

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** 6.20 Probation, Dismissal, and Readmission  
**Revision Date:** 11/10  
**Policy Reference:** Title 5 Sections 55030, 55031, 55032, 55033 and 55034

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1. Probation

- a. A student shall be placed on Academic Probation if he or she has attempted a minimum of 12 semester units of work and has a grade point average of less than a "C" (2.0).
- b. A student on Academic Probation shall be removed from probation when the student's accumulated grade point average is 2.0 or higher.
- c. A student shall be placed on Progress Probation if he or she has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of "W," "I", "NC" and "NP" were recorded reaches or exceeds fifty percent.
- d. A student on Progress Probation shall be removed from probation when the percentage of units in the categories of "W," "I", "NC" and "NP" drops below fifty percent.
- e. A student who is placed on probation may submit an appeal in accordance with procedures established by the College.

2. Dismissal

- a. A student who is on Academic Probation shall be subject to dismissal if in any two subsequent semesters, the student has earned a cumulative grade point average of less than 1.75.
- b. A student who is on Progress Probation shall be subject to dismissal if in any two subsequent semesters the cumulative total of units in which the student has been enrolled for which entries of "W," "I", "NC" and "NP" reaches or exceeds fifty percent.
- c. Normally, a dismissed student must remain out of day and evening classes for one semester before petitioning the Academic Standards Committee for reinstatement.
- d. A dismissed student may present a written appeal to the Academic Standards Committee requesting immediate reinstatement if dismissal has resulted from unusual circumstances. A registered student making such an appeal should remain in classes until the decision of the Academic Standards Committee is made.
- e. Each College shall make a reasonable effort to notify a student who is subject to academic and/or progress dismissal no later than the beginning of the fall semester of each academic year.
- f. Scholastic dismissal will be noted on the student's transcript.

3. Readmission

A dismissed student shall be considered for readmission by filing a written petition of appeal/readmission. If readmitted, the student shall continue on Academic Probation until a cumulative grade point average of 2.0 or higher has been achieved, and/or Progress Probation until the percentage completed is greater than fifty percent (50%) of the units which the student has attempted. Appeals/Readmissions may be granted, denied, or postponed according to criteria established by administrative procedures.