

## 2011-2012 Timeline for Identifying Possible New Positions

| Date            | Group                             | Process   |
|-----------------|-----------------------------------|---|
| Nov 3           | CPC                               | Discuss and approve process   |
| Nov 4           | IPC                               | Discuss process; identify criteria for hiring   |
| Nov 9           | SSPC                              | Discuss process; identify criteria for hiring   |
| Nov 16          | Budget                            | Make overall recommendation to move forward   |
| Nov 28          | APC                               |   |
| Nov 29          | Divisions                         | Written justifications/requests to Deans or VPSS  |
| Dec 2           | Divisions                         | Review positions to prioritize what comes forward for presentation  |
| Dec. 8          | Academic Senate                   | Begin Senate discussion on faculty positions  |
| Dec 14          | SSPC                              | Review positions to prioritize what comes forward for presentation  |
| By end of F'11  | IPC, SSPC, Academic Senate        | Forward lists to VPI and VPSS offices so those offices can prepare background data packets regarding the positions  |
| Feb 6 or 7      | Presentations of Positions        | IPC/SSPC; Academic Senate positions; Administrative Planning Council positions<br>College data presented and Position Presentations given<br><b>Building 3, Room 142 2:00 – 4:00 pm</b> |
| Feb 8           | SSPC SPECIAL MEETING              | Discussion of presentations, data and identify list for consideration   |
| Feb. 9          | Academic Senate                   | Discussion of presentations, data and Academic Senate recommendations   |
| Feb 10          | IPC                               | Discussion of presentations, data and identify list for consideration   |
| Feb 22          | Joint IPC/SSPC; APC               | Discussion to merge to one list for CPC.<br><b>Building 3, Room 142 2:00 – 4:00 pm</b>  |
| March 1         | CPC (Meet before Academic Senate) | Discuss list and process integrity; forward list to President   |
| March 1         | Academic Senate                   | Forward list to President   |
| Week of March 5 | President                         | Announces positions to be hired   |
| Late Spring     | Hiring Committees                 | Meet for job descriptions and questions   |
| Late Spring     | HR                                | Post positions  |

\*CPC = College Planning Council; IPC = Instructional Planning Council; SSPC = Student Services Planning Council; APC = Administrative Planning Council

Approved CPC 11/3/11

November 23, 2011