

Cañada College
Accreditation Steering Committee Meeting
Wednesday, May 24, 2006
1:30 p.m. – 3:00 p.m. Room 17-107

Present: Alicia Aguirre Co-Chair, Jennifer Castello, Roberta Chock, Rich Follansbee, Thad Fowler, Jeanne Gross, Ray Lapuz, Monica Malamud, Marilyn McBride Co-Chair, Melissa Raby, Bart Scott, (Pat Tyler-minute taker)

Absent: Margie Carrington, Patty Dilko, Linda Hayes, Doug Hirzel, Patricia Pickett-Wilder, Anniqua Rana, Katie Townsend-Merino, Terry Watson

1. Report from Standard Committees

- **Standard 1** – Report from Jeanne Gross. The first draft is complete and has been submitted by email to the co-chairs Alicia Aguirre and Marilyn McBride. One of the challenges has been finding evidence to show how planning processes are perceived by campus community i.e. is the process fair, effective etc. Suggest a campus climate survey. Support needed: Contact information from sister colleges for accreditation team members. Recommendation to check accreditation websites at Skyline & CSM for this information.
- **Standard 2** – Report from Melissa Raby. Instructional Programs team is working on completing their draft document. Melissa will meet with Anniqua tomorrow. Student Support Services team - Draft is in progress, still collecting data. Library and Learning Support Services team - First draft has been completed. Challenge - cataloging evidence, how to make evidence available if it is a hard copy located in a specific location i.e. Melissa's articulation binder and counseling manuals.
- **Standard 3** – Report from Doug Hirzel. Human Resources & Technology Resources team first draft in progress. Linda Hayes unavailable due to personal emergency. Physical Resources and Financial Resources are finishing up draft. Still need to collect evidence from Budget Officer. Questions regarding descriptive summary and self-evaluation writing process. Descriptive summary = what we are doing. Self-evaluation = how are we doing it, how is it working/not working.
- **Standard 4** – Report from Monica Malamud. All pieces of the draft have been gathered and submitted to Katie Townsend-Merino to finalize the complete first draft.

DEADLINE FOR FIRST DRAFT FROM STANDARD COMMITTEES IS
FRIDAY JUNE 9, 2006

2. Planning for fall 2006

- President is planning to focus on Strategic Planning in 2006-2007
- All governance groups will need to review the final Accreditation Report. The deadline for the completion of the self study will be May 2007
- Theme meeting TBA in the fall
- Surveys both student and staff

Next Accreditation Steering Committee Meeting
Wednesday August 30, 2006
1:30 p.m. Location: TBA

Meeting adjourned at 3:00 p.m.