

Notes from 'Administrative Planning Council' meeting 9/27/10

Present: Vickie Nunes (College Business Officer), Sarah Perkins (VPI), Robert Hood (Director of Marketing), Thomas Mohr (President, and chair of this group), Greg Stoup (Director of Research & Planning), Roberta Chock (classified), Mario Peña (classified)

Absent: Robin Richards (VPSS)

Discussed the need for organizing this group, since we don't fall under the IPC or SSPC for planning purposes, and have no input into hiring discussions.

Discussed what this body should be called and decided on Administrative Planning Council, which parallels the other names of other planning bodies.

Discussed the need to come up with annual program plans for each functional area: marketing, operations, research, administrative. Each area will come up with a plan specific to that area. Because this is a new body, we would not be able to forward any personnel needs until next fall's planning cycle. At that time, if the APC was to forward any positions for consideration, those positions would be presented at the comprehensive position presentation, but that the APC would not be part of the joint IPC/SSPC meeting whose purpose is to forward one list of positions to CPC, since there are several people who also sit on the IPC and SSPC (VPs, Dir. Of Research).

Discussed exactly who falls into this group. Vickie Nunes will provide a tentative list to provide the basis for further discussion.

Determined that this group will not discuss the need for hiring at the administrator level, those decisions will remain solely with the president.

Decided that we will meet only as needed.