

# Cañada College Academic Senate Governing Council

Minutes of October 23, 2008

Building 3, Room 104, 2:00 – 4:00 pm

**ASGC members present:** Martin Partlan, David Clay, David Patterson, Monica Malamud, Doug Hirzel, David Meckler, Kathy Sammut, Denise Erickson, Sharon Finn, Ana Miladinova.

**Senate members present:** Lesli Sachs, Nancy Wolford.

**Guests:** Tom Mohr, Janet Stringer, Jeanne Gross, Romeo Garcia.

1. **Call to order:** 2:07 p.m.
2. **Adoption of the Agenda**

Moved/seconded/approved unanimously.

3. **Approval of Minutes Oct. 9, 2008**

Moved/seconded/approved unanimously.

4. **Public Comment**

None.

5. **Committee reports**
  - 5.1. **Curriculum:**

No report.

- 5.2. **Planning and Budget:**

P&B Committee will begin to look at how to deal with the budget crunch for the current year and the projected \$3-7 million cut for next year. Retirement incentives may be coming back, hiring freeze may be implemented.

- 5.3. **College Council**

Currently looking at proposed College Planning Structure.

## Academic Senate Governing Council – 2008-2009

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

#### **5.4.AFT:**

The CFT president has sent a letter to the ACCJC regarding the use of SLOs in faculty evaluations. The letter requests an amendment of those ACCJC standards which are in conflict with state law (as per Education Employment Relations Act, faculty evaluations are subject to negotiations, so they cannot be mandated by WASC).

09-10 Academic Calendar, with 9 flex days, is going to Board for approval on Oct 29.

#### **5.5. Professional Personal:**

Balance of \$39K. \$4811 in travel fund. Working with Basic Skills Committee; they set aside \$10K for professional development directly related to Basic Skills (faculty should use the same Professional Development Proposal form). The committee changed the deadline for long-term and extended leave proposals from March 15 to March 1<sup>st</sup>; encourage colleagues to submit proposals. Monday 2:30 in 3-148: presentation by SoTL scholars.

#### **5.6. Finance**

\$7K in credit union account. \$3K in Banner account.

### **6. Old Business**

#### **6.1. Committee Appointments:**

Alternative Calendar Task Force: Katie Schertle was appointed at last ASGC meeting. She had to step down. Martin appointed Monica as her replacement.

Hiring committee needed for non-tenure faculty member to serve as Project Director of a new grant. Amelito Enriquez, Cathy Lipe, Ray Lapuz proposed by Science Division. Moved/seconded/approved unanimously.

#### **6.2. Student Equity Task Force:**

David Clay distributed the following document: *The Process of Developing Student Equity Plans – The Basics*. Student Equity Plan should be revised every three years, so we're due for a revision. Better institutional research now available and Basic Skills Initiative provide new information that we can use for the Student Equity Plan. Suggestion: seek input from Student clubs, Diversity Committee, focus groups. Questions: why do we need a separate Student Equity Task Force? Can the development of the Student Equity Plan be the outcome of the work of the different existing groups who are part of the College Planning Structure? Can the Diversity Committee receive the charge to develop a Student Equity Plan.

#### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

Move to create a Student Equity Task Force to have conversations across the college about the best way to go about the development of a Student Equity Plan. Seconded/approved unanimously.

### **6.3. Rules and Regs Chapter 6 first half:**

ASGC reviewed the following articles:

6.04. Minimum Class Size Guidelines: ok.

6.10. Philosophy and Criteria for Associate Degree and GE: needs re-wording.

6.11. Requirements for Degrees and Certificates: ok

6.14. Course Prerequisites and Other Limitations on Enrollment: ok

6.16. Standards of Scholarships: ok.

6.17. Course Repetition: ok, but it's not up to date. Verify the case of "W" grade.

6.18. Credit by Examination: make it clear that not all courses can be challenged.

6.19. Multiple and Overlapping Enrollments: make it two rules. 2.b: be more specific about "appropriate District official"

6.20. Probation, Dismissal and Readmission: ok.

## **7. New Business**

### **7.1. Faculty Hiring Proposals:**

The Hiring Justifications were reviewed and discussed.

ASGC members independently ranked the eleven faculty requests and forwarded their ranking to the AS president as advice.

### **7.2. College Planning Structure**

ASGC reviewed the proposed College Planning Structure:

- General flowchart: ok
- College Planning Committee: ASGC recommends that faculty member listed as Adjunct be changed to Full-time or Part-time. Rationale: while ideally we would like to have a Part-Time faculty member on this committee, we recognize that it may not always be possible for a PT to

#### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476); Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147); Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447); Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.

serve on it, and we would not want faculty representation on the College Planning Committee decreased due to this.

- Instructional Planning Council: ok
- Student Services Council: ok
- Budget Committee: ASGC recommends elimination of College Business Officer, Director of Research, Director of Marketing from membership. Rationale: we do not see the need to have the Director of Marketing involved in budget decisions at this level; CBO already has a direct line to the President on budget matters and does not need to be a voting member of this committee; Director of Research can serve as a resource to the committee, but does not necessarily have to have a say on budget allocation and college spending.

## **8. Matters of Council Interest**

Debate on Proposition 8, on Monday, October 27 in Main Theatre.

Rules and Regs. 2.09: faculty supports simple majority vote (50% + 1) to forward recommendations to the Chancellor.

**Meeting adjourned:** 4:35 p.m.

### **Academic Senate Governing Council – 2008-2009**

President: Martin Partlan (x3355); Vice President: David Clay (x3379) ; Secretary: Monica Malamud (x3442); Treasurer: David Patterson (x3476);  
Humanities and Social Sciences Division Rep: David Meckler (x3439); Business, Workforce and Athletics Division Rep: Ana Miladinova (x3147);  
Science and Technology Division Rep: Doug Hirzel (x3284); Student Services Rep: Karen Olesen (x3415) / Kathy Sammut (x3447);  
Curriculum Committee Chair: Sharon Finn (x3450); Professional Personnel Chair: Denise Erickson (x3352); College Council Liaison: Ron Trugman.