

CHAPTER 8: Business Operations
BOARD POLICY NO. 8.05 (BP 6400)

BOARD POLICY
San Mateo County Community College District

Subject: 8.05 District Financial Audits
Revision Date: 11/11
Policy Reference: Education Code Section 84040(b); ACCJC Accreditation Standard III.D.7

1. An annual audit of the books and accounts of the District, including auxiliary services, student organizations, trust accounts, general, special reserve, community education, bonds, staff housing and any other funds under the control of the District shall be conducted and the cost of the audit will be paid from District funds. The bonds and auxiliary services will be charged a proration of the audit cost for their portion of the audit.
2. One certified public accountant or firm of certified public accountants shall be employed by the Board for a period of not less than three consecutive years, unless the work is deemed unsatisfactory, to audit all funds of the District. This audit shall be conducted in accordance with the rules and regulations of the State Department of Finance, the State Chancellor's Office, and the State Board of Accountancy as well as OMB Circular A-133 for federal audit standards.
3. The results of the annual audit shall be received annually by the Board at a public meeting. A representative of the audit firm shall be present at the meeting.