

**CHAPTER 6: Educational Program  
ADMINISTRATIVE PROCEDURE NO. 6.11.2 (AP 4102)**

**ADMINISTRATIVE PROCEDURE  
San Mateo County Community College District**

<b><u>Subject</u></b>	AP 6.11.2 Career/Technical Program Requirements
<b><u>Adoption Date:</u></b>	9/13; 10/15
<b><u>References:</u></b>	Title 5 Sections 55600 et seq.; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 C.F.R. Part 600; ACCJC Accreditation Standard II.A.14

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1. Information regarding the requirements to complete career/technical programs is included in the College catalogs.
2. Consistent with federal regulations pertaining to federal financial aid eligibility, the Vice Presidents, Instruction will ensure that the District complies with the United States Department of Education's disclosure requirements for each of the District's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.
3. The Vice Presidents, Instruction shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.