Attendees: Sarah Perkins, Greg Stoup, Dave Johnson, Kathy Sammut, Denise Hum, Kim Lopez, Ari Alvarez, Soraya Sohrabi

Task: To identify EMP Objectives for the Completion Strategic Direction

Notes: The Work Group used the Achieving the Dream pathway to guide their discussions. The pathway includes the following four steps.
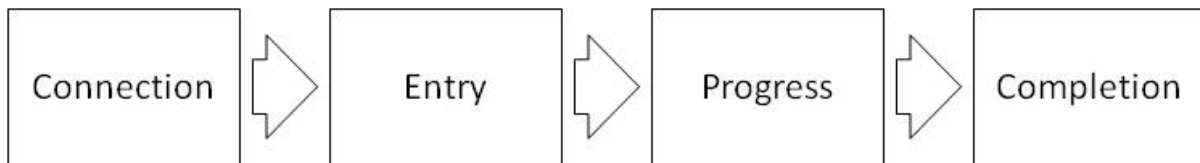
CONNECTION
1. Enhancing our approach to placement testing
    a. Raise awareness that it is a high stakes exam
    b. have students take test in Jr Year of High School
    c. Brush Up 1 to 2 Hour workshops
2. Orientation
    a. can we realign and use it to help advise/prepare students for placement test
    b. can we involve more faculty to engage students more immediately around learning environment model

ENTRY
1. First Semester Pathways
    a. for Basic Skills
    b. general transfer
    c. specific majors (high volume)
    d. for courses/programs with non-traditional start times
        i. 17 week, 15 week, 10 week, 12 week, 8+8 week
2. Financial Aid
    a. 100% FAFSA (underway now)
    b. Tie distribution it to class attendance
        i. 2nd check only after making certain progress or completing a in course

PROGRESS
1. Intrusive advising / counseling
    a. Identify key gatekeeper/momentum point courses
        i. have counselors adopt those classes & deliver presentation/material in class
        ii. possible gatekeeper courses: BIO110, PSYC101, ECON101, ECE201, others
    b. Identify unit thresholds for interventions
        i. 30 earned units triggers counselor visit (must visit counselor to register)
        ii. certain size gap between attempted & earned units triggers visit
    c. Adapt probation/dismissal procedures to force certain course taking and counseling patterns

       d. Achieve excellence in our Early Alert Program
          i. more formally engage faculty in implementation
2. Mentorship programs
       a. Faculty-student mentorship opportunities
       b. Student-student mentorship programs

COMPLETION

1. Streamline and remove any bureaucratic barriers to receiving certificate/degree
       a. Make degree audit fully on-line for students
       b. Can we have students automatically receive their certificate/degree upon satisfactory course completion (rather than forcing the formal petition process)
2. Career Center
       a. better & more robust connections w/ community, faculty, staff
       b. tightly link with CTE programs
       c. placement interns
       d. learn & earn models
3. Transfer Center
       a. connect transfer awareness with transfer gatekeeper courses
       b. identify incentives to make students choose transfer as goal