

**CHAPTER 6: Educational Program  
ADMINISTRATIVE PROCEDURE NO. 6.16.1 (AP 4222)**

**ADMINISTRATIVE PROCEDURE  
San Mateo County Community College District**

<b><u>Subject</u></b>	AP 6.16.1 Remedial Coursework
<b><u>Adoption Date:</u></b>	9/13
<b><u>References:</u></b>	Title 5 Section 55035; ACCJC Accreditation Standard II.A.4

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1. Remedial coursework consists of pre-collegiate basic skills courses.
2. A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.
3. No student shall receive more than 30 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.
4. Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.
5. Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure.
6. College catalogs shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.