FOIDOCH—Document History

This form provides the complete history of a particular purchase, from Requisition to Purchase Order to Invoice to Payment (check).

X	Document History FOIDOCH 9.3.2 (PROD)		ADD	RETRIEVE	RELATED	TOOLS

Document Type: REQ Requisition   Document Code: R1900103   **Start Over**

▼ DOCUMENT HISTORY   ➕ Insert ➖ Delete ▣ Copy ▽ Filter

Document Type	Document Number	Status	Status Description
Requisition	R1900103	A	Approved
Purchase Order	P1900020	A	Approved
Invoice	I1900955	P	Paid
Check Disbursement	I0077578		

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⎍ ⎎   SAVE

To view detailed information for any of the documents listed in FOIDOCH, place your cursor on the document number, go to the *Related* menu, and select the information for that particular document type.

For example, if you wish to know when payment was issued to the vendor, highlight the check number, go to the *Related* menu, and select **Query Document [FAICHKH]**. To view the check information, enter the bank number (usually "15") and **Alt + Page Down**.

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