

**CHAPTER 3: Certificated Personnel  
ADMINISTRATIVE PROCEDURE NO. 4.00.3 (AP 7343)**

**ADMINISTRATIVE PROCEDURE  
San Mateo County Community College District**

**Subject:** AP 4.00.3 Industrial Accident and Illness Leave

**Revision Date:** 12/12

**References:** Education Code Sections 87787 and 88192

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1. The procedures addressing work related illness and injury leave are addressed in the collective bargaining agreements between the District and the American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO, Local 829; the American Federation of Teachers (AFT), Local 1493; and the California School Employees Association (CSEA), Chapter 33. All non-represented classified employees follow the procedures in the CSEA Contract.

The agreements can be viewed at:

- a. [Collective Bargaining Agreement-AFSCME](#)
  - b. [Collective Bargaining Agreement-AFT](#)
  - c. [Collective Bargaining Agreement-CSEA](#)
2. All administrators, managers and academic supervisors follow the procedures per the laws of California
  3. Information on reporting new Workers Compensation claims can be found at:  
[Workers' Compensation-New Injury/Illness Reporting Packet](#)