.

	FTE Totals	# of sections cut
Humanities and Social Sciences	8.76	55
Science and Technology	9	34
Business, Workforce and Athletics	6.06	41

Tom said that whatever came out of these reductions was the result of a process. Monica said that the process was not conducted as outlined and gave examples.

Was there discussion in the divisions? Not in H&SS.

Faculty questioned why they could not see what sections were being cut across the college and why part-time faculty were not involved in or informed about what sections would be cut.

Suggestions improving this process:

- Review division process for recommending section cuts
- Get minutes of meetings out in a timely manner
- Give proper advance notice of meetings and publish agendas
- PIV process : why were significant program changes, such as ESL, not done within PIV process?
- People suggested cost-saving strategies, but we have not received a report on any actions taken.
- Examine consolidation of administration and services across the district

7. New Business

7.1. March in March

The Academic Senate will support the Marches in March for CA Public Education and we are seeking involvement from our sister colleges. Moved/seconded/approved unanimously.

7.2. Intellectual Property

David M. has done research on this topic. The union has demanded to negotiate Intellectual Property Rights with the district. The Academic Senate is encouraged to have discussions on this topic so as to provide input to the union.

7.3. Cell Phone use and Class room safety

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If cell phones are required to be turned off, then nobody will get an emergency text message, should one be sent. ASGC members believe that it's not necessary for ASGC to come up with a policy on cell phone use in the classroom. It was suggested that the Safety Committee could recommend that there be at least one cell phone on in every classroom.

8. Matters of Council Interest

None.

Meeting adjourned: 4:00 p.m.

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